

**Design Review and Historic Preservation Board  
Minutes  
February 28, 2019**

**PRESENT**

Dirk Schneider, Chairman; Bonnie Salem, Paul Whitbeck, John Mitchell

**ALSO PRESENT**

Robert Koegel, Town Attorney; Allen Reitz, Assistant Building Inspector; Susan Donnelly, Secretary to the Board

**ABSENT**

Kathleen Cristman, Leticia Fornataro, David Wigg; Vice Chairman

**HISTORIC PRESERVATION DISCUSSION**

The Board discussed the letter to go to homeowners of inventoried homes. This letter will be sent out shortly. A list of homeowners of designated homes was compiled who may be willing to speak to inventoried homeowners at the reception being planned. Dirk has contacted the Landmark Society. A sign up sheet is being circulated amongst the Board members to volunteer to help with planning.

**CERTIFICATE OF APPROPRIATENESS**

• **3577 Monroe Avenue**

The Applicant is requesting a Certificate of Appropriateness, pursuant to Code Section 185-196, to replace windows on the second floor of the dwelling. This property is zoned MATZ (Monroe Avenue Transitional Zone) and is designated historic.

Chairman Dirk Schneider opened the Public Hearing.

The homeowners, John and Nicole Reddington, were present.

Mr. Reddington discussed their need to renovate the upstairs of their home to accommodate living space for a family member. The proposed second floor window replacement would be part of a renovation to make the area comfortable and livable. Currently the windows are original but are in disrepair and the conditions on the second floor of the home are cold in the winter and hot in the summer.

He discussed the research done with Virginia Searle, and discussions with Steve Jordan and another individual who are knowledgeable of the restoration of antique windows. These individuals stated that the work would be cost prohibitive and they were not willing to quote a price for the work. Finding no success with the restoration of the current windows, Mr. Reddington discussed his alternative research of the proposed commercially available casement and double hung windows for the home. Mr. Reddington felt the new windows would improve the look of the front of the home and reduce noise from Monroe Avenue.

Bonnie Salem referenced the replacement of windows on another historic home in Pittsford which was refitted with wooden windows. Mr. Reddington responded that these type of windows are cost prohibitive and that he would not see a return on his investment. Bonnie suggested only doing the front windows however Mr. Reddington felt a consistent treatment of all the windows around the house was more favorable.

Dirk Schneider asked for details on the sash dimensions and mullion treatment. The Board requested more visuals on what the finished product would look like.

Marie Kenton provided public comment on the difference between casement and double hung windows.

Hearing no other public comment, Dirk Schneider moved to close the Public Hearing

John Mitchell seconded. All Ayes.

Discussion continued on the matter so Dirk Schneider reopened the Public Hearing and Bonnie Salem seconded.

All ayes.

The Board encouraged the homeowner to provide further details to tell the story of what they are proposing to do with the window design.

John Mitchell encouraged the Board to judge this home on the context of the area it is located.

Bonnie Salem provided the homeowner the name of an additional window supplier to consult.

John Mitchell made a motion to hold this hearing open pending more details on the project.

Dirk Schneider seconded.

All Ayes.

The Public Hearing is open.

## **RESIDENTIAL APPLICATIONS FOR REVIEW**

- **155 West Jefferson Road**

The Applicant is requesting design review for the renovation to an existing porch. The existing porch is approximately 96 sq. ft. and is located to the front of the home. The porch will be framed in, new windows will be added and the exterior will be finished with cedar to blend with the existing architecture of the home.

The contractor, Paul Lent, was present to discuss the proposal with the Board.

Mr. Lent discussed the porch to be enclosed. The Board was in agreement with the concept of enclosing the porch but had questions regarding the window patterns.

The Board felt that they required further information from the homeowner regarding the choice of the proposed windows for the porch enclosures and how that would relate to the rest of the home as the homeowner had not yet made those decisions. The Applicant was asked to return to the Board with additional final decisions and depictions of what windows are proposed.

The Application was held over for further input.

- **52 Reitz Parkway**

The Applicant is requesting design review for a kitchen, bedroom and front porch addition. The additions will total approximately 609 sq. ft. and includes new vinyl siding, board and batten shutters and a new gable roof in the front.

Barry Barone of Barone Homes was present to represent the homeowner of this property.

Mr. Barone discussed the two proposed additions on the home. He also stated the entire house would be re-roofed. He discussed that the home will have white trim and may have a new white craftsman style 16' garage door installed. A new gable over the front door will enhance the ranch home. The gable will have shake shingles.

The original fieldstone is proposed to be kept as is, but the homeowner is yet undecided. The Board strongly recommended that this original stone be retained.

The Board inquired as to whether the windows will have mullions or be one over one pane windows. This is yet to be decided by the homeowner. The Board recommended that the mullions on the top is more indicative of the craftsman style the design is going for.

John Mitchell moved to accept the application as submitted. Paul Whitbeck seconded.

All Ayes.

- **507 Allens Creek Road**

The Applicant is requesting design review for the addition of an exercise room. The addition will be approximately 503 sq. ft. and will be located to the rear of the garage.

Marie Kenton, of Ketmar Development, was present to discuss this proposed construction.

The proposed addition will be on the backside of the home and only visible to one abutting neighbor.

Other proposed cosmetic changes on the home include the addition of a cupola, the change of the brick embellishments to stone, board and batten detailing, an eyebrow arch over the front door and the addition of a mini garage door on the backside.

Bonnie Salem moved to accept the application as submitted. John Mitchell seconded.

All Ayes.

## **COMMERCIAL APPLICATION FOR REVIEW**

- **3300 Monroe Avenue**

The Applicant is requesting design review for a new business identification sign. The sign will be approximately 35.7 sq. ft. with a white acrylic face, black aluminum return and LED lighting on a silver color raceway.

Lei Yang representing Tai Chi Bubble Tea was present to discuss the application.

The Board reviewed the proposed sign. The letters will be lit in white similar to other signs on the building frontage. The bottom letters will be similar to the other letters on the building and the top letters will be the style of the letters for the franchise.

Paul Whitbeck moved to approve the application as submitted. Dirk Schneider seconded.

All Ayes.

## **OTHER – REVIEW OF 2/14/2019 MINUTES**

The minutes of the February 14, 2019 meeting were approved as written.

All Ayes.

The meeting adjourned at 8:25 pm.

Respectfully submitted,

Susan Donnelly  
Secretary to the Design Review and Historic Preservation Board