

Minutes of the Town Board for October 6, 2020

**TOWN OF PITTSFORD  
TOWN BOARD  
OCTOBER 6, 2020**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, October 6, 2020 at 6:00 P.M. local time at the Pittsford Community Library Fisher Meeting Room.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Kevin Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Spencer Bernard, Chief of Staff; Cheryl Fleming, Personnel Director; Jessie Hollenbeck, Recreation Director; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk, Suzanne Reddick, Assistant to Supervisor, and Shelley O'Brien, Communications Director.

**ATTENDANCE:** There were five (5) members of the public in attendance, and three (3) additional staff member(s).

Supervisor Smith called the Town Board meeting to order at 6:00 P.M., inviting Councilmember Beckford to lead in the Pledge to the Flag. The Town Clerk noted all Town Board members present. Supervisor Smith indicated that the ASL interpreter became unable to attend this evening, but that the meeting is being recorded and will be available to view within 24-48 hours hereafter with closed-captioning.

**PUBLIC HEARING – LOCAL LAW NO. 5 OF 2020 – AMENDING CHAPTER 39 OF TOWN CODE**

**PUBLIC COMMENTS**

The following members of the public offered comments to the Board regarding the proposed Local Law No. 5: Mary Moore, Annalise Johnson Smith, Lee Fox, Kendra Evans, Garry Geer, Terry Steg, George Charpied, Linda Miller, Michael Slade, Joan Lanier, Barbara Baer and Ann Slocomb.

Deputy Supervisor Munzinger moved the proposed Local Law as drafted and Supervisor Smith seconded the motion, placing the Local Law on the floor for discussion. Thereafter, Board members discussed the legislation as follows:

Deputy Supervisor Munzinger indicated that she felt the 15 mile radius was arbitrary and would support a law where the residency requirement is more regional.

Councilmember Townsend concurred with Deputy Supervisor Munzinger, and thereafter proposed the following two Amendments to the Local Law as follows:

- 1) That Section 39-2 be amended to include the Director of Parks and Recreation. Councilmember Townsend felt that it is important to have this position live in the Town for purposes of possible emergencies requiring use of the Community Center as an emergency shelter.
- 2) That Section 39-3 be amended to state that all other employees must maintain residency within Monroe County or one of the adjoining counties of Wayne, Ontario, Livingston, Genesee or Orleans.

Councilmember Koshykar said that she did not want to harm or threaten any Town employees on the basis of their current residency. She then stated that she would like the Board to review all managers

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who have a direct role in making policy decisions and discuss this publicly to determine if they should be added to the list of officers who must reside within the Town. Councilmember Townsend asked Councilmember Koshykar if she had a specific amendment in mind for adding to the list of Town officials who must live within the Town. Councilmember Koshykar clarified that she developed a long list of employee positions that she would like to go through that she considers to be department heads or management level positions with the Town to discuss which ones should be added to the list.

Further discussion ensued and Councilmember Beckford then proposed the following amendments:

- 3) That Section 39-2 be amended to include the Assessor. Councilmember Beckford felt that this is a position that should be held by someone who lives in Pittsford, as they have a stake in the assessments as well as knowledge of the community. Supervisor Smith expressed the view that this was unnecessary because State law charges the Assessor with specific duties that must be discharged without regard to any self-interest an Assessor may have as a resident of the Town. Therefore, he did not feel as committed to this addition.
- 4) That sentence one in Section 39-2 be amended to read as follows: Each of the following appointed Town officers must be residents of the Town at the time of his or her appointment, or within 180 days thereafter, and remain residents of the Town throughout his or her term of office.

The following action was taken on the amendments as listed above:

### **AMENDMENT NO. 1 – LOCAL LAW NO. 5 OF 2020:**

A motion to approve proposed Amendment No. 1 – Section 39-2, to add the position of Director of Parks and Recreation to the list was made by Councilmember Townsend, seconded by Councilmember Beckford, and voted on as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The following Amendment to Local Law No. 5 of 2020 was approved as follows:

**RESOLVED**, that Section 39-2 be amended to include the Director of Parks and Recreation.

### **AMENDMENT NO. 2 – LOCAL LAW NO. 5 OF 2020:**

A motion to approve proposed Amendment No. 2 – Section 39-3, that all other employees must maintain residency with Monroe County or one of the adjoining counties of Wayne, Ontario, Livingston, Genesee or Orleans, was made by Councilmember Townsend, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The following Amendment to Local Law No. 5 of 2020 was approved as follows:

**RESOLVED**, that Section 39-3 state that all other employees must maintain residency with Monroe County or one of the adjoining counties of Wayne, Ontario, Livingston, Genesee or Orleans.

### **AMENDMENT NO. 3 – LOCAL LAW NO. 5 OF 2020:**

A motion to approve proposed Amendment No. 3 – Section 39-2 to add the position of Assessor to the list was made by Councilmember Beckford, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, and Townsend. Nays: Smith.

The following Amendment to Local Law No. 5 of 2020 was approved as follows:

**RESOLVED**, that Section 39-2 be amended to include the Assessor.

### **AMENDMENT NO. 4 – LOCAL LAW NO. 5 OF 2020:**

A motion to approve proposed Amendment No. 4 – Section 39-2 to read as follows: *“Each of the following appointed Town officers must be residents of the Town at the time of his or her appointment, or within 180 days thereafter, and remain residents of the Town throughout his or her term of office”* was offered by Councilmember Beckford, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

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The following Amendment to Local Law No.5 of 2020 was approved as follows:

**RESOLVED**, that Section 39-2, sentence one will read as follows: Each of the following appointed Town officers must be residents of the Town at the time of his or her appointment, or within 180 days thereafter, and remain residents of the Town throughout his or her term of office.

Discussion on the main motion, the Local Law as now amended, followed. Councilmember Koshykar again recommended to go through a list of Town employees who should be made to live in the Town. She stated that one-third of the Town's employees do not comply with existing residency requirements. Councilmember Townsend responded that only a handful of current employees do not comply. Councilmember Koshykar then moved to table adoption of proposed Local Law Number 5 until the Board could review each title and position on her list, to determine if that position is policy-making and therefore should be required to live within the boundaries of the Town, citing specifically the Chief of Staff. Subsequently she referred to the Animal Control Officer, the Code Enforcement Officer, the Town Engineer, and the Human Resources Director to be considered for mandatory residency within the Town. Councilmember Townsend noted that the Town Board is the governing body that makes policy decisions, not the staff. Supervisor Smith stated that this law could be amended in future, if the Board ever determined that additional employed positions should require residency within the Town. The Supervisor disapproved of the idea of delaying a vote on Local Law number 5. He noted that it has been fully three (3) weeks since all Board members received the proposed legislation and voted to set the public hearing. This was the opportunity for Board members to review it thoroughly and to offer any amendments that they felt appropriate, at or before the hearing, as some members have. He continued, that bringing up a review of all or many or even some employed positions with the Town is not on point with this proposed legislation, or with its purpose, which is to expand the pool of applicants from which the Town can hire, to have access to the best people for the position, not to contract it, and that in any event being brought up at the last minute should not delay a vote on a measure beneficial to the Town and its residents.

Councilmember Beckford said he would support the review of positions proposed by Councilmember Koshykar and moved to table the legislation, seconded by Councilmember Koshykar. The vote on this motion was taken thereafter, as follows: Ayes: Beckford and Koshykar. Nays: Munzinger, Townsend and Smith.

The proposed motion to table the legislation failed.

Having a motion on the floor, made by Deputy Supervisor Munzinger to pass the legislation as amended, and seconded by Supervisor Smith, a vote was then taken as follows: Ayes: Munzinger, Townsend and Smith. Nays: Koshykar and Beckford.

The Resolution was thereby carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 5 of 2020: Amending Chapter 39 of the Town Of Pittsford Municipal Code Entitled "Residency Requirements," were placed upon the desks of all members of the Town Board of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 6th day of October, 2020; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 6th day of October, 2020, at 6:00 P.M., Local Time, on said Local Law No. 5 of 2020; and

WHEREAS, the said public hearing was duly held on the 6th day of October, 2020, at 6:00 P.M., Local Time, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 5 of 2020; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 5 of 2020; and

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WHEREAS, it was the decision of the Town Board that said Local Law No. 5 of 2020 should be adopted.

NOW, on a motion duly made and seconded, it was

**RESOLVED**, that Local Law No. 5 of 2020: Amending Chapter 39 of the Town of Pittsford Municipal Code Entitled "Residency Requirements," be adopted, as amended, by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

**RESOLVED**, that within twenty (20) days subsequent to the 6th day of October, 2020, there shall be filed with the Secretary of State one certified copy of said Local Law No. 5 of 2020.

*Proposed Local Law No. 5 of 2020, as amended and approved:*

**BE IT ENACTED BY THE**

**TOWN BOARD OF THE**

**TOWN OF PITTSFORD**

**NEW YORK**

**AS FOLLOWS:**

**LOCAL LAW NO. 5 OF 2020:  
THE ADOPTION OF PROPOSED LOCAL LAW  
NO. 5 OF 2020: AMENDING CHAPTER 39  
OF THE TOWN OF PITTSFORD MUNICIPAL CODE  
ENTITLED "RESIDENCY REQUIREMENTS."**

Sec. 1 \_\_\_\_\_ Title

This Local Law shall be known as "Local Law No. 5 of 2020: Amending Chapter 39 of the Town of Pittsford Municipal Code Entitled "Residency Requirements."

Sec. 2 \_\_\_\_\_ Amendment to Existing Law

The Pittsford Town Code, Chapter 39, shall be amended to read as follows:

**§ 39-1. Purpose.**

The purpose of this local law is to supersede some of the provisions of New York State Town Law § 23, entitled "Eligibility of town officers," and Public Officers Law § 3, entitled "Qualifications for holding office." Said provisions require, with certain exceptions not here relevant, that every appointed town officer at the time of his or her appointment and throughout his or her term be a resident of said town. The Town Board finds that such residence requirement is, in most instances, unnecessary and hinders the Town goals of hiring the most competent people from diverse backgrounds.

**§ 39-2. Appointed officers.**

Each of the following appointed Town officers must be residents of the Town at the time of his or her appointment, or within 180 days thereafter, and must remain residents of the Town throughout his or her term of office:

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- A. Town Clerk.
- B. Assessor.
- C. Director of Parks and Recreation.
- D. Commissioner of Public Works.
- E. Highway Superintendent.

### **§ 39-3. Other appointed officers and employees.**

All other appointed Town officers and employees need not be residents of the Town at the time of their appointment nor throughout their term of office, but they shall be required to maintain their primary residence within the County of Monroe or the adjoining counties of Wayne, Ontario, Livingston, Genesee, and Orleans within the State of New York.

### **§ 39-4. Failure to comply.**

The failure of an appointed officer or employee to comply with the residency requirements of this chapter may, in the Town Board's discretion, result in disqualification from office and employment and a vacancy in the office and position so affected.

### Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

### Sec. 4 Effective Date

This Local Law shall take effect immediately upon its adoption and filing with the Secretary of State.

## **MINUTES OF THE SEPTEMBER 15, 2020 MEETING APPROVED AS AMENDED**

The Board consented to amendments suggested by Councilmember Beckford. Thereafter, a Resolution to approve Minutes of the September 15, 2020 meetings as amended was offered by Supervisor Smith, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

**RESOLVED**, that the Meeting Minutes of the September 15, 2020 are approved as amended.

## **LEGAL MATTERS**

### **PUBLIC COMMENTS**

Annalise Johnson Smith offered comments. No other public comments were offered regarding Legal Matters.

## **PUBLIC HEARING SET FOR SEWER EXTENSION SWBC NO. 51 (REEVES ROAD SEWER DISTRICT EXTENSION)**

A proposal to set a Public Hearing for the Sewer Extension SWBC No. 51 was briefly explained to the Board by Attorney Koegel, as noted in the Memorandum to the Board.

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Upon inquiry by Councilmember Koshykar, Commissioner Schenkel explained the cost and connection to the sewer, following this extension, should it be completed.

Thereafter, Deputy Supervisor Munzinger moved to set the public hearing for Sewer Extension SWBC No. 51, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

In the Matter of Extension SWBC No. 51 (Reeves Road Sewer District)  
To the PITTSFORD SEWER DISTRICT

Tax Account Nos.	Addresses
191.01-1-42	430 Reeves Rd
191.01-1-41	435 Reeves Rd
191.01-1-43	440 Reeves Rd
191.01-1-40	441 Reeves Rd
191.01-1-44	446 Reeves Rd
191.01-1-39	447 Reeves Rd
191.01-1-45	450 Reeves Rd
191.01-1-38	451 Reeves Rd
191.01-1-46	454 Reeves Rd
191.01-1-37	455 Reeves Rd
191.01-1-47	458 Reeves Rd
191.01-1-36	459 Reeves Rd
191.01-1-48	462 Reeves Rd
191.01-1-35	463 Reeves Rd
191.01-1-49	466 Reeves Rd
191.01-1-34	467 Reeves Rd
191.01-1-50	470 Reeves Rd
191.01-1-33	471 Reeves Rd
191.01-1-32	475 Reeves Rd
191.01-1-31	479 Reeves Rd
191.01-1-30	483 Reeves Rd
191.01-1-29	487 Reeves Rd
191.01-1-28	491 Reeves Rd
191.01-1-27	495 Reeves Rd
191.01-1-26	499 Reeves Rd
191.01-1-25	503 Reeves Rd
191.01-1-24	507 Reeves Rd
191.01-1-23	511 Reeves Rd
191.01-1-20	513 Reeves Rd
191.01-1-22	515 Reeves Rd
191.01-1-21	519 Reeves Rd
191.01-1-51	3539 Clover Street
191.01-1-52	3550 Clover Street

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WHEREAS, a Petition, signed by property owners of the proposed "Extension SWBC No. 51 (Reeves Road Sewer District)" to the Pittsford Sewer District, has been presented to the Town Board of Pittsford, Monroe County, New York, the said proposed Extension being located, in general terms, on the real property located on Reeves Road and Clover Street, south of the NYS Thruway, Pittsford, New York, all as is more particularly set forth in the Petition; and

WHEREAS, the aforesaid Petition represents greater than 50% of the assessed value of properties in the proposed district extension as affirmed in the Town Assessor's Certificate; and

WHEREAS, no public monies are proposed to be expended for the Extension of the District; and

WHEREAS, the anticipated Sewer Entrance, Connection and other County Fees to be paid by the owner of each unit within the Extension are included in the Petition as "Schedule C".

NOW, ON MOTION duly made and seconded, it is

**RESOLVED AND ORDERED**, that a public hearing be held before the Town Board of the Town of Pittsford, at the Pittsford Community Library, 24 State Street, Town of Pittsford, New York, on the 4<sup>th</sup> day of November, 2020 at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petition as may be required by law or proper in the premises; and it is further

**RESOLVED AND ORDERED**, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

### **CONVEYANCE OF LAND TO STATE AT MITCHELL ROAD/PALMYRA ROAD APPROVED**

Supervisor Smith described that the Town had agreed to convey to the State approximately 750 square feet of land it owns at the intersection of Mitchell Road and Palmyra Road, as part of the State's project to install the traffic light now situated there. Councilmember Koshykar asked about holding up this approval until the State Department of Transportation agrees to a number of requests the Town has made for road improvements, pedestrian safety and the like. Supervisor Smith noted that although the Town could do this, it had given its agreement to the conveyance in issue and that holding this up until the State agrees to other requests would not be acting in good faith and would damage our relationship with the State DOT, whose good will it is in our interest to retain.

A motion was then made by Supervisor Smith, seconded by Deputy Supervisor Munzinger, to approve the conveyance of land to the State at Mitchell Road/Palmyra Road. The vote was taken as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, in order to add a turning lane and traffic signal on NYS Route 31 to accommodate traffic at the intersection of NYS Route 31 and Mitchell Road, the State of New York has requested that the Town of Pittsford enter into the attached Agreement of Adjustment and Release of Owner and Intent to Donate to effectuate the donation of a certain portion of land currently owned by the Town of Pittsford depicted in the map also attached to this resolution and

WHEREAS, the Town of Pittsford, wishes to make this donation; and

WHEREAS, the land to be donated is,

All that tract or parcel of land situate in the Town of Pittsford, County of Monroe, State of New York, being described to as follows:

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Beginning at a point, being the intersection of the easterly right-of-way line of NYS Route 31 (S.H. 766) and the intersection of Mitchell Road.

Bearing SW a distance of 40+/- feet to a point; thence,

Bearing N 11°36'46" E a distance of 45+/- feet to a point; thence,

Bearing Easterly along the right-of-way 40+/- feet to the intersection of the easterly right of way line of NYS Route 31 and Mitchell Road to the Place and Point of Beginning.

The land to be donated, as described above, contains approximately 0.017 acre of land. All as shown on a map prepared by S. L. Davis, entitled "New York State Department of Transportation Acquisition Map," Map No. 285.

NOW, ON MOTION duly made and seconded, it is

**RESOLVED**, the Town of Pittsford hereby ratifies the Agreement thereby donating that portion of land described in the above description; and be it further

**RESOLVED**, that the Supervisor, is hereby authorized and directed to execute any and all documents necessary to effectuate the donation of said land to the New York State Department of Transportation.

### **TOWN COURT APPLICATION FOR STATE GRANT APPROVED**

Supervisor Smith indicated that the Town Court has an opportunity to apply for a Justice Court Assistance Program grant from the State Office of Court Administration, for COVID-19 expenses and for court improvements, including a new sound system for the main courtroom. The application needs to be approved by the Board. Thereafter, Deputy Supervisor Munzinger offered a motion to approve the application, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Pittsford Town Board approves the Pittsford Town Court to apply for up To \$30,000 in the 2020-21 grant cycle for re-imbusement of COVID-19 expenses for the court offices and court rooms and installation of a new sound system for the main courtroom.

### **NOTICE OF CONDEMNATION AT 620 ALLENS CREEK ROAD**

Supervisor Smith noted that no action is necessary on this item, but, that notification to the Board of this Condemnation is required. Therefore, the Town Board is acknowledging the notification regarding the condemnation of a detached garage at 620 Allens Creek Road, following a fire that severely damaged the structure. Councilmember Townsend added that she wanted to take this opportunity to acknowledge and thank the Town's Fire Marshal, Kelly Cline, who responded that night and has met a number of times with the residents. Councilmember Townsend indicated that she, herself, witnessed Fire Marshal Cline's interaction with the residents that night and her neighbors conveyed to her how helpful Kelly was to them and how much they appreciated her help. Councilmember Townsend noted, having witnessed Fire Marshal Cline speaking with her neighbors, at her own home the evening of the incident, she was most impressed with her professionalism and understanding of knowledge with respect to "trauma-informed responses" that she offered, as well as the reassurances she gave to her neighbors that their family was safe. This will be conveyed to Fire Marshal Cline.

### **FINANCIAL MATTERS**

#### **PUBLIC COMMENT**

No public comments were offered regarding Financial Matters.

### **BUDGET PLANNING DISCUSSION**

Supervisor Smith spoke about where we stand with Budget planning for 2021. He indicated that we will be continuing to place emphasis on maintaining the same level of services for our residents, despite the impacts that



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the Town has and will experience due to the significant decrease in sales tax revenues and other revenues. We are still waiting to learn the Town's sales tax revenues for the third quarter sales tax revenues. The State has reduced its aid to school districts by 20%. There remains uncertainty of the State's aid to municipalities, known as AIM funding, for the year 2021. The last phase of the State's mandated minimum wage increase takes effect on January 1; again it is a key driver of additional expense to the Town, not only because of its direct effects but because of the cascading effects throughout our wage scales. Supervisor Smith had a conversation with the Director of Pittsford Youth Services, as Councilmember Townsend had suggested, to learn of particular demands on PYS, and on demand for its services, due to the pandemic. The Supervisor intends to meet Pittsford Youth Services request and to exceed that by additional funding in his proposed Supervisor's Budget. Additionally, the Town will need to meet with the Pittsford Ambulance, as they are requesting over 100% increase in the last two (2) years. The Town will need to look at their business model.

Councilmember Beckford recalled that some residents had expressed interest in forming a group devoted to diversity issues, and that it could give advice to the Town Board. He asked about funding for advisory boards. Supervisor Smith noted that such entities, including the Town's volunteer boards, are not funded other than the expense of paying for the time of the secretaries of the volunteer boards for keeping minutes of those meetings.

Councilmember Townsend suggested that funding a School Crossing Guard on East Avenue at Allens Creek Elementary School is highly advisable. It may require an Intermunicipal Agreement with Brighton since the school is in Brighton. Many schoolchildren from Pittsford walk to the school. Brighton had maintained a crossing guard there but relocated the guard. In addition, there has been a noticeable and significant increase in the number of children walking to the school, rather than riding the bus, because of the pandemic.

Councilmember Koshykar asked about funding required for projects in the Active Transportation Plan. Supervisor Smith noted that funding for such projects is included in different parts of the budget, in particular in the Department of Public Works budget. He will identify ATP-related funding in the budget to be proposed.

Attorney Koegel indicated that the Village and the Town are working toward holding the necessary joint meeting for the Active Transportation Plan and have tentatively arrived at a date of December 2, which is the regularly scheduled Town Board meeting, to be held in the Pittsford Community Library Fisher Meeting Room. Once the date is secured, formal public notice will be made, following the Town Board setting the public hearing for that date.

### **BUDGET TRANSFERS APPROVED**

Finance Director Brian Luke answered Board members' questions about the proposed Budget Transfers. Thereafter, a Resolution to approved the budget transfers as proposed by the Finance Director was offered by Deputy Supervisor Munzinger, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the following budget transfers are approved as follows:

That \$8,250.00 be transferred from 1.1990.4000.1.1 (Contingency – Whole Town) to 1.2620.4104.9.1 (Custodial Supplies/Cleaning – Whole Town).

That \$3,500.00 be transferred from 1.1990.4000.1.1 (Contingency – Whole Town) to 1.2620.4117.9.1 (Paper Goods/Cleaning – Whole Town).

That \$20,000.00 be transferred from 4.5142.4108.2.4 (Diesel Fuel – Highway Whole Town) to 4.5130.4113.53.4 (Tires – Highway Whole Town).

That \$4,100.00 be transferred from 2.1990.4000.1.1 (Contingency – Part Town) to 2.8010.4007.18.1 (Historic Preservation – Part Town).

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**OPERATIONAL MATTERS**

**PUBLIC COMMENT**

Ron Johnson and Ann Slocomb offered comments.

**COMMUNITY SOLAR DISCUSSION**

Supervisor Smith introduced a Resolution to formalize approval of Joule Assets and Roctricity LLC to administrator the Community Solar program the Board discussed at its previous meeting. Councilmember Townsend made a motion to approve; seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that Joule Assets, Inc. and Roctricity LLC be and hereby are designated as administrators for a community distributed generation (“CDG” or “Community Solar”) program, and the Town Supervisor be and hereby is authorized to take such actions necessary or desirable to give effect to this resolution and to proceed with the Community Solar program.

**BANNERS FOR MILE POST/STONETOWN HISTORIC DISTRICT**

Supervisor Smith introduced a Resolution for the Pole Banners for the Mile Post/Stonetown Historic District as previously discussed, recommended its approval, and moved to approve it. This was seconded by Councilmember Townsend and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board authorizes and approves the purchase of 18 pole-mounted banners for the identification and promotion of the Town’s Mile Post/Stonetown Historic District, for an amount not to exceed \$4,100.00.

**PERSONNEL MATTERS**

**PUBLIC COMMENTS**

No public comments were offered regarding Personnel Matters.

**HIRING RECOMMENDATIONS APPROVED**

The Board considered the resolution submitted by the Personnel Director. Deputy Supervisor Munzinger offered a motion to approve, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

**RESOLVED**, that the Town Board approves the new hire for the following employee:

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Salary</b>	<b>Effective Date</b>
Meghan Brooks	Rec Asst III	Additional P/T Seasonal title	\$13.50	07/20/2020

**OTHER BUSINESS**

No other business was discussed.

**PUBLIC COMMENTS**

Mary Moore, Sadie Szrama and Doug Phillips offered comments.

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### **STAFF REPORT**

Parks Department General Foreman, Jess Neal, explained how pesticide use by the Town and its contractors has decreased dramatically in the past few years, noting that the Town and its contractors collectively have reduced the use of Roundup to 26 ounces per year, for the entire 3,000 acres that the Town maintains. In addition, she corrected a statement by Mary Moore that the Town applies pesticides to, or near, playgrounds, saying this statement is incorrect and misleading, because the Town uses no pesticides on or near playgrounds. Ms. Neal emphasized the great responsibility that her department has and their strong commitment to safe practices and applications; she discussed extensive training of her and her staff in non-chemical means of grounds maintenance, of using chemical means only as a last resort, mentioning specifically their training regarding protecting groundwater and pollinators, such as bees, in any use of pesticides. She asked for respect for that training and for respect for her own and her department's competence. She noted that the Parks Department staff takes their responsibilities seriously and takes great care in any applications that are made.

As there was no further business, the Supervisor adjourned the meeting at 8:25 P.M.

Respectfully submitted,

Linda M. Dillon  
Town Clerk