

**Design Review and Historic Preservation Board
Minutes
July 11, 2019**

PRESENT

Dirk Schneider, Chairman; Leticia Fornataro, Kathleen Cristman, Paul Whitbeck, Bonnie Salem, David Wigg

ALSO PRESENT

Stephanie Townsend, Town Board Liaison; Robert Koegel, Town Attorney; Mark Lenzi, Building Inspector; Susan Donnelly, Secretary to the Board

ABSENT

John Mitchell, Allen Reitz, Assistant Building Inspector

HISTORIC PRESERVATION DISCUSSION

The plaques and banner budget was discussed. The poles for the banners have been marked and some will need permission prior to installation. A letter will drafted be sent to the Town Board for a request for funds after a quote is received.

NOMINATION FOR LANDMARK DESIGNATION

- **191 Long Meadow Circle**

The Applicant has submitted an application for landmark designation of the home located at 191 Long Meadow Circle.

Bonnie Salem reviewed a home that she and John Mitchell had visited after the homeowners had expressed an interest in historic designation. She noted that few features of the home have been altered from the original design despite the home having had many owners. She and John felt the home had high architectural and physical integrity that is enhanced by a large lot with many mature trees. She stated that she feels this structure is well qualified to be nominated for designation. Paul Whitbeck expressed his agreement with the nomination of this G+ property.

The Board inquired about the age of the garage. It was determined to be a detached garage which documents reveal has been a part of the property since at least 1935.

Bonnie Salem moved to nominate the structure at 191 Long Meadow Circle for historic designation by the Town of Pittsford.

Kathleen Cristman seconded.

All Ayes.

A Public Hearing will be advertised and scheduled at the earliest by August 22nd. Bonnie Salem agreed to be point person.

RESIDENTIAL APPLICATION FOR REVIEW

- **3326 Clover Street**

The Applicant is requesting design review for a second story addition. The addition will be approximately 1026 sq. ft. and will be located on the south section of the home.

Tim O'Brien was present to discuss this application with the Board. Mr. O'Brien discussed that this home is set back from the road with no other nearby neighbors. The intent is to blend the new products with the existing.

Paul Whitbeck moved to approve the application as submitted.

Dirk Schneider seconded.

All Ayes.

- **17 Coventry Ridge**

The Applicant is requesting design review for a new single-family one story home. The new home will be approximately 2,232 sq. ft. and will be located in the Coventry Ridge subdivision.

Steve Maynard was present to discuss the application with the Board.

Mr. Maynard discussed that this home is ranch style with siding and cultured stone.

Bonnie Salem moved to approve the application as submitted.

Leticia Fornataro seconded.

All Ayes.

COMMERCIAL APPLICATION FOR REVIEW

- **3122 Monroe Avenue - Walgreens**

The Applicant is requesting design review for the addition of a new business identification sign.

Jim Columbo of Skylight Signs was present.

This application is for the sign on the building only. It will be white with the Walgreens logo in red.

Dirk Schneider expressed some concern about the multitude of colors on the building.

Dirk Schneider moved to approve the sign on the building located at 3122 Monroe Avenue as submitted.

David Wigg seconded.

All Ayes.

OTHER – REVIEW OF 6/27/2019 MINUTES

Bonnie Salem moved to approve the minutes of the 6/27/19 meeting as written. Kathleen Cristman seconded. All Ayes.

The meeting adjourned at 7:55 pm.

Respectfully submitted,

Susan Donnelly
Secretary to the Design Review and Historic Preservation Board