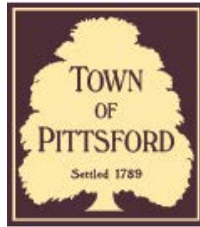


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Matthew J. O'Connor
Stephanie Townsend

TOWN BOARD AGENDA

Town Hall – 11 S. Main Street, Pittsford – Lower Level

Tuesday, April 2, 2019 – 6:00 PM

Call to Order

Pledge of Allegiance

Public Hearings

Public Hearing - Sewer District Extension JH – 156

Public Hearing - Sewer District Extension PSD – 80

Minutes

Public Comment

March 19, 2019

General

Legal Matters

Public Comment

Draft Demolition Review Law – Board Discussion

Financial Matters

Public Comment

Operational Matters

Public Comment

Budget Transfer for Parks Equipment

Senior PGA Championship

- Parking Restrictions

- Peddler Hawker Permit Restrictions

Set Bid Date for Resident-proposed Refuse Districts

Personnel Matters

Public Comment

Hiring Recommendations

Training

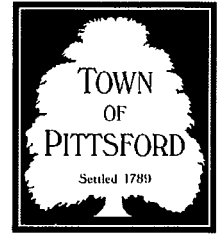
Recreational Matters

Other Business

Public Comment

Adjournment

MEMORANDUM



To: Town Board Members

From: Paul Schenkel - Commissioner of Public Works

Date: February 28, 2019

Regarding: Sewer District Extension JH-156

For Meeting On: April 2, 2019

Ladies and Gentlemen:

The Town Board has previously received a Petition for the establishment of an Extension to the Pittsford Sewer District, to be known as "JH-156". A Public Hearing on the Petition has been scheduled for the evening of April 2, 2019.

Attached is the proposed "Resolution and Order" approving the establishment of this Extension to the Sewer District.

Recommendation is hereby made that the Town Board approve the proposed Extension. In the event that the Board determines that action should take place on the proposed Sewer District Extension, I suggest the following Resolution motion:

I move that Extension JH-156 to the Pittsford Sewer District, on lands located on 159 S. Main Street owned by Gregory P. and Colby Finn, be approved, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, 11 South Main Street, in the Town of Pittsford, New York, on the 2nd day of April, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

ABSENT: None

TOWN BOARD
TOWN OF PITTSFORD

STATE OF NEW YORK
COUNTY OF MONROE

In the Matter of Extension JH-156
to the PITTSFORD SEWER DISTRICT,
to include 159 S. Main Street (Gregory P and
Colby Finn), T.A. 164.14-1-1

RESOLUTION AND
ORDER
EXTENDING
DISTRICT

WHEREAS, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests an Extension to the Pittsford Sewer District, to be known as "JH-156"; and

WHEREAS, the aforesaid Petition was signed by the sole joint owners of the property within the proposed Extension to the District; and

WHEREAS, an Order was duly adopted by the Town Board on the 5th day of March, 2019, for the hearing of all persons interested in the matter to be held on the 2nd day of April, 2019, at 6:00 o'clock P.M., Local Time, at the Pittsford Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Order has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the proposed Extension to the District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the within action is a Type II action, pursuant to the SEQRA regulations published at 6 NYCRR § 617.5 (c)(11), requiring no further environmental review by the Town Board; and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the Extension to the District;

NOW, ON MOTION duly made and seconded, it is unanimously

RESOLVED AND ORDERED, that

- (a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) All the property and the sole property owners within the Extension to the District are benefited thereby;
- (c) All the property and the sole property owners benefited are included within the limits of the Extension to the District;
- (d) The expenses of Maintenance of the Extension to the District are to be paid by the sole property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that Extension "JH-156" to the Pittsford Sewer District, be and the same hereby is created, and that the boundaries of the Extension, as hereby created, are as set forth in "Schedule A" annexed hereto, and as further set forth on the map annexed hereto as "Schedule B"; and it is further

RESOLVED AND ORDERED, that all improvements to the sewer system required for the Extension will be constructed or caused to be constructed by the Petitioner, at the expense of the Petitioner; and it is further

RESOLVED AND ORDERED, that the Town Clerk is hereby directed to record in the Monroe County Clerk's Office and file with the New York state Office of Audit and Control certified copies of the within Resolution, as required by law.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohn Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The Resolution was thereupon declared duly adopted.

Dated: April 2, 2019

TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, 2019.

Linda M. Dillon, Pittsford Town Clerk

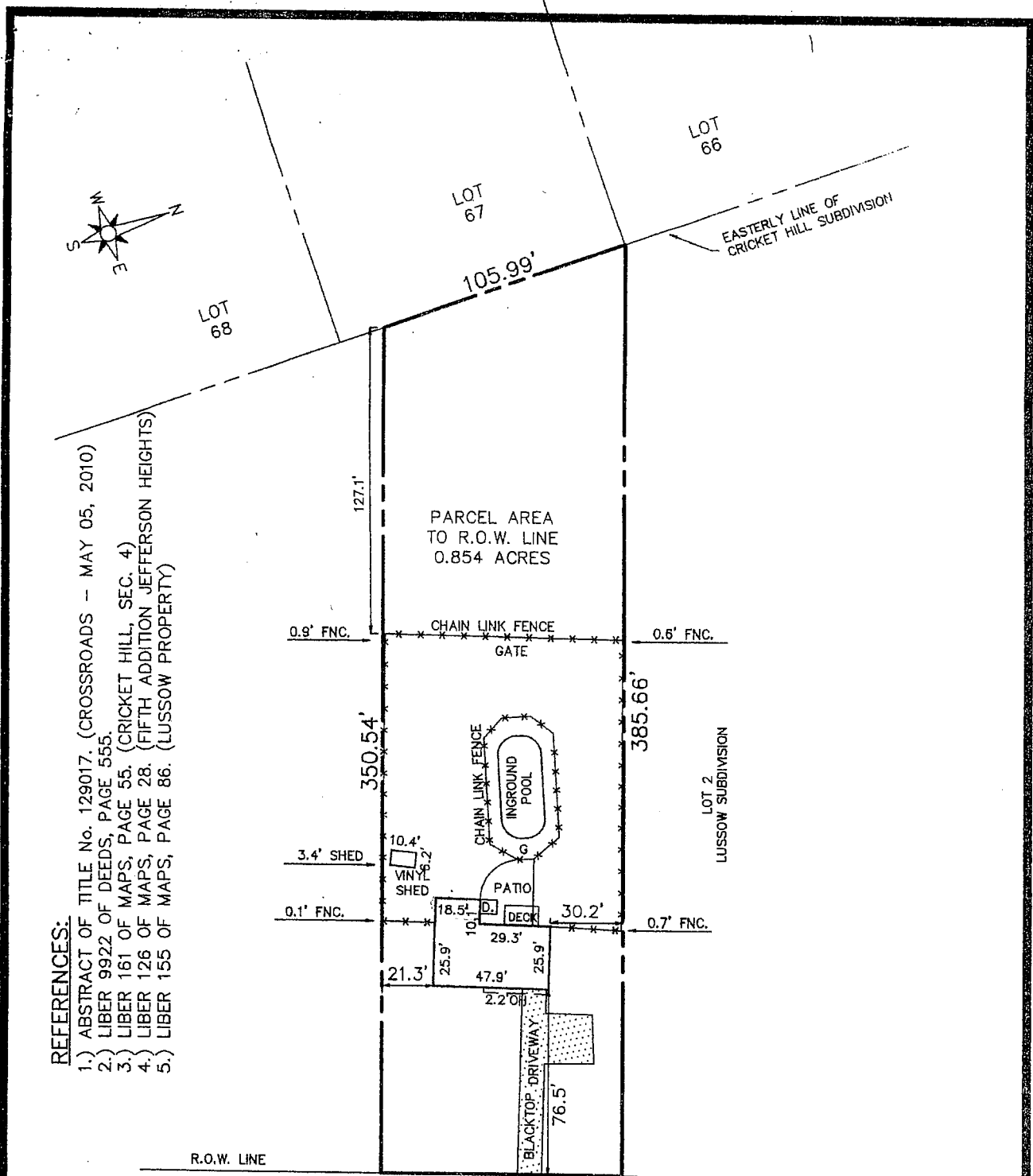
Schedule "A"

ALL THAT TRACT OR PARCEL OF LAND situate in the Town of Pittsford, County of Monroe, and State of New York, being a part of Town Lot 20, Township 12, Range 5 more particularly described as follows:

COMMENCING at a point in the westerly right-of-way line of South Main Street which said point is a distance of 327.57 feet southerly of the northerly property line of lands now or formerly owned by M. Koster & Sons, Inc. by deed recorded in the Monroe County Clerk's Office at Liber 3131 of Deeds, page 577, which said point is the true point and place of beginning, thence,

1. Southerly and along the westerly line of South Main Street for a distance of 100 feet to a point, thence,
2. Westerly, and forming an interior angle with the last described course of 90° for a distance of 350.54 feet to a point, thence,
3. Northerly, and forming an interior angle with the last described course of $109^\circ 21' 00''$, for a distance of 105.99 feet to a point, thence,
4. Easterly and forming an interior angle with the last described course of $70^\circ 39' 00''$, for a distance of 385.66 feet to the point and place of beginning with course 1 and 4 forming an interior angle of 90° .

SCHEDULE "B"



- REFERENCES:**
- 1.) ABSTRACT OF TITLE No. 129017. (CROSSROADS - MAY 05, 2010)
 - 2.) LIBER 9922 OF DEEDS, PAGE 555.
 - 3.) LIBER 161 OF MAPS, PAGE 55. (CRICKET HILL, SEC. 4)
 - 4.) LIBER 126 OF MAPS, PAGE 28. (FIFTH ADDITION JEFFERSON HEIGHTS)
 - 5.) LIBER 155 OF MAPS, PAGE 86. (LUSSOW PROPERTY)

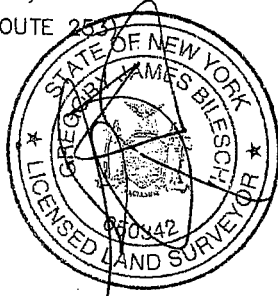
#159 S. MAIN ST
SOUTH MAIN STREET

(49.5' R.O.W. AS OCCUPIED) (A/K/A MENDON ROAD)
 (66' PER COUNTY RECORDS) (NEW YORK STATE ROUTE 25)

327.57' TO NORTH PROPERTY LINE OF LANS N/F OF M. KOSTER & SONS PER LIBER 3131 OF DEEDS, PAGE 577.

CERTIFICATION: GREG FINN 716-949-6007

I hereby certify to:
 GREGORY P. FINN;
 HSBC MORTGAGE CORPORATION (USA), ITS SUCCESSORS AND/OR ASSIGNS;
 SCHELL & SCHELL, ATTORNEYS;
 THE TITLE INSURANCE COMPANY INSURING THE MORTGAGE
 that this map was made AUG. 18, 2010 from notes of an Instrument Survey completed JULY 30, 2010 and from references listed hereon.



GREGORY P. BILESCHI, N.Y.S.L.S. # 50342

TITLE: INSTRUMENT SURVEY MAP
 159 SOUTH MAIN STREET
 BEING PART OF TOWN LOT 20,
 TOWNSHIP 12, RANGE 5, SITUATE IN
 THE TOWN OF PITTSFORD, COUNTY
 OF MONROE, STATE OF NEW YORK

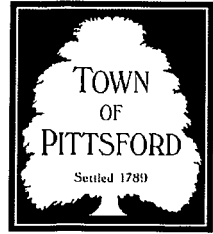
Tax Account No.
 164.140-01-001

"Unauthorized alteration or addition to a survey map bearing a licensed land surveyors seal is a violation of section 7208 Subdivision 2, of the New York State Education Law."
 "Only copies from the original of this survey marked with an original land surveyors seal shall be considered to be valid true copies."
 Certifications shall run only for the person for whom the survey is prepared, and on behalf of the title company insuring the fee, the governmental agency and lending institution listed hereon, and to the assignees of the lending institution. Certifications are not transferable to additional institutions or subsequent owners." This map is subject to any assessments and/or encumbrances that an abstract of title may show. The word "certify" or "certification" as shown and used hereon means an expression of professional opinion regarding the facts of the survey and does not constitute a warranty or guarantee expressed or implied. Location of subterranean improvements and those which are covered may be approximate or not shown hereon. Landscaping features are not shown hereon, unless otherwise specified.

BILESCHI LAND SURVEYING
 435 REYNOLDS ARCADE
 ROCHESTER, NEW YORK 14614
 (585) 454-6010 (phone)
 (585) 454-6015 (fax)
 JAMES M. LEONI, L.S. OF CONSULT

DATE: AUG. 18, 2010
 FILE No. 100325GB
 OWNER: PILES, GARY
 SCALE: 1" = 60'

MEMORANDUM



To: Town Board Members
From: Paul Schenkel - Commissioner of Public Works
Date: February 28, 2019
Regarding: Sewer District Extension PSD-80
For Meeting On: April 2, 2019

Ladies and Gentlemen:

The Town Board has previously received a Petition for the establishment of an Extension to the Pittsford Sewer District, to be known as "PSD-80". A Public Hearing on the Petition has been scheduled for the evening of April 2, 2019.

Attached is the proposed "Resolution and Order" approving the establishment of this Extension to the Sewer District.

Recommendation is hereby made that the Town Board approve the proposed Extension. In the event that the Board determines that action should take place on the proposed Sewer District Extension, I suggest the following Resolution motion:

I move that Extension PSD-80 to the Pittsford Sewer District, on lands located on 17 Country Club Road owned by Marcy Wilcove, be approved, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, 11 South Main Street, in the Town of Pittsford, New York, on the 2nd day of April, 2019.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilman
Matthew J. O'Connor, Councilman
Stephanie Townsend, Councilwoman

ABSENT: None

TOWN BOARD
TOWN OF PITTSFORD

STATE OF NEW YORK
COUNTY OF MONROE

In the Matter of Extension PSD-80
to the PITTSFORD SEWER DISTRICT,
to include 17 Country Club Drive (Marcy Wilcove)
T.A. 138.19-2-24

RESOLUTION AND
ORDER
EXTENDING
DISTRICT

WHEREAS, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests an Extension to the Pittsford Sewer District, to be known as "PSD-80"; and

WHEREAS, the aforesaid Petition was signed by the sole joint owners of the property within the proposed Extension to the District; and

WHEREAS, an Order was duly adopted by the Town Board on the 5th day of March, 2019, for the hearing of all persons interested in the matter to be held on the 2nd day of April, 2019, at 6:00 o'clock P.M., Local Time, at the Pittsford Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Order has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the proposed Extension to the District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the within action is a Type II action, pursuant to the SEQRA regulations published at 6 NYCRR § 617.5 (c)(11), requiring no further environmental review by the Town Board; and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the Extension to the District;

NOW, ON MOTION duly made and seconded, it is unanimously

RESOLVED AND ORDERED, that

- (a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) All the property and the sole property owners within the Extension to the District are benefited thereby;
- (c) All the property and the sole property owners benefited are included within the limits of the Extension to the District;
- (d) The expenses of Maintenance of the Extension to the District are to be paid by the sole property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that Extension "PSD-80" to the Pittsford Sewer District, be and the same hereby is created, and that the boundaries of the Extension, as hereby created, are as set forth in "Schedule A" annexed hereto, and as further set forth on the map annexed hereto as "Schedule B"; and it is further

RESOLVED AND ORDERED, that all improvements to the sewer system required for the Extension will be constructed or caused to be constructed by the Petitioner, at the expense of the Petitioner; and it is further

RESOLVED AND ORDERED, that the Town Clerk is hereby directed to record in the Monroe County Clerk's Office and file with the New York state Office of Audit and Control certified copies of the within Resolution, as required by law.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohn Munzinger	VOTING
Kevin S. Beckford	VOTING
Matthew J. O'Connor	VOTING
Stephanie Townsend	VOTING

The Resolution was thereupon declared duly adopted.

Dated: April 2, 2019

TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, 2019.

Linda M. Dillon, Pittsford Town Clerk

SCHEDULE - A

**DESCRIPTION OF PSD-80 SANITARY SEWER
DISTRICT EXTENSION
17 COUNTRY CLUB ROAD
138.19-2-24**

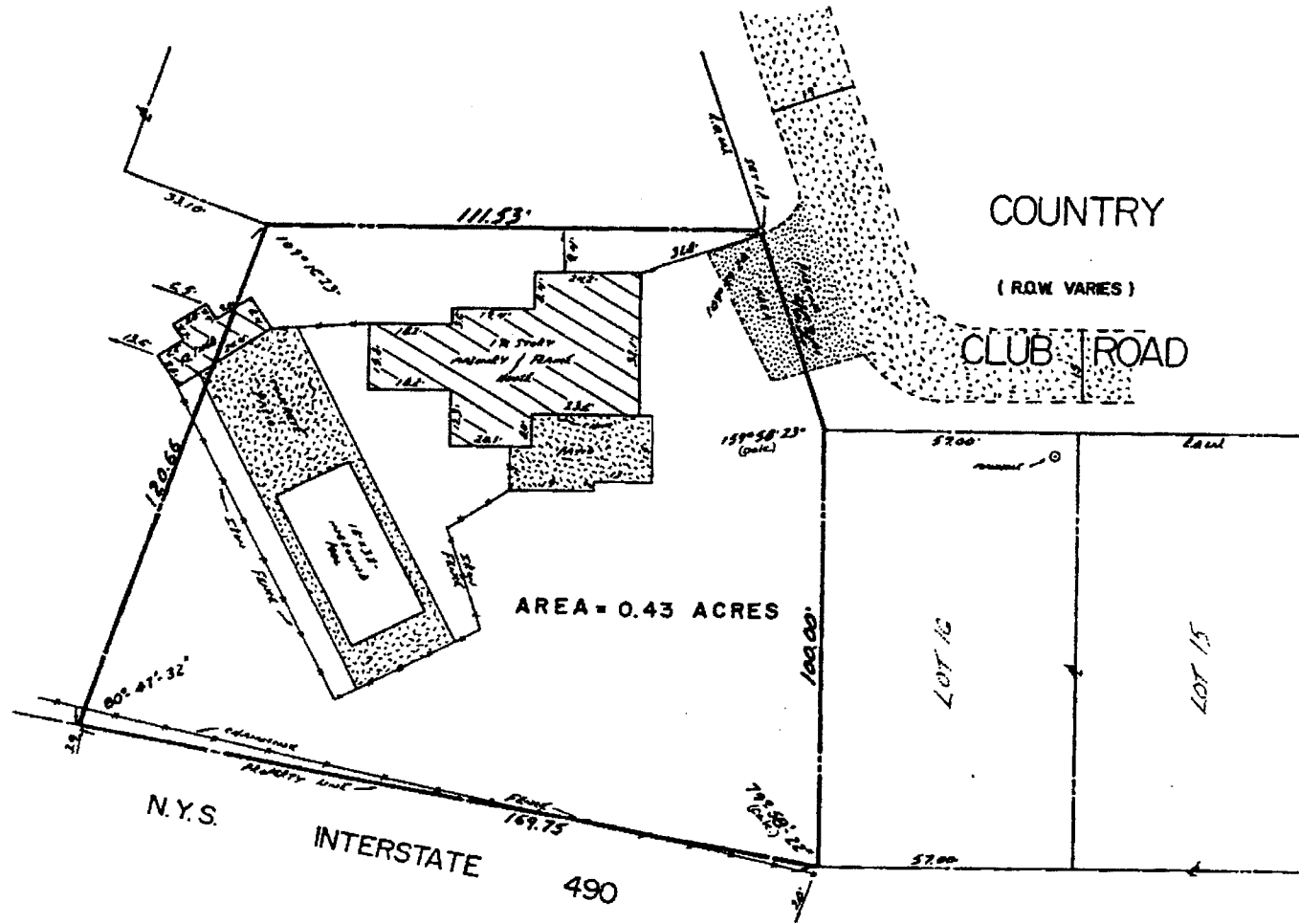
All that tract, or parcel of land, situate in Town Lot 5, Township 12, Range 5, Blake Tract, in the Town of Pittsford, County of Monroe, State of New York, being more particularly described as follows:

Beginning at a point on the existing southerly right of way of Country Club Road at the northwest corner of 16 Country Club Road, being also Tax Map # 138.19-2-23; thence,

1. Southerly and along the eastern property line of 17 Country Club Road 100 feet to a point; thence,
2. Westerly on the Interstate 490 ROW 169.75 feet to a point; thence,
3. Northeasterly on the western property line of 17 Country Club Road 120.66 feet to a point; thence,
4. Easterly forming an interior angle of 109 degrees 59' 20" on the northern property line of 17 Country Club Road a distance of 111.53 feet to a point; thence,
5. Southeasterly on the western ROW of Country Club Road 46.36 feet to a point and place of beginning.

Intending to describe the property of 17 Country Club Road Tax # 138.19-2-24.

Schedule - B



REFERENCES

- 1) ABSTRACT of TITLE of MAPS 1
- 2) DEED 6744 of DEEDS, PAGE 57
- 3) DEED 172 of DEEDS, PAGE 7; CASE A-28 of DEEDS - MICHIGAN GRADING
- 4) DEED 1177 of DEEDS, PAGE 538
- 5) DEED 1177 of DEEDS, PAGE 538
- 6) DEED 1177 of DEEDS, PAGE 538
- 7) DEED 1177 of DEEDS, PAGE 538
- 8) DEED 1177 of DEEDS, PAGE 538
- 9) DEED 1177 of DEEDS, PAGE 538
- 10) DEED 1177 of DEEDS, PAGE 538

CERTIFICATION

I HEREBY CERTIFY TO:
 REYDIA WILCOVE
 STATE SURVEYOR, ESR
 THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH THE
 PROVISIONS OF AN INSTRUMENT SURVEY COMPLETED
 DECEMBER 29, 2000 AND THAT I AM A
 LICENSED SURVEYOR.

Ronald W. Staub
 RONALD W. STAUB, LICENSE # 44621

REVISIONS		
DATE	DESCRIPTION	BY

PROJECT:
 0.7 COUNTRY CLUB ROAD
 PLOT 10 AND 15
 TOWNSHIP 12, RANGE 5
 COUNTY OF ATTICUS
 COUNTY OF ATTICUS
 STATE OF NEW YORK

DRAWING:
 INSTRUMENT
 SURVEY MAP

CLIENT:
 LEMMY / JANE ANDERSON
 16 HERRICK A. ROAD, ETC.
 1748 SOUTH COUNTRY AVENUE
 ROCHESTER, NEW YORK 14618

RONALD W. STAUB
 LAND SURVEYORS
 320 REYNOLDS ARCADE
 ROCHESTER, N.Y. 14614

FILE No:	JOB No:
SCALE: 1 inch = 20 FEET	DATE: Jan 2, 2001

Minutes of the Town Board for March 19, 2019

DRAFT TOWN OF PITTSFORD TOWN BOARD MARCH 19, 2019

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, March 19, 2019 at 6:00 P.M. local time in Town Hall, Lower Level Meeting Room.

