

**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
JULY 10, 2019**

PRESENT

Ken Knight, Paul Seidel, Michael Labombarda, Mary Doyle, Radhika Ramesh

ALSO PRESENT

Amanda Madigan, Matthew O'Connor

PUBLIC ATTENDEES

One student from Pittsford Sutherland High School

ABSENT

Jessica Izzo, Tracy Castleberry

ABSTRACTS SIGNED

\$ 17,301.49

Board President Michael Labombarda called the meeting to order at 7:01 PM.

MINUTES

- The drafted minutes were discussed and options regarding the wording of Item H, Patron Rules of Conduct, Pittsford Community Library Policy Manual were considered. **Paul Seidel moved that the June 12, 2019 meeting minutes be approved as written. Radhika Ramesh seconded; the motion carried with one abstention.**

TOWN LIAISON REPORT

- Matt O'Connor shared summary findings of the 2019 Town Survey. The library received overwhelming support.
- The town is moving ahead with Pittsford's first dog park. The existing developer's trust fund will pay for the project, which is planned for completion by the end of this summer.
- Pittsford's Community Choice Aggregation team has two bids to evaluate.

LIBRARY DIRECTOR REPORT

- Amanda Madigan reported on the Children's Book Swap. 673 books were exchanged! Also successful; the Meet a Firefighter Program had over 100 participants.
- Summer Reading Programs are underway. See the display in the main hall for 'Spacey Questions'. Everyone can participate by submitting answers to the questions posted by library staff. This year's summer reading theme is 'A Universe of Stories'.

- The Reading Garden improvements continue this month with the installation of new outdoor furniture.
- The Children's' Library was freshly painted the first week of July.
- Amanda reported on the American Library Conference attended with Assistant Library Director Kate Prociou in Washington, D. C.
- Monroe County Library System plans to have auto renewals in place by the end of this year.
- Four staff will be able to attend the New York Library Association Conference in November.
- **Amanda requested fixed asset removal for microwave item number 013320. Ken Knight moved that the item be removed as requested and Mary Doyle seconded the motion, which carried.**
- The self-check kiosks continue to be well received and now account for 8.8% of checkouts this year.

NEW BUSINESS

- **Amanda Madigan presented the library budget proposal for Town of Pittsford funding. Ken Knight motioned for approval of the proposal to be submitted. Paul Seidel seconded the motion, which was accepted.**

Michael Labombarda called for adjournment to Executive Session at 8:37 pm, which concluded at 8:59 pm.

Respectfully Submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY