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**Design Review and Historic Preservation Board
Minutes
May 23, 2019**

TOWN CLERK
TOWN OF
PITTSFORD, NY

2019 JUN 14 P 3: 24

PRESENT

Dirk Schneider, Chairman; Kathleen Cristman, Paul Whitbeck, Bonnie Salem

ALSO PRESENT

Stephanie Townsend, Town Board Liaison; Robert Koegel, Town Attorney; Mark Lenzi, Building Inspector; Susan Donnelly, Secretary to the Board

ABSENT

David Wigg, Leticia Fornataro, John Mitchell, Allen Reitz, Assistant Building Inspector

HISTORIC PRESERVATION DISCUSSION

The Board discussed the reception at the Spiegel Center on May 30. A slide show of designated historic homes in Pittsford has been prepared. The Town Board members have been invited. Dirk will do introductions and Bonnie Salem will speak. The Town Historian, Audrey Johnson will also be present. One or more of designated homeowners will be present. Brochures and a plaque will be displayed. Sue Donnelly will secure nametags.

RESIDENTIAL APPLICATION FOR REVIEW

• **11 Whitestone Lane**

The Applicant is requesting design review for the addition of a sunroom and renovation to the front entry way. The sunroom will be approximately 230 sq. ft. and will be located to the rear of the home. Skylights will be added to the front entryway.

Marie Kenton of Ketmar Development was present to discuss the application with the Board. She shared color samples with the Board.

The roof will be reroofed and board and batten siding added. The front door will be redone to add architectural interest. A dormer with skylights will be aligned with the front door. The shutters and panels below the windows will be removed.

Kathleen Cristman moved to accept the application as submitted. Paul Whitbeck seconded.

All Ayes.

• **421 Kilbourn Road**

The Applicant is requesting design review for a master bedroom addition. The addition will be approximately 387 sq. ft. and will be located to the rear of the home. Materials will match the existing home.

The contractor, Joe Hancock, was present to discuss the application with the Board. Mr. Hancock described the proposed bump out for the master bedroom. The materials including windows will match the existing on the home.

Bonnie Salem moved to accept the application as submitted with the condition that all materials match the existing.

Dirk Schneider seconded.

All Ayes.

- **6 Eppingwood Trail**

The Applicant is requesting design review for the addition of a porch. The porch will be approximately 335 sq. ft. and will be located to the rear of the home.

Tim Smith of Woodstone Custom Homes was present.

The proposed project is a porch with a roof structure and post. The existing windows will be retained and materials will match the existing.

Paul Whitbeck moved to accept the application as submitted.

Bonnie Salem seconded.

All Ayes.

- **12 Stonecreek Lane**

The Applicant is requesting design review for two small additions. The additions will be approximately 90 sq. ft. and will be located to the rear of the home.

No representative was present.

Kathleen Cristman disclosed that she knows the homeowner but felt she could be objective in her vote.

Dirk Schneider moved to approve the application as submitted.

Bonnie Salem seconded.

All Ayes.

COMMERCIAL APPLICATION FOR REVIEW

- **3240 Monroe Avenue**

The Applicant is requesting design review for the addition of a business identification sign. The sign will be approximately 24 sq. ft. and will identify the "Philly Pretzel Factory". The face color will be white acrylic with black trim cap and return.

No representative was present.

The Board reviewed the application. Mark Lenzi confirmed that the sign met the requirements of Town Code.

Bonnie Salem moved to approve the application as submitted.

Dirk Schneider seconded.

All Ayes.

- **123 South Main Street**

The Applicant is returning to the Design Review Board for the design change to a cell tower. The applicant was previously approved for design at the March 22, 2018 Design Review meeting. The four tower legs, which were approved stamped steel, and the brick wall will now be changed to hard coated foam with a faux brick appearance.

Brett Buggeln of Tarpon Towers and Kathleen Pomponio of Verizon were present. Jackie Barlotta was also present.

Mr. Buggeln is returning to submit new materials for the tower legs. He explained how the masonry walls does not provide the flex required so he is returning with a new solution. He showed the new materials and shared how the church is different brick in different areas of the structure. Mr. Buggeln discussed that the proposed foam product materials on the tower legs would match the color of the brick on the church structure more closely. He also indicated that extensive landscaping will cover the area in front of the wall. The original brick wall that was proposed was real brick and the new proposed is masonry block wall will be covered with foam materials. The aesthetic will be to make the wall look like the tower legs.

Kathleen Cristman asked if the foam material could be used on the tower legs only and retain the original brick wall proposed. Bonnie Salem inquired as to whether the applicant had endeavored to locate a brick that would match the church. Dirk Schneider asked if steel columns had been considered.

In addition, the Board discussed other concerns. Kathleen Cristman suggested a triangle shaped tower instead of the square. Dirk Schneider discussed the brick wall could be replaced with a fence. Bonnie Salem said that the wall structure should meet the approval of the Board and that it cannot rely on landscaping to cover up what is there.

Additionally the Board made note that of what the fact that they were unclear about what the return on the corners would look like, that the materials appear thin and inquired about the durability of the materials.

The recommendation of the Board was that the applicant return to design review to respond to the following:

1. What are the corner details of the materials? They would like to see a photo of an existing use.
2. They would like to see an elevation of the wall colored in the suggested faux brick material.
3. If a fence is being considered, they would like to see samples.
4. The Board would like an engineering explanation of why a brick wall will not work.
5. The Board would like to see references from companies that have used this material if examples are not available for the Board to go on site and review.

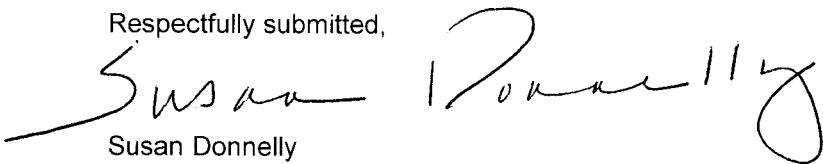
OTHER – REVIEW OF 5/9/2019 MINUTES

The minutes of the 5/9/19 meeting were approved as written.

All Ayes.

The meeting adjourned at 8:45 pm.

Respectfully submitted,



Susan Donnelly
Secretary to the Design Review and Historic Preservation Board