PRESENT: Supervisor William A. Smith, Jr.; Councilpersons Kevin Beckford, Katherine B. Munzinger, Matthew J. O'Connor and Stephanie Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Jessie Hollenbeck, Recreation Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk, Suzanne Reddick, Assistant to Supervisor and Shelley O'Brien, Communications Director.

ATTENDANCE: There were thirteen (13) members of the public in attendance, as well as five (5) additional staff member(s) and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. Thereafter, the Town Clerk noted all members present and the Supervisor invited Deputy Supervisor Munzinger to lead all in the Pledge to the Flag.

SUPERVISOR'S ANNOUNCEMENTS

- 1) Supervisor Smith announced and congratulated the Pittsford Mendon Girls Basketball Team on their achievement of State Champions this past weekend.
- 2) Additionally, he congratulated and recognized the Pittsford Mendon Boys Basketball Team, who also competed for the State Championship, being defeated by only 4 points in the last seconds of the game.
- 3) Supervisor Smith indicated his support of the proposal of resident Linda Weinstein who spoke at last month's meeting, recommending that the Town Board support the Energy Innovation and Carbon Dividend Act of 2019, currently under consideration by Congress.

MEETING MINUTES OF MARCH 5, 2019 AMENDED

Councilwoman Townsend requested that the Minutes be amended on page 7, in the first paragraph under Discussion: Proposed Demolition Review Law, to indicate that Deputy Supervisor and Councilwoman Munzinger's suggestion is consistent with advice rendered to the Town Board by the Design Review and Historic Preservation Board. The amendment would read as follows, reflecting the addition of the second sentence:

Deputy Supervisor Munzinger began the discussion by suggesting that the Design Review and Historic Preservation Board could have reviewing authority over all proposed residential demolitions, while the Planning Board could have authority over all other demolitions, including any demolitions of existing structures called for in any subdivision or site plan applications subject to the review of the Planning Board. This is consistent with advice rendered to the Town Board previously by the Design Review and Historic Preservation Board. She suggested that the Planning Board could furnish comments to the Design Review Board for any demolitions subject to decision by the Design Review Board, and that the Design Review Board could provide such review and advice to the Planning Board for demolitions subject to the Planning Board's decision.

Minutes of the Town Board for March 19, 2019

Thereafter, a motion to amend the March 5, 2019 Minutes accordingly was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

MEETING MINUTES OF MARCH 5, 2019 APPROVED AS AMENDED

A Resolution to approve the Meeting Minutes of the March 5, 2019, as amended, was offered by Councilman O'Connor, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of the March 5, 2019 are approved as amended.

FINANCIAL MATTERS

INVESTMENT POLICY REVIEWED

Finance Director Duane reviewed with Town Board members the proposed Investment Policy, noting that there are no changes from last year. Thereafter, a Resolution to approve the Investment Policy was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Smith, Beckford, Munzinger, O'Connor and Townsend. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that upon review of the Investment Policy by the Town Board, it has been determined that no changes are recommended at this time.

PROCUREMENT POLICY APPROVED

Councilman Beckford asked the Finance Director about the Town's solicitation and consideration of bids from minority-owned and women-owned businesses. Finance Director Greg Duane indicated that the Town continues to encourage bids from such businesses. He noted that in 2013, the Town adopted a local law permitting bid awards on the basis of "best value" as defined in the State's General Municipal Law. Finance Director Duane noted that in 2018, the Town awarded contracts amounting to \$1.6 million to minority-owned and women-owned businesses, who in each case were the lowest responsible bidders. Councilman Beckford recommended a "dashboard"-formatted quarterly report on the Town's activity with regard to soliciting and/or awarding of bids to MWBE's. Finance Director Duane noted limitations in being able to do this accurately. For instance, not all certified MWBEs advertise that fact. This can make it difficult to learn whether they have MWBE status or not. However, he will research the practicalities of doing such reports.

Councilwoman Townsend indicated that she is prepared to move forward with accepting the Procurement Policy this year, and recommended that the Town explore the possibility of adding more specifics relating to awarding contracts for services, and relating to rating practices, in the policy for next year, referencing the Town of Irondequoit's Procurement Policy.

Following the discussion, a Resolution to approve the Procurement Policy was offered by Deputy Supervisor Munzinger, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Smith, Beckford, Munzinger, O'Connor and Townsend. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that upon review of the Procurement Policy by the Town Board, it has been determined that no changes are recommended at this time.

BUDGET TRANSFERS APPROVED

Minutes of the Town Board for March 19, 2019

A Resolution to approve the proposed Budget Transfers were offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following budget transfers are approved:

That \$3,941.00 be transferred from 107.1990.2000 (SCC Capital Project – Contingency) to 107.1620.2051 (SCC Capital Project – Electric) for Change Order E-6, electrical changes.

That \$8,000.00 be transferred from 1.9950.9000.1.1 (WT-Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Maintenance – Building Improvements) to replace 2 HVAC units in the Town Hall.

SURPLUS INVENTORY APPROVED

A Resolution to approve the list of Surplus Inventory submitted as recommended was offered by Councilwoman Townsend, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following list of Surplus Inventory was approved to be removed from Town's inventory:

<u>Asset #</u>	<u>Year</u>	<u>Description</u>	<u>Department</u>	<u>Cost</u>	<u>Disposition</u>
10572	1984	Office Desk	Bldg Maint	\$837.00	Junk
		JVC Double Deck			
11272	1996	Recorder	Bldg Maint	\$299.00	Junk
15945	2007	Salt Spreader	Bldg Maint	\$385.00	Junk
17655	2013	Vacuum Cleaner	Bldg Maint	\$175.19	Junk
17699	2013	Vacuum Cleaner	Bldg Maint	\$399.99	Junk
12898	2002	Conference Chair	Park	\$194.00	Junk
12899	2002	Conference Chair	Park	\$194.00	Junk
15900	2005	Craftsman Floor Jack	Park	\$100.00	Junk
10636	1989	Oak Table	Lib	\$450.00	Junk
15206	2005	Gears Wall Game	Lib	\$265.00	Junk
		Wires & Beads Wall			
15207	2005	Game	Lib	\$265.00	Junk
		SONY Stereo			
15815	2005	Cassette Deck	Lib	\$105.00	Junk
15818	2005	Yamaha AV Receiver	Lib	\$425.00	Junk
15823	2005	Microphone Mixer	Lib	\$351.00	Junk
15824	2005	DVD/VHS Deck	Lib	\$135.00	Junk
17337	2013	Lapel Microphone	Lib	\$378.35	Junk
		5 Chrome Metal			
12008	1988	Chairs	PSD	\$280.00	Junk
13627	1985	Grease Dispenser	PSD	\$100.00	Junk
15328	2005	Blue Ottoman	PSD	\$287.00	Junk
15329	2005	Blue Ottoman	PSD	\$287.00	Junk

Minutes of the Town Board for March 19, 2019

11152	1989	Automatic Level	Hwy	\$676.00	Junk
14102	2004	Chair	Hwy	\$227.38	Junk
14317	2004	Radio	Hwy	\$482.96	Junk
14332	2005	Radio	Hwy	\$655.50	Junk
16704	2009	Leaf Blower	Hwy	\$391.00	Junk
17216	2012	Radio	Hwy	\$550.00	Junk

\$8,895.37

MARCH VOUCHERS APPROVED

Upon inquiry by Councilman O'Connor, and explanation and clarification by Town Clerk Dillon regarding the use and monthly expenditure for Iron Mountain, the Town's record storage vendor, a Resolution to approve the March 2019 vouchers was moved by Councilman O'Connor, seconded by Deputy Supervisor Munzinger, and voted on by the members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the March 2019 vouchers No. 140723 through No. 141101, in the amount of \$392,435.83 are approved for payment.

OPERATIONAL MATTERS

PUBLIC COMMENTS

Mary Moore asked whether the recommended bid for Contracted Grounds Maintenance was made on the basis of the bidder using organic means of weed and pest control rather than non-organic means. Commissioner Schenkel stated that this is correct. Commissioner Schenkel and Parks Foreman Neal confirmed that the contract involves mowing nearly entirely and that very little of the contract involves the need for application of weed control products. Ms. Moore commended the Town for this approach.

2019 RABIES CLINIC APPROVED – MAY 9, 2019

A Resolution to approve the Town of Pittsford to host the Monroe County Department of Health free rabies clinic was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town of Pittsford will host the Monroe County Department of Health, Town of Pittsford free rabies clinic for dogs, cats and ferrets on Thursday, May 9, 2019 from 4:30 p.m. to 7:30 p.m. at the Town Highway Garage, located at 60 Golf Avenue in the Town of Pittsford.

BID FOR CONTRACTED GROUNDS MAINTENANCE AWARDED

As presented to the Board by Commissioner Schenkel bids for Contracted Grounds Maintenance were received and publically opened on January 24, 2019. The following were the bid results:

Plant Concepts	\$ 74,993.00
Westside Professional Landscape	\$112,722.00
Town and Country Enterprises	\$122,304.35

The Parks Foreman, Jessica Neal, and Commissioner Schenkel recommend that the Board accept the lowest bid, from Plant Concepts.

Minutes of the Town Board for March 19, 2019

Thereafter, a Resolution to award the bid for Contracted Grounds Maintenance to Plant Concepts was offered by Supervisor Smith, seconded by Councilwoman Townsend, and voted on by members as follows: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board accepts the bid for \$74,993 from Plant Concepts as the lowest responsible bidder.

PERSONNEL MATTERS

HIRING RECOMMENDATIONS APPROVED

Supervisor Smith confirmed that he audited the records for the proposed new hires, noting that all the documents were in order. Thereafter, a Resolution to approve the proposed new hires was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the following persons for employment as new hires and confirm as the date of hire as indicated hereto:

Name	Department	Position	Rate	Date of Hire
Austin Smith	Recreation-Aquatics	Rec Asst – PT	\$12.00	03/11/2019
William Jabs	Recreation-Bus Driver	Rec Asst – PT	\$13.00	03/21/2019
Ann Parker	Recreation-Seniors	Rec Asst – PT	\$13.50	04/02/2019

STAFF TRAINING

NEW YORK STATE LOCAL RETIREMENT SYSTEM SEMINAR APPROVED

A Resolution to approve Cheryl Fleming and Gregory Duane to attend the New York State Local Retirement System Seminar on April 12 in Albion, NY was offered by Councilwoman Townsend, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approves Gregory Duane and Cheryl Fleming to attend the free NYSLRS Seminar on April 12, 2019 in Albion, NY.

PERMA ANNUAL CONFERENCE APPROVED

A Resolution to approve Personnel Director, Cheryl Fleming, to attend the annual PERMA Conference in Lake George, NY on May 23-24, hosted by the Town's Worker's Compensation carrier, was offered by Supervisor Smith, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approves Personnel Director, Cheryl Fleming, to attend the Annual PERMA Conference on May 23-24, 2019 in Lake George, NY.

2019 ENGINEERING SYMPOSIUM ATTENDANCE APPROVED

A Resolution to approve Town Engineer, Robert Fromberger and Town Engineering Assistant, Melissa Multer, to attend the 2019 Engineering Symposium in Rochester, NY, on April 23, 2019, was offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

Minutes of the Town Board for March 19, 2019

RESOLVED, that the Town Board approves Town Engineer, Robert Fromberger, and Town Engineering Assistant, Melissa Multer, to attend the 2019 Engineering Symposium in Rochester, NY on April 23rd at a cost of \$140.00 per person.

NYSDEC EROSION AND SEDIMENT CONTROL TRAINING

A Resolution to approve Engineering Assistant, Melissa Multer, Sewer Department staff Jim Peterson and Matt Schneider, and Parks Department Foreman, Jessica Neal, to attend the free NYS DEC Erosion and Sediment Control seminar was offered by Councilwoman Townsend, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Engineering Assistant, Melissa Multer, Sewer Department staff Jim Peterson and Craig Schneider, and Parks Department Foreman, Jessica Neal, be approved to attend the free NYSDE Erosion and Sediment Control seminar being held on March 20, 2019 at the Town of Webster Liberty Lodge at Finn Park.

OTHER BUSINESS

Councilwoman Townsend presented a draft of a Resolution for Town Board to review, stating support for the Energy Innovation and Carbon Dividend Act of 2019, a legislative proposal mentioned by Supervisor Smith at the beginning of the meeting for Town Board endorsement. Supervisor Smith reiterated his support and his understanding of the full Board's support for endorsing the Act, and stated that the Board should proceed as it did in endorsing Carbon Fee and Dividend legislation previously, whether that was by resolution or by letter, and could act by the April 2nd Town Board meeting.

Councilwoman Townsend also requested consideration be given to budgeting for implementation of the Town's updated Integrated Pest Management Plan as recommended by Parks Foreman Jessica Neal. The Supervisor noted that proceeding with the Plan necessarily requires budgeting for its recommendations and agreed that a budgeting proposal be presented for funding the additional equipment and materials called for in the revised Plan, which Parks Foreman Neal discussed briefly. She agreed to work with Public Works Commissioner Schenkel to prepare a budgeting resolution for the Board.

Deputy Supervisor Munzinger announced that this Thursday, March 21st is Down Syndrome Awareness Day called "Rock Your Socks Day" and would like to encourage the Town Board members to participate with her in showing their support by wearing crazy socks, which is a symbol on that day of support for those with Down Syndrome. To assist Town Board members, Deputy Supervisor Munzinger presented each of them with a pair of socks appropriate to the occasion, to wear on March 21st. They all indicated support and willingness to wear the socks in support of Down Syndrome Awareness Day.

Councilwoman Townsend announced that she will be helping to host an Earth Day event on April 27th and will provide further details in the weeks ahead.

PUBLIC COMMENT

The following people offered comments to the Board:

- 1) Bill Beach – Long-time resident and President of the Pittsford Mustangs Soccer League: Mr. Beach emphasized that he was at the recent presentation by Parks Foreman Neal on Integrated Pest Management Plan, which was very well done and he wanted to commend the Town, and especially the Parks and Recreation Departments, on their work with the field maintenance, scheduling and working with the various organizations. He reported that in the over 40 years with the Pittsford Mustangs, he has never had an issue with regard to pesticides, or a complaint from parents or players about pesticides, nor has he been made aware of any illness or concerns that have arisen due to pesticide use on any of the Town-owned lands or fields.
- 2) Geri Miner – Thanked the Town for their continued efforts and planning regarding the CCA (Community Choice Aggregation) initiative. She encouraged the Town to consider selecting an administrator who will invest in renewable energy from here in New York. Supervisor Smith noted that the bids for

Minutes of the Town Board for March 19, 2019

administration services will be due by April 5th and the Towns (Brighton, Pittsford and Irondequoit) and Village (Pittsford) will review and evaluate the proposals following their receipt.

- 3) Mary Moore encouraged the Town Recreation Department to schedule soccer programs, for youth ages 2-5 and 5-7 years old, for fields other than Great Embankment Park and Thornell Farm Park.
- 4) Jessica Neal, Town Parks Department Foreman, spoke, noted that the Town's revised Integrated Pest Management Plan, prepared in conjunction with Cornell Cooperative Extension and New York State Integrated Pest Management, through its recommended practices for other fields, limits the need for conventional grub control methods to Great Embankment Park. She reiterated that throughout its maintenance of Town parks and land, the Parks Department will continue in its long-standing practice of using the safest responsible means and methods in controlling damaging weeds and pests, based on advice and guidance of trained experts such as those consulted in the updating of the Integrated Pest Management Plan..

EXECUTIVE SESSION

Having no further public business to discuss, Supervisor Smith indicated that it was necessary to adjourn to Executive Session for two (2) particular forms of business: personnel matters and a real estate matter. Thereafter, a motion was made by Councilman Beckford, seconded by Deputy Supervisor Munzinger, to move to Executive Session. The members voted as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Town Board then adjourned to Executive Session at approximately 6:45 p.m.

After discussion in Executive Session, a motion was made by Councilman O'Connor, seconded by Councilwoman Townsend, to appoint Pamela Cooper-Vince to the Parks and Recreation Advisory Board and James Pippin to the Environmental Board. The members voted as follows: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Pamela Cooper-Vince be appointed as a volunteer member of the Parks and Recreation Advisory Board, and that James Pippin be appointed as a volunteer member of the Environmental Board. The terms of office are annual appointments that will expire on December 31, 2019.

The real estate matter was discussed and no action was taken regarding this matter. Thereafter, a motion to come out of Executive Session was made by Deputy Supervisor Munzinger, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

As there was no further business, the Supervisor adjourned the meeting at 7:25 P.M.

Respectfully submitted,

Linda M. Dillon
Town Clerk

OFFICIAL BOARD MINUTES ARE ON FILE IN THE OFFICE OF THE TOWN CLERK

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
AS FOLLOWS:
LOCAL LAW NO. __ OF 2019:
THE ADOPTION OF PROPOSED LOCAL LAW NO. __ OF 2019:
AMENDING “ARTICLE VIII. DEMOLITION PERMITS” OF “CHAPTER
64. BUILDING CONSTRUCTION AND MAINTENANCE” OF THE
TOWN OF PITTSFORD MUNICIPAL CODE**

Sec. 1 Title

This Local Law shall be known as Local Law No. __ of 2019: Amending “Article VIII. Demolition Permits” of “Chapter 64. Building Construction and Maintenance” of the Town of Pittsford Municipal Code.

Sec. 2 Amendment to Existing Law

The Pittsford Town Code, Article VIII of Chapter 64, shall be amended to read as follows:

Chapter 64 – Building Construction and Maintenance

Article VIII – Demolition of Buildings; Board Review and Permit Required

§ 64-41. Purpose.

The Town of Pittsford contains structures of historic and/or architectural merit, or which otherwise contribute beneficially to the character of the Town and the neighborhood in which such buildings stand. These structures are or may be threatened by development pressures. The Town wishes to provide for public notice and board review before any such structures are demolished.

§ 64-42. Demolition permit required; Board review and permit required; Board review exemption.

A. Demolition permit required. No person may substantially demolish any structure within the Town of Pittsford which requires a building permit to construct without the issuance of a demolition permit by a Code Enforcement Officer. For purposes of this article, the term “substantially demolish” means the demolition of 50% or more of an affected structure’s existing coverage (the ground area covered by any roofed part of the structure, including cantilevers but excluding roof eaves), as determined by a Code Enforcement Officer.

B. Board review and permit required. No person may substantially demolish any non-exempt residence, detached garage, or barn within the Town of Pittsford without the review and approval of a demolition permit application by the Design Review and Historic Preservation Board, and the issuance of a demolition permit by a Code Enforcement Officer authorizing such demolition.

C. Board review exemption. Residences, detached garages, and barns which, in the sole discretion of a Code Enforcement Officer, are dilapidated by neglect over time, seriously damaged by fire, storm, or other calamity, or are in such poor condition so as to constitute a threat to health, safety, or general welfare, are exempt from board review for a demolition permit.

§ 64-43. Procedure.

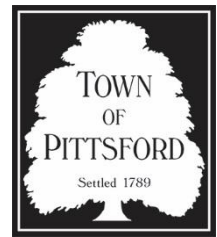
A. Application. Any person seeking Town permission to substantially demolish any non-exempt residence, detached garage, or barn within the Town of Pittsford shall complete and furnish to the Town Planning Department an application on a form created by the Town Planning Department and providing such information so as to allow the Design Review and Historic Preservation Board to determine whether the standards set forth in this section have been met, and such other information as the Design Review and Historic Preservation Board may reasonably require to assist in its deliberations. At a minimum, all applications must include color photographs of the existing structure's exterior elevations, as well as drawings or plans showing both the existing and proposed structure's façade elevations and clearly identifying all new construction and labeling all materials as new or existing. Additional information may be required by the Town Planning Department or the Design Review and Historic Preservation Board as deemed necessary to determine conformity with Town regulations and with the spirit and intent of this article. Such information may include, but is not limited to, floor plans, site plans, grading plans, landscaping plans, demolition/development procedures, site restoration plans, and the identification of all zoning variances required for any proposed replacement structure.

B. Notice and Hearing. Within twenty (20) days from receipt of a complete application, the Design Review and Historic Preservation Board shall hold a public hearing on the application. Notice of the hearing shall be given by newspaper publication and by Town website posting, and may be given by posting of a sign at the subject premises and by mail to residents whose properties are within 300 feet of the nearest point of the property lines of the structure subject to demolition.

C. Standards and Decision. Within thirty (30) days of the commencement of a public hearing on the application, the Design Review and Historic Preservation Board shall decide in writing to approve, with or without conditions, or to disapprove the demolition application, upon express consideration of the following standards: 1) the need or reasons for the proposed demolition; 2) the description of the replacement structure or use (if no replacement structure or use is proposed, the landscaping plan for the site); 3) the historic and architectural significance of the structure, and the effect of demolishing the structure and rebuilding a replacement structure is expected to have on the character of the neighboring community including a historic district if the building stands within such a district and including any potential historic district as identified in the Town's most recent Historic Resource Survey Update; and 4) information derived from the public hearing. Any approval, with or without express conditions, shall be conditioned on compliance with Town and State code provisions regulating demolition activities. Upon approval of the application and compliance with Town and State code provisions regulating demolition activities, a Code Enforcement Officer shall promptly issue the demolition permit.

D. Appeals. Consistent with the provisions of Article IX of this chapter, an appeal of any decision of the Design Review and Historic Preservation Board regarding a demolition application may be made to the Town Zoning Board of Appeals.

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: March 28, 2019

Regarding: Budget Transfer for Parks Equipment

For Meeting On: April 2, 2019

Ladies and Gentlemen:

Our Parks Department General Foreman, Jess Neal, recently presented the update of the Town's Integrated Pest Management Plan (IPM), prepared in conjunction with Cornell Cooperative Extension and New York State Integrated Pest Management. It cuts back even further the Town's already minimal use of conventional herbicides and pesticides. In order to proceed with the updated IPM Plan, General Foreman Neal indicated in her report the need for additional or new equipment as well as additional grass seed. This equipment and the additional seed will permit the aeration and overseeding that is necessary to create a thick and healthy grass turf that can crowd out undesirable weeds that can compromise safe use of the fields.

The Parks Department has traditionally engaged in overseeding. The updated IPM Plan calls for increasing it. To begin now, I am requesting an additional \$6,000 for grass seed. As we proceed with the increased overseeding program, we can expect to see the budget for seed increase in 2020 by approximately another \$25,000 and we will take that into account in preparing the Parks Department's budget request for 2020.

To keep our dirt infields on our baseball and softball diamonds free of weeds, the Parks crew has either rented or borrowed a field groomer for the past 2 years. Obtaining our own groomer would allow us set our own schedule, increasing the frequency of weed control and ultimately save money.

Jess Neal, Parks Department General Forman, has recommend the replacement and addition of the following items:

Tri-Wave Overseeder	\$13,471	Replaces 32 year old machine
Ventrac Aera-Vator with Seedbox	\$7,904	Combines Aerating and Overseeding
Ventrac Ballfield Groomer	\$2,153	Rented for past 2 Years
Additional Grass Seed	\$6,000	
Total	\$29,528	

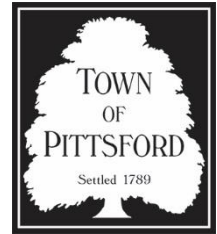
Greg Duane, Finance Director, has recommended that this initiative can be funded by a transfer from the Capital Reserves.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

RESOLVED, that the Town Board authorizes the Finance Director to transfer \$29,528 from the Capital Reserves to the appropriate Parks Capital Budget lines for the purchase of additional equipment and grass seed as recommended by the Integrated Pest Management Plan, as follows.

Tri-Wave Overseeder	\$13,471
Ventrac Aera-Vator with Seedbox	\$7,904
Ventrac Ballfield Groomer	\$2,153
Additional Grass Seed	\$6,000
Total	\$29,528

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: March 29, 2019

Regarding: Senior PGA Championship Parking Restrictions

For Meeting On: April 2, 2019

Ladies and Gentlemen:

As you might be aware, Oak Hill Country Club, is the host of the 2019 Senior PGA Championship from May 21, 2019 to May 26, 2019. There are various streets lying solely within the Town of Pittsford that are in close proximity to the Country Club. These are two lane roads varying in width from 18 feet to 22 feet, Code Enforcement anticipates that there will be very large number of vehicles attempting to park on these streets adjacent to the event. Pursuant to Section 1660 of the Vehicle and Traffic Law, the Town of Pittsford is specifically authorized by order, ordinance, rule or regulation, to prohibit, restrict or limit the stopping, standing or parking of vehicles on roads other than state highways in the Town of Pittsford. If the Town were to allow the permitted parking on both sides of these streets in these areas, there will be created a substantial danger to the Town of Pittsford in that emergency vehicles of all kinds, to wit: police, fire, ambulance, etc., will be obstructed in the performance of their duties.

Code Enforcement has considered that the only feasible way to control this situation during the period of aforesaid events is to restrict parking on these streets and it is the opinion of the Commissioner of Public Works that it may be necessary to extend the area of restricted parking if problems arise.

There is a concern to assure access of emergency vehicles. It is the opinion of the Commissioner of Public Works that it will be necessary to designate Kilbourn Road one-way from the traffic signal on East Avenue into Oak Hill and one-way from the Oak Hill entrance to the un-signalized entrance on East Avenue during the PGA Championship.

In the event the Town Board determines that the proposed action should be taken, the following Resolutions are suggested:

RESOLVED, that from the period beginning at 5:00 A. M. on May 21, 2019 and terminating at midnight on May 26, 2019, commencing at 5:00 A.M. until 10:00 P.M., parking, stopping or standing shall be prohibited unless authorized by permit on the following named streets:

- Allen's Creek
- Allen Parkway
- Alpine Drive
- Bretton Woods Drive
- Country Club Drive
- Crestline Road
- East Avenue
- Ellingwood Drive
- Kilbourn Road
- Knollwood Drive

Maywood Avenue
North Country Club Drive
Overbrook Road
San Rafael
Shelwood Drive
Stoneleigh Court
Sylvania Road

FUTHER RESOLVED, that the Commissioner of Public Works or his designee are authorized to post the following additional streets prohibiting parking, stopping or standing, unless authorized by permit beginning on May 21, 2019 and terminating on May 26, 2019, if the need becomes necessary during Senior PGA Championship:

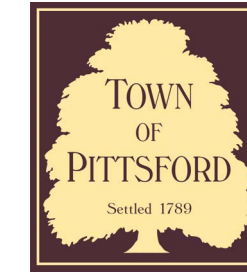
Creekside Lane
Harwood Lane
Malm Lane
Pickwick Drive
Pine Acres
Old Landmark Lane
Shoreham Drive
Whitestone Lane

FURTHER RESOLVED, that the streets on which the said parking, stopping or standing is prohibited have been marked on the annexed map of part of the Town of Pittsford, which annexed map, together with the markings thereon, is incorporated in and made a part of this Resolution;

FURTHER RESOLVED, that these restrictions will be enforceable upon the proper and adequate posting of signs on all of these streets herein designated to give notice to all motorists using any of the said streets that parking, stopping or standing is prohibited on that side of the said streets so designated by the said signs;

FURTHER RESOLVED, that any vehicle parked in violation of this resolution may be towed at the owner's expense;

FURTHER RESOLVED, that a violation of this resolution shall constitute an offense and shall be punished by fine not to exceed Twenty-five Dollars (\$25.00).



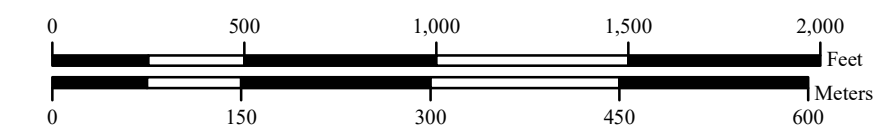
2019 SENIOR PGA CHAMPIONSHIP SIGN PLACEMENT

Town of Pittsford Monroe County, New York

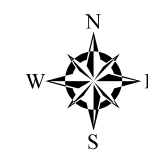
- R3-1, No Right Turn (9)
- R3-2, No Left Turn (1)
- R5-1, Do Not Enter (3)
- R5-1a, Wrong Way (4)
- R6-1L, One Way Left (8)
- R6-1R, One Way Right (1)
- R7-1, No Parking Anytime (383)
- R7-1, No Parking Anytime (If Necessary) (104)
- R7-4*, No Parking Stopping Standing (51)
- Large R7-2, Large No Parking 6AM-10PM (10)
- Barricade (11)

Sign Guide

R3-1	R3-2
R5-1	R5-1a
R6-1L	R6-1R
R7-1	R7-4*
Large R7-2	
(Covered With ANYTIME During PGA Event)	

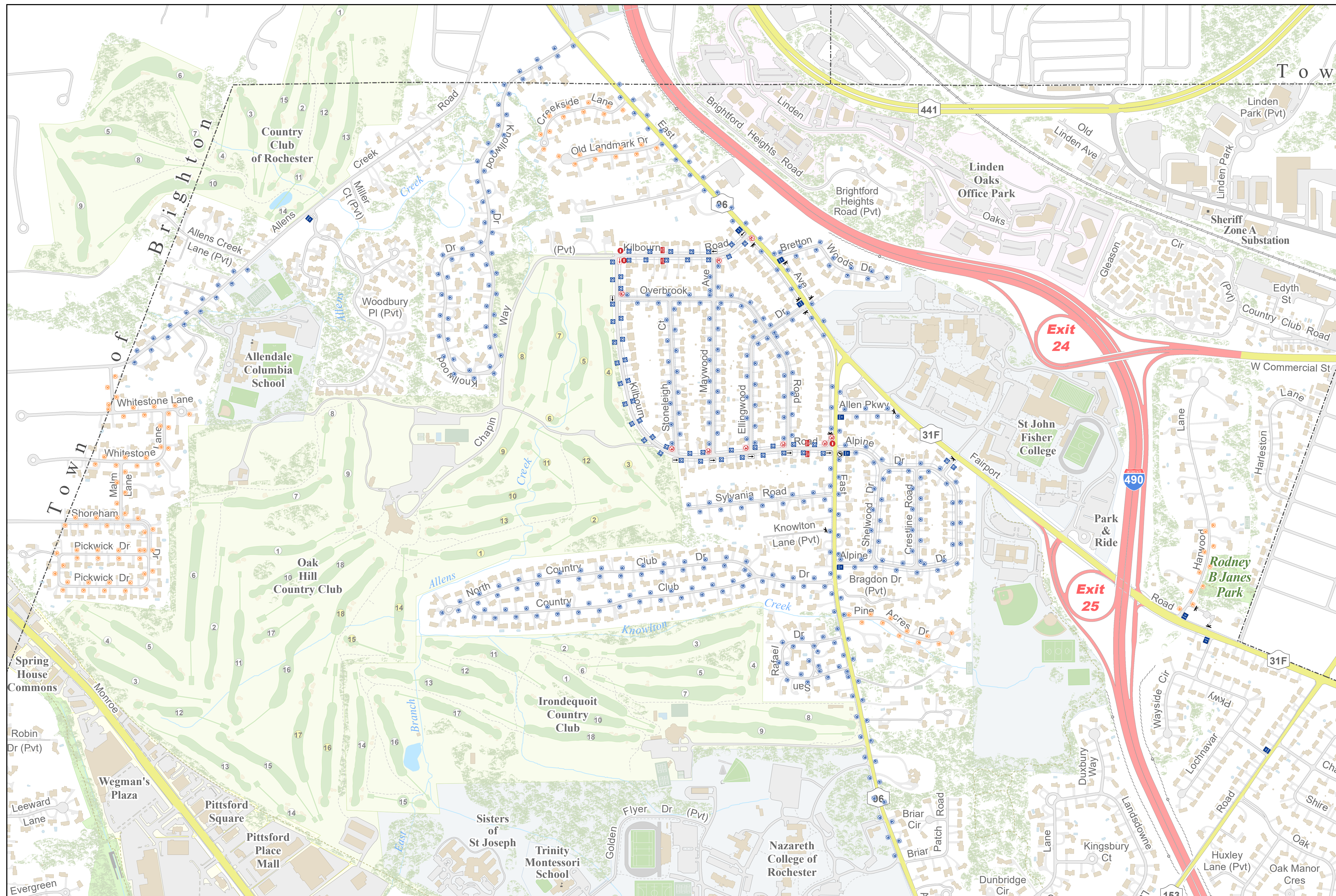


1 inch = 500 feet
Intended print size: 18"11 x 32"W

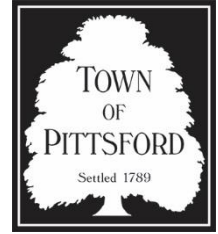


Data Sources:
Town of Pittsford GIS, March 2019
Monroe County Real Property Tax Service, January 2019
U.S. Geological Survey, February 2019

The information depicted on this map is representational and should be used for general reference purposes only. No warranties, expressed or implied, are provided for the data or its use or interpretation.



MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: March 29, 2019

Regarding: Peddler / Hawker Permit Restrictions for Senior PGA Championship

For Meeting On: April 2, 2019

Ladies and Gentlemen:

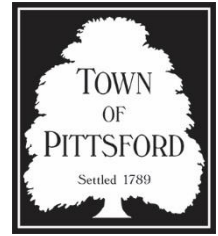
As you may recall, each time there are large events in our community we have requested that the Town Board authorize the restrictions of the issuing of any type of Peddler, Solicitor, and Hawker Permits. The Senior PGA Championship will occur during the time period of May 21, 2019 through May 26, 2019. I recommend that anyone holding a peddlers permit is to be notified that their permit will be invalid on the streets adjacent to Oak Hill Country Club that are listed below:

Allen's Creek	Kilbourn Road
Allen Parkway	Kingsbury Court
Alpine Drive	Landsdowne Lane
Bretton Woods Drive	Maywood Avenue
Briar Circle	Monroe Avenue
Briar Patch Road	New England Drive
Country Club Drive	North Country Club Drive
Cranswick Lane	Pilgrim Circle
Crestline Road	Pine Acres Drive
Dunbridge Circle	Overbrook Road
Duxbury Way	San Rafael Drive
East Ave. (NYS Rte 96)	Shelwood Drive
Ellingwood Drive	Stoneleigh Court
Fairport Road. (NYS Rte. 31F)	Sylvania Road
Harwood Lane	

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

RESOLVED, that the Town Board accept the recommendation of the Commissioner of Public Works, and approves the restrictions of issuing any Peddler, Hawker, or Solicitor permits, and restricts any current permits during the above timeframe and locations.

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: March 28, 2019

Regarding: Set Bid Date for Proposed Refuse Districts

For Meeting On: April 2, 2019

Ladies and Gentlemen:

Due to interest expressed by residents, the Town is making it possible for residents, at their option, to create Refuse Districts for their neighborhoods.

In order to advise residents of proposed Refuse Districts the amount they would pay for trash and recyclables collection before the Town would move forward to create Refuse Districts, it is necessary to prepare for the bidding process.

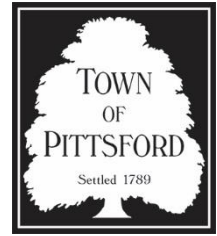
We would propose a contract term of January 1, 2020 through December 31, 2020, with the option of extending the contract for three additional terms of one year each. The specifications will not obligate us to accept any bid.

I recommend the Town Board set a bid opening date for Contracted Refuse District Services for Thursday, May 2, 2019 at 11:00 a.m. at the Department of Public Works.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

RESOLVED, the Town Board set a bid opening date for Contracted Refuse District Services on Thursday, May 2, 2019 at 11:00 a.m.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: March 28, 2019

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: April 2, 2019

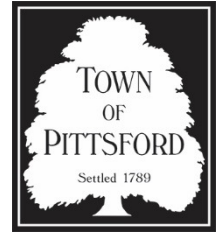
1. The following employee(s) are recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Nicholaus Ross	MEO III	CDL-Class B	\$16.52	3/25/2019
Koby Wallman	Seasonal	Rate Change for Seasonal	\$12.50	3/25/2019

Should the Board approve the above recommendations and personnel adjustments, the following resolution is being proposed, RESOLVED, that the Town Board approves the status and salary changes for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Nicholaus Ross	MEO III	CDL-Class B	\$16.52	3/25/2019
Koby Wallman	Seasonal	Rate Change for Seasonal	\$12.50	3/25/2019

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: March 27, 2019

Regarding: Training - 2019 Spring Local Government Workshop

For Meeting On: April 2, 2019

Ladies and Gentlemen:

I would like to send the following individuals to the Genesee/Finger Lakes Regional Planning Council's 2019 Spring Local Government Workshops:

Sarah Gibson	Planning Board
Jeffrey Donlon	Planning Board
Jessica Yaeger	Staff
Doug DeRue	Staff
Mary Ellen Spennacchio-Wagner	Zoning Board of Appeals

The workshops will be held on Friday, May 17, 2019 from 8:00 am to 5:00 pm at the Burgundy Basin Inn. The cost is \$75 per attendee and is in the budget