

**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
DECEMBER 9, 2020**

PRESENT

Paul Seidel, Mary Doyle, Michael Labombarda, Radhika Ramesh, Chris Hall, Farrah Ritter

ALSO PRESENT

Kate Bohne Munzinger, Ethan Minnella, Pam Burch, Amanda Madigan

PUBLIC ATTENDEES

One member of the public

Michael Labombarda called the remote meeting to order at 7 PM.

Amanda Madigan introduced Robyn Avery, Programming & Outreach Librarian and Jim Byrne Adult Services Librarian who presented the library's new podcast "Your Friendly Neighborhood Librarians"

ABSTRACT

\$ 30,943.06. Mary Doyle moved to approve the December 8, 2020 abstract. Chris Hall seconded the motion which carried. The conservative spending plan continues.

MINUTES

Radhika Ramesh motioned for acceptance of the November minutes. Paul Seidel seconded and the motion was approved.

FRIENDS LIAISON REPORT

- Pam Burch reported on the conclusion of the book sales for 2020. The total amount raised from the five mini sales with 350 boxes of books sold was \$15,345. Hall, textbook and Rundel Library sales continue and no interruption in funding is anticipated for the approved 2020-21 Wish List.
- The Friends are planning weekly themed sales in the hall to start this winter.
- Michael Labombarda, Vice President of the Trustees expressed appreciation for the passion and commitment of the Friends in their support of the library.
- Pam thanked the board for the handwritten, personal thank you letters and the magnets the volunteers received from the trustees.

HIGH SCHOOL LIAISON REPORT

- Ethan Minnella reported that Mr. Regan is working on updates to the Sutherland library space to provide seating in the fiction area.
- Seniors are working on their Inquiry Research Projects.

- Ad Fontes is a recent addition to digital resources available for Pittsford High School students.

TOWN LIAISON REPORT

- Kate Bohne Munzinger reported that the Town Board has adopted the 2021 budget which facilitates the continuation of the same level of services with no increase in town property taxes.
- The Town and Village have adopted the Active Transportation Plan with input from public comments as well as recommendations from the plan's committee and consultant.
- The furniture replacement schedule was discussed.
- The vote to appoint Library Board Trustees will be conducted at the December 15th Town Board Meeting.

LIBRARY DIRECTOR REPORT

- Amanda Madigan announced that part-time Children's Clerk April Newman began this week. She replaces Amy Lafleur who accepted a position at Henrietta Public Library.
- Service measurements for November were discussed.
- This month patrons will be able to place holds for items in the catalog as 'on shelf' at their desired pickup location. Like other reserves, patrons will log on to library card accounts at www.libraryweb.org to place the request for items be held at the Circulation Desk.
- Librarians are evaluating new options for collection development available from a materials vendor.
- Amanda is staying apprised of changes in COVID restrictions and has plans in place should the library be affected.
- The library budget for 2021 was discussed.

NEW BUSINESS

- **Farrah Ritter moved to nominate the following officers for 2021:**
President – Tracy Castleberry
Vice President – Mary Doyle
Secretary – Radhika Ramesh
Finance Officer – Chris Hall
Paul Seidel seconded. The motion carried.

Michael Labombarda called the meeting adjourned at 8:04 pm.

Respectfully Submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY