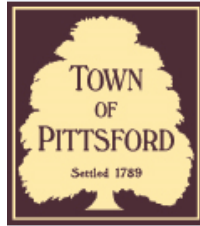


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Cathy Koshykar
Stephanie Townsend

TOWN BOARD AGENDA

Tuesday, August 17, 2021 – 6:00 pm
Town Hall – 11 S. Main Street, Pittsford – Lower Level

Page 1 of 2

Call to Order
Pledge of Allegiance

Minutes
Approval of Minutes of Meeting of August 3, 2021

Presentation by Bonadio & Co.: Use of American Rescue Plan Act Funds

Legal Matters
Public Comment
Proposed Revision of Code of Ethics
- Board Discussion
- Set Public Hearing

Financial Matters
Public Comment
Surplus
Transfers
Vouchers

Personnel Matters
Public Comment
Network Administrator Position for I.T. Department
Standard Workday and Reporting Resolution
Hiring Resolution

Other Business
Public Comment
Adjournment

Instructions for attending and offering comments on attached page 2

PUBLIC MEETINGS OF THE TOWN BOARD at TOWN HALL NOW RESUME

Attending in Person

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

Viewing from Home

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

and, in addition,

- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Minutes of the Town Board for August 3, 2021

DRAFT TOWN OF PITTSFORD TOWN BOARD AUGUST 3, 2021

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, August 3, 2021 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: Councilmember Kevin S. Beckford

ALSO PRESENT: Staff Members: Jessie Hollenbeck, Director of Recreation; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director; and Spencer Bernard, Chief of Staff.

ATTENDANCE: There were 2 additional staff members, 11 members of the public and an interpreter in attendance.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag. Supervisor Smith noted that Councilmember Beckford had a conflict and would be unable to attend this evening's meeting.

SUPERVISOR'S ANNOUNCEMENTS

1. Welcomed Renee McQuillen to her first meeting as Town Clerk.
2. Covid guidelines – Supervisor Smith reported that masking indoors regardless of vaccination status is now recommended for Monroe County but not mandated. Pending further mandates applicable to the Town, the Town's policy remains that masks are required for unvaccinated persons in Town buildings, except where they remain required for all.
3. This Friday, August 6 at 6:30 PM will be the next canal concert, featuring Mr. Mustard.

MINUTES OF THE JULY 20 TOWN BOARD MEETING APPROVED

A Resolution to approve the Minutes of the Town Board Meeting of July 20, 2021 was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the July 20, 2021 Town Board meeting are approved.

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were made regarding Financial Matters.

BUDGET TRANSFERS APPROVED

A Resolution to approve the proposed Budget Transfers was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Absent: Beckford. Nays: none.

Minutes of the Town Board for August 3, 2021

The Resolution was declared carried as follows:

RESOLVED, that the proposed Budget transfers are approved:

That line item 5.5112.2010.55.4 (Highway PT – Consolidated Local Street and Highways Improvement Program (CHIPS) Road Rehabilitation) be increased by \$167,318.38. The source of these funds will be an increase in NYS CHIPS, Pave NY, and Extreme Weather Recovery funds.

That \$25,000 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.1910.4300.1.1 (WT – Insurance Administration) to cover increase in Cyber Liability insurance.

CREATION OF ROAD AND SIDEWALK CAPITAL PROJECT

Director of Finance, Brian Luke; proposed creating a capital project account for roads and sidewalks. This would be funded by a grant to the Town under the State and Municipal Facilities Fund, through State Senator Samra Brouk, and a transfer from the General Fund. Setting up a capital project account allows the Town to track expenses clearly, he further commented.

Following discussion, Supervisor Smith offered a Resolution to approve the establishment of a capital project account fund, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that a Road and Sidewalk Capital Project be established in the amount of \$596,000, to be funded from the General Fund, \$396,000 of which will be reimbursed by the SAM Grant funds; and

FURTHER RESOLVED, that the Finance Director be and hereby is authorized to transfer up to \$200,000 from the General Fund to the Road and Sidewalk Capital Project Fund.

RECREATIONAL MATTERS

PUBLIC COMMENTS

There was no public comment regarding Recreational Matters.

2021 COMMUNITY FESTIVAL ENTERTAINMENT CONTRACTS APPROVED

A Resolution to approve the proposed 2021 Food Truck and Music Festival musical entertainment contracts was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Absent: Beckford.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board authorize the Town Supervisor to sign contracts with the aforementioned bands, which is within the Recreation Department's community events expense budget.

Band Name	Cost	Time of Performance
A Girl Named Genny	\$800	12:00-1:30pm
Mud Creek	\$800	2:00-3:30pm
Miller and the Other Sinners	\$1,200	4:30-6:30pm
Mr. Mustard	\$1,200	7:00-9:00pm

2021 COMMUNITY FESTIVAL INFRASTRUCTURE CONTRACTS APPROVED

A Resolution to approve the proposed 2021 Food Truck and Music Festival Infrastructure Contracts was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Absent: Beckford.

Minutes of the Town Board for August 3, 2021

The Resolution was declared carried as follows:

RESOLVED, that the Town Board, subject to the review and approval of the Town Attorney, authorizes the Town Supervisor to sign a contract with the following vendors to allow them to provide their services for the Town of Pittsford's 2021 Food Truck & Music Fest.

- Audio Images, Inc. for a fee not to exceed \$4,100
- McCarthy Tents & Events for a fee not to exceed \$4,060
- Hammerl Amusements for a fee not to exceed \$8,400
- Young Explosives for a fee not to exceed \$3,000

2021 COMMUNITY FESTIVAL TEMPORARY ACCESS LICENSE APPROVED

A Resolution to approve the proposed 2021 Food Truck and Music Festival Temporary Access License was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Absent: Beckford.

The Resolution was declared carried as follows:

RESOLVED, the Town Board authorizes the Town Supervisor to sign temporary access licenses in regards to the Pittsford Food Truck and Music Fest.

<u>Festival Date</u>	<u>Location</u>	<u>Time</u>
September 18, 2021	South Main Street	Noon-9pm

Activity and vendor space will be at several properties along South Main Street.

After questions from the board, the Director of Recreation and Communications Director both commented on additional events planned for the Food Truck and Music Festival. Events planned include the Pittsford Youth Services Duck Drop, a biking tour in celebration of the 25th anniversary of the Pittsford Greenprint and a Pittsford Crew event.

2021 FALL RECREATION PROGRAM BROCHURE

Director of Recreation Jessie Hollenbeck introduced the proposed schedule of programs for the fall season noting that there are some new programs along with many returning favorites.

Thereafter, a Resolution to approve the proposed 2021 Fall Recreation Program Brochure was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Absent: Beckford.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the Receptions Department's 2021 Fall Programs and authorizes the Town Supervisor to sign instructor contracts as required.

PERSONNEL MATTERS PUBLIC COMMENTS

No member of the public came forward regarding Personnel Matters.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Absent: Beckford. Nays: none.

Minutes of the Town Board for August 3, 2021

The Resolution was declared carried as follows:

RESOLVED, that the following employees are approved as new hires based on the recommendation of the Functional Coordinators for these areas:

Name	Dept.	Position	Rate	Date of Hire
Kevin Smith	Sewer	Laborer – Seasonal	\$13.00/hr	07/23/2021

And be it further

RESOLVED, that the Town Board approve the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Victoria Cleary	Rec – Asst 3	Additional Rate	\$14.15/hr	08/09/2021

Supervisor Smith noted that without objection from any Board member, he would like to take an item out of order and go to the Public Comment portion of the meeting before Other Business since there were members of the public waiting to speak.

PUBLIC COMMENT

John Riley, Eleni Kamesa and Jody Jameson offered comments.

OTHER BUSINESS

Supervisor Smith asked if Board Members had any additional business they wished to discuss.

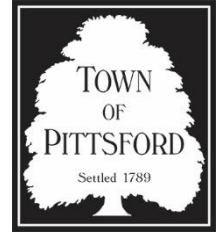
Deputy Supervisor Munzinger and Board Member Townsend shared an update with the board regarding their review of the Town's Ethics Code. They distributed to the Board a proposed revision to the current coded of Ethics, discussing each provision in comparison to the two model codes most commonly used by New York municipalities, the West-McKinney's Model Code, currently used by Pittsford and all other owns in the region, and the State comptroller's model code. Their PowerPoint presentation and the proposed new Ethics Code will be posted to the Town website and will be on the agenda for board discussion and public comment at the next meeting. Councilmember Koshykar asked about presentation of the Town's budget adoption process in writing and about planning for use of federal COVID funds. Supervisor Smith and board members suggested having representatives of the Bonadio Group, whom the town has engaged as consultant for this purpose, present to the board how the funds could be used. The Supervisor and Board members also endorsed a public meeting or meetings soliciting resident suggestions on use of the funds. Councilmember Koshykar asked for an update on reviewing conservation practices of local farms, which she had requested. The Chief of Staff advised that the Board would have the review before farmers become tied up with harvest season.

With no further business, the meeting adjourned at 7:06 p.m.

Respectfully submitted,

Renee McQuillen
Town Clerk

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: August 12, 2021

Regarding: Proposed Local Law No. 2 of 2021: Adding Chapter 7 to the Town of Pittsford Municipal Code to be Entitled "Code of Ethics"

For Meeting On: August 17, 2021

Ladies and Gentlemen:

The Town has had in place for many years a Code of Ethics, adopted by vote of the Town Board and having the full force of law. It addresses all of the subjects that state law requires to be covered, and more.

You received at your last meeting the report and recommendation of the Town Board Committee on Review of the Code of Ethics, presented by its members, Councilmembers Munzinger and Townsend, including a proposed revised Code of Ethics.

If the Town Board wishes to move forward with setting a public hearing on the proposed local law, the following Resolution would be in order:

RESOLUTION

I move that a Public Hearing be set for September 8, 2021, at 6:00 P.M., local time, at the Town Hall, 11 South Main Street, Pittsford, New York, to consider proposed Local Law No. 2 of 2021: Adding Chapter 7 to the Town of Pittsford Municipal Code to be Entitled "Code of Ethics," in accordance with the written resolution submitted herewith.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at Town Hall, 11 South Main Street, Pittsford, New York, on the 17th day of August, 2021.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilmember
Cathleen A. Koshykar, Councilmember
Stephanie M. Townsend, Councilmember

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW NO.2 OF 2021:
ADDING CHAPTER 7 TO THE TOWN OF PITTSFORD MUNICIPAL
CODE TO BE ENTITLED "CODE OF ETHICS."

Resolution to Set Public Hearing

WHEREAS, true and correct copies of proposed Local Law No. 2 of 2021: Adding Chapter 7 to the Town of Pittsford Municipal Code to be entitled "Code of Ethics," were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 2 of 2021, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 8th day of September 2021, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 2 of 2021;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 8th day of September, 2021, at

6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 2 of 2021; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law 2 of 2021, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 2 of 2020, or a summary thereof, on the Town website www.townofpittsford.org, and on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: August 17, 2021

Renee M. McQuillen, Town Clerk

I, RENEE M. McQUILLEN, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of August, 2021.

Renee M. McQuillen, Town Clerk

**BE IT ENACTED BY THE TOWN BOARD OF THE
TOWN OF PITTSFORD, NEW YORK, AS FOLLOWS:**

**LOCAL LAW NO. 2 OF 2021:
THE ADOPTION OF PROPOSED LOCAL LAW NO. 2 OF 2021:
ADDING CHAPTER 7 TO THE TOWN OF PITTSFORD
MUNICIPAL CODE TO BE ENTITLED
“CODE OF ETHICS”**

Section 1. Purpose.

Pursuant to the provisions of section 806 of the New York State General Municipal Law, the Town Board of the Town of Pittsford recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. Officers and employees of the Town of Pittsford hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official duties. It is the purpose of this local law to establish clear and reasonable standards of ethical conduct for the officers and employees of the Town of Pittsford. This code of ethics establishes those standards.

Section 2. Definitions.

- (a) “Municipal Officer or Employee” means an officer or employee of the Town of Pittsford, whether paid or unpaid, including members of any administrative or advisory board or committee thereof.
- (b) “Relative” means a spouse, parent, sibling, child, or member of a household of a municipal officer or employee.
- (c) “Interest” means a direct or indirect financial benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the Town or part of the Town. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, officer, or employee of the organization, or directly or indirectly owns or controls more than 5% of the organization’s outstanding stock.

Section 3. Applicability.

This code of ethics applies to every municipal officer and employee and shall supersede any prior municipal code of ethics. The provisions of this code of ethics shall apply in addition to all applicable state and local laws relating to conflict of interest and ethics, including but not limited to, article 18 of the General Municipal Law and all rules, regulations, policies, and procedures of the Town.

Section 4. Prohibition on personal gain.

No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is

deemed to have an interest. Earned compensation or experience from job performance shall not be considered a financial or material benefit.

Section 5. Disclosure of interest in legislation and other matters.

Whenever a matter requiring the exercise of discretion, as opposed to ministerial action, comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the municipal officer or employee shall disclose the nature of the interest. In the case of a non-elected municipal officer or employee, written disclosure shall be made to the individual's supervisor when the matter requiring disclosure first comes before the municipal officer or employee, or when he or she first acquires knowledge of the interest requiring disclosure, whichever is earlier. In the case of an elected municipal officer or employee, disclosure shall be made publicly at a meeting of the Town Board and shall be included in the minutes of the meeting.

Section 6. Recusal.

A municipal officer or employee shall recuse himself or herself from participating in any decision or taking any official action on any matter requiring the exercise of discretion, where he or she knows, or has reason to know, that the decision or action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest. Where a board member recuses, board power or duty shall be exercised by the other board members, subject to law. Where an individual municipal officer recuses, municipal power or duty shall be performed by the recusing officer's deputy or a substitute to whom the function is lawfully delegated. Where an individual municipal employee recuses, he or she must report the matter to his or her immediate supervisor, who shall designate another person to perform the power or duty.

Section 7. Investments in conflict with official duties.

During his or her service or employment with the Town, no municipal officer or employee may acquire any investments which can be reasonably expected to require more than sporadic recusal under this code or which would otherwise impair his or her independence of judgment when exercising or performing official powers and duties. Any other investments may be acquired, including (a) real property located within the Town and used for personal residence; (b) less than five percent of the stock of a publicly traded corporation; (c) bonds or notes issued by the Town and acquired more than one year after the date on which the bonds or notes were originally issued; or (d) pooled funds of any kind.

Section 8. Private employment in conflict with official duties.

No municipal officer or employee, during his or her tenure with the Town, may engage in any private employment which (a) can be reasonably expected to require more than sporadic recusal under this code or disclosure or use of confidential information gained by his or her service for the Town; (b) violates section 805-a(1)(c) or (d) of the General Municipal Law regarding an agreement for the compensation of services related to any matter before the

Town or any of its boards; or (c) requires representation of a person or organization other than the Town in a matter in which the Town is a party.

Section 9. Future employment.

After his or her service or employment with the Town has terminated, no municipal officer or employee may represent or render services to a private person or organization before any Town board or officer in connection with any particular transaction in which he or she personally and substantially participated while serving as a municipal officer or employee.

Section 10. Personal representations and claims permitted.

This code shall not be construed as prohibiting a present or former municipal officer or employee from (a) representing himself or herself, or his or her relatives, before the Town; or (b) asserting any claim, account, demand, or suit against the Town or any board or officer thereof, on behalf of himself or herself or his or her relatives, arising out of any personal injury or property damage claims, or for any lawful benefit authorized or permitted by law.

Section 11. Town resources.

Town resources, including but not limited to, Town personnel, money, vehicles, equipment, and materials, shall be used for lawful municipal purposes, and not for personal or private purposes. This provision shall not be construed as prohibiting (a) the use of Town resources authorized by law, Town policy, or board resolution; (b) the use of Town resources for personal or private purposes when provided to a municipal officer or employee as part of his or her compensation; or (c) the occasional and incidental use during the business day of municipal telephones and computers for necessary personal matters, but not partisan political matters.

Section 12. Interest in contracts.

No municipal officer or employee may have an interest in a contract with the Town prohibited by section 801 of the General Municipal Law. Any such interest shall be disclosed as required by section 803 of the General Municipal Law.

Section 13. Nepotism.

No municipal officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline, or discharge a relative for any position with the Town or any of its boards, nor may he or she supervise a relative in the performance of the relative's official powers and duties. For purposes of this section only, the term "relative" shall extend beyond its definition to include any person with whom a municipal officer or employee has a romantic relationship.

Section 14. Political solicitations and activities.

(a) No municipal officer or employee shall directly or indirectly compel or induce a subordinate municipal officer or employee to make or promise to make any political contribution, whether by gift of money, service, or other thing of value.

(b) No municipal officer or employee may act or decline to act in relation to appointing, hiring, promoting, discharging, disciplining, or in any manner changing the official rank, status, or compensation of any other municipal officer or employee, or applicant thereof, on the basis of the giving or withholding of any political contribution.

(c) No municipal officer or employee shall knowingly solicit or receive a political contribution from any person with a pending application subject to a vote by that municipal officer or employee as a member of a board.

(d) No municipal officer or employee shall use his or her official authority or influence for the purpose of interfering with or affecting the result of an election or a nomination for office.

(e) No municipal officer or employee may engage in partisan political activities while on duty or at any time use Town media or communications to further any partisan political activities. The use of Town media or communications to inform Town residents of Town activities affecting them shall not be considered "partisan political activities." Social media or other communications platforms created by a municipal officer or employee for his or her own use as a municipal officer or employee shall not be considered "Town media or communications." The Town shall not share postings from a social media platform of an elected municipal officer or employee on the Town's own media or communications platforms, except for emergencies affecting public safety.

Section 15. Confidential information.

No present or former municipal officer or employee shall disclose confidential information acquired in the course of his or her official duties or use it to further anyone's personal interest, unless such disclosure or use is required by law. Confidential information includes, but is not limited to, matters and documents discussed in an executive session of a Town board.

Section 16. Gifts.

No municipal officer or employee shall directly or indirectly solicit any gift, or accept any gift having a value of seventy-five dollars or more, whether in the form of money or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him or her in the performance of his or her official duties or was intended as a reward for any official action on his or her part. For purposes of this section, the word "gift" shall exclude any gift from family members motivated by the familial relationship, a gift given on special occasions which is modest and customary, unsolicited promotional material of little intrinsic value, awards having a value of seventy-five dollars or less which are publicly presented in recognition of public service, meals and refreshments provided at a job-related conference, or attendance at local social events or activities that fulfill a public purpose or are open to the general public, nor shall a contribution to a campaign finance committee of a municipal officer or employee be considered a "gift."

Section 17. Exceptions.

A municipal officer or employee may contract with, invest in, or otherwise participate in the following activities:

(a) a contract with a person, firm, corporation, or association that transacts business with the Town if the activity would be prohibited solely because the municipal officer or employee is employed by the person, firm, corporation, or association, if the remuneration of employment will not be directly affected as a result of the contract and the duties of employment do not directly involve the procurement, preparation or performance of any part of the contract;

(b) the purchase by the Town of real property, or an interest in real property, owned by a municipal officer or employee, provided that the purchase and consideration for the purchase is approved by order of the Supreme Court upon petition of the Town Board, in accordance with section 802(1)(d) of the General Municipal Law;

(c) the acquisition of real property, or an interest in real property, through condemnation proceedings in accordance with law;

(d) a contract in which the municipal officer or employee has an interest if the contract was entered into prior to the time the municipal officer or employee was elected or hired, but the contract should not be renewed unless the contract meets the requirements for exception (a) above;

(e) a contract with a corporation in which a municipal officer or employee has a less than a five per cent stock interest in outstanding stock;

(f) a contract for payment of reasonable rent for rooms owned or leased by a municipal officer or employee for use as an office or chamber for the performance of official duties; and

(g) a contract for which the municipal officer or employee has an interest if the total consideration payable under the contract does not exceed the sum of seven hundred fifty dollars in the aggregate for the fiscal year.

Section 18. Distribution of this code.

The Town Supervisor shall cause a copy of this code of ethics to be distributed to every municipal officer and employee and made available to the public by posting it on the Town's official website within 30 days of the effective date of this local law. Each municipal officer or employee who is elected, hired, or appointed thereafter shall be furnished a copy of this code before entering upon his or her official duties, and shall acknowledge receipt of same in writing. The failure of a municipal officer or employee to receive a copy of this code or acknowledge receipt thereof in writing shall not affect either the applicability or enforceability of this code or any amendment thereto.

Section 19. Enforcement.

Any non-elected municipal officer or employee who knowingly and intentionally violates this code may be disciplined, suspended, removed, or terminated pursuant to policies and procedures set forth in the Town Employee Handbook and Personnel Rules. The Town Board may consider a resolution to reprimand any Town Board member for knowingly and intentionally violating this code. Any such resolution shall be introduced, considered and discussed only in executive session. If the Town Board chooses not to proceed to a vote, it shall announce only that a reprimand under the ethics code was considered and rejected. Any vote shall be public, on

the resolution "that the reprimand discussed in executive session be approved." If approved, the resolution will be entered as naming the person reprimanded and the section of the ethics code violated. All municipal officers and employees shall keep strictly confidential all aspects of any claim of violation of this ethics code. No municipal officer or employee shall bring, or assist or participate in bringing, a frivolous or unsubstantiated claim of violation of this code.

Section 20. Effective date.

This ethics code shall take effect immediately upon filing of this local law with the Secretary of State.

NOTICE OF PUBLIC HEARING

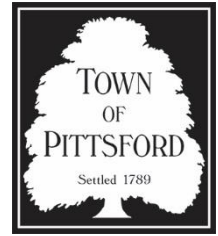
PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Town Hall, 11 South Main Street, Pittsford, New York, on September 8, 2021 at 6:00 o'clock P.M., Local Time, on the proposed adoption of Local Law No. 2 of 2021, that would revise the existing Town Code of Ethics and add it as Chapter 7 of the Town Code. The specific language contained in proposed Local Law No. 2 of 2021 is available for review in the Town Clerk's Office and on the Town's website www.townofpittsford.org.

The aforesaid public hearing has been directed to be held pursuant to a Resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting of said Board on the 17th day of August, 2021.

Dated: August ____, 2021

Renee M. McQuillen
Town Clerk
Town of Pittsford

MEMORANDUM



To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: August 12, 2021

Regarding: Surplus Inventory

For Meeting On: August 17, 2021

Attached is a list of surplus inventory for the Town Board to declare surplus in order for it to be removed from the Town's inventory.

Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
16233	2003	Picnic Table	Kings Bend Park	150.00	Junked
16230	2003	Picnic Table	Kings Bend Park	150.00	Junked
16234	2003	Picnic Table	Kings Bend Park	150.00	Junked
16237	2003	Picnic Table	Kings Bend Park	150.00	Junked
16236	2003	Picnic Table	Kings Bend Park	150.00	Junked
16228	2003	Picnic Table	Kings Bend Park	150.00	Junked
16238	2003	Picnic Table	Kings Bend Park	150.00	Junked
16235	2003	Picnic Table	Kings Bend Park	150.00	Junked
16231	2003	Picnic Table	Kings Bend Park	150.00	Junked
16227	2003	Picnic Table	Kings Bend Park	150.00	Junked
16229	2003	Picnic Table	Kings Bend Park	150.00	Junked
16232	2003	Picnic Table	Kings Bend Park	150.00	Junked
16245	2003	Picnic Table	Kings Bend Park	150.00	Junked
16244	2003	Picnic Table	Kings Bend Park	150.00	Junked
16242	2003	Picnic Table	Kings Bend Park	150.00	Junked
16243	2003	Picnic Table	Kings Bend Park	150.00	Junked
16241	2003	Picnic Table	Kings Bend Park	150.00	Junked
16240	2003	Picnic Table	Kings Bend Park	150.00	Junked
16239	2003	Picnic Table	Kings Bend Park	150.00	Junked

8/17/21

Budget Transfer

Be it resolved that the following is approved:

That \$15,000 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.1680.1000.1.2 (WT – IT Salaries) to cover Network Administrator position.

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
84 LUMBER COMPANY	PJS	152361	4041206	4X4 LUMBER	384.00
				VENDOR TOTAL	384.00
ACCURAIN IRRIGATION SYSTEMS	PJS	152376	20115	IRRIGATION REPAIR	266.64
				VENDOR TOTAL	266.64
ADAMS LECLAIR LLP	BWL	152375	47286	MARK GIANNINY	60.00
	BWL	152375	47289	CHASE	60.00
	BWL	152375	47290	BIRNBAUM	1,260.00
	BWL	152375	47285	CNB	60.00
				VENDOR TOTAL	1,440.00
ADMAR SUPPLY COMPANY, INC	BWL	152470	12096928-0001	POWER BROOM	828.00
				VENDOR TOTAL	828.00
ALTA ENTERPRISES, LLC	PJS	152351	P347217	TRANS OIL & FLITER LOADER #474	198.68
				VENDOR TOTAL	198.68
AMERICAN EQUIPMENT LLC	PJS	152311	82091	EXCAVATOR RENTAL CAT 308	1,395.00
				VENDOR TOTAL	1,395.00
AUTO VALUE PARTS STORES	BWL	152462	577569/L	HYDRAULIC JACK OIL / #14 THREAD SEAL	15.78
	PJS	152374	579802/L	OIL	96.00
	PJS	152551	578983/L	POWER STEERING FLUID, PIN FOR 220-1	50.38
				VENDOR TOTAL	162.16
BARTON & LOGUIDICE, D.P.C.	BWL	152576	119243	CODE DRAFTING THROUGH 7/24/21	1,270.50

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,270.50
BDI	PJS	152469	9501991510	BEARINGS FOR SNAKE	56.50
				VENDOR TOTAL	56.50
BEAM MACK SALES & SERVICE	PJS	152341	341021R	HANGER FOR MUFFLER 457	256.13
				VENDOR TOTAL	256.13
BEEMAN	JRH	152285	082021/BEEMAN	IRISH HURLING SKILLS INSTRUCTOR PAYMENT	231.00
				VENDOR TOTAL	231.00
BENEFIT RESOURCE, LLC	BWL	152399	631437	FSA ADMIN FEE: JULY	125.00
				VENDOR TOTAL	125.00
BLAIR SUPPLY CORP	PJS	152568	1249922	10" PIPE FOR MEADOW COVE	1,228.92
				VENDOR TOTAL	1,228.92
BORST	BWL	152578	08032021	INTERPRETER SERVICES 8/3/21	75.00
				VENDOR TOTAL	75.00
BRIGHTON MOWER SERV., INC	PJS	152473	95442	CASTER WHEELS	69.98
				VENDOR TOTAL	69.98
BRODINE	JRH	152494	082021/BRODINE	BALLROOM DANCE INSTRUCTOR PAYMENT	205.80

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	205.80
BROWN	JRH	152461	082021/BROWN	GIRLS BASKETBALL INSTRUCTOR PAYMENT	1,470.00
				VENDOR TOTAL	1,470.00
BROWN & BROWN OF NY INC.-ROCHESTER	BWL	152384	6289496	2021 CONSULTING FEE	3,000.00
				VENDOR TOTAL	3,000.00
CASELLA WASTE MANAGEMENT OF N.Y., INC.	PJS	152550	658712	DUMPSTER	658.07
				VENDOR TOTAL	658.07
CASTLE BRANCH INC	BWL	152382	0793093-IN	EMPLOYMENT SCREENING	655.00
				VENDOR TOTAL	655.00
CERTIFIED LABS	BWL	152463	7429903	CERTIFIED LABS GREASE	322.00
				VENDOR TOTAL	322.00
CHASE CARD SERVICES	JRH	152418	040821E3D-277FB916	FOOD TRUCK FEST - TEMP LIQUOR LICENSE	36.00
	BWL	152579	8586651	ATTORNEY FILING FEES	80.00
	JB	152255	10504119836	DELL: ISG OUT OF WARRANTY TIME & MATERIA	1,100.00
	JB	152322	1025768	DATA RECOVERY SERVICE FOR 2 X 1TB DELL R	3,613.40
	JB	152391	03134-14338959	CANVA PRO SUBSCRIPTION	239.75
				VENDOR TOTAL	5,069.15
CHEDIAK	JRH	152497	082021/CHEDIAK	ZUMBA CLASSES INSTRUCTOR PAYMENT	70.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	70.00
CINTAS CORPORATION #411	PJS	152342	4091365265	RUG & MOP SERVICE	277.05
				VENDOR TOTAL	277.05
CLARK EQUIPMENT COMPANY	BWL	152412	2264745	BOBCAT E85 R-SERIES EXCAVATOR AFTER MARK	13,100.00
				VENDOR TOTAL	13,100.00
COLLIER	BWL	152400	05262021	COURT SECURITY: BLUE BLAZER REIMB.	128.52
				VENDOR TOTAL	128.52
COLONY HARDWARE CORP.	PJS	152481	INV-0201919	RAGS	119.50
	PJS	152481	INV-0343566	SAFETY GLASSES	43.44
	PJS	152552	0354323	WHEELBARROWS	247.57
	PJS	152338	INV-0328619	PITCHFORKS	297.48
	PJS	152306	INV-0322195	GREEN MARKING PAINT	208.80
				VENDOR TOTAL	916.79
CONSTELLATION NEW ENERGY, INC.	BWL	152575	60217258201	STREET LIGHTING STONETN, EO	24.15
	BWL	152575	60217243901	STREET LIGHTING POLE MAIN	17.73
	BWL	152575	60217271001	STREET LIGHTING 7 OR MORE	155.45
	BWL	152575	60217253001	STREET LIGHTING TN @ LARG	111.94
	BWL	152575	60217238801	STREET LIGHTING 3-6 POLES	81.04
	BWL	152575	60217238001	STREET LIGHTING 1-2 POLES	85.04
	PJS	152448	60171962501	2600 LEHIGH STATION	47.16
	PJS	152448	60171957101	5 DUNNEWOOD CT	75.12
	PJS	152448	60192889701	PITTSFORD MANOR LANE	65.21
	PJS	152448	60172418701	1 PARK RD	67.78
	PJS	152448	60172411101	BRICKSTON RD	4.08
	PJS	152448	60172417701	20 POINCIANA	0.00
	PJS	152448	60182647201	3950 EAST AVE KNOWLTON	0.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT	
CONSTELLATION NEW ENERGY, INC.	PJS	152448	60159555601	529 MARSH RD	32.15	
	PJS	152448	60159565201	6 DOWNING DR	0.00	
	PJS	152447	60171983701	631 MARSH RD	22.47	
	PJS	152447	60192897101	210 MENDON RD	4.11	
	PJS	152447	60172394701	SCC	1,940.07	
	PJS	152447	60171966801	KINGS BEND PARK	4.04	
	PJS	152447	60171982301	625 MARSH RD	9.23	
	PJS	152542	60228710301	TOWN HALL	995.05	
	PJS	152542	60228671401	PARKS	79.37	
	PJS	152542	60228932501	THORNELL FARM PARK	217.09	
	PJS	152549	60228709101	4358 EAST AVE PS	0.00	
	PJS	152549	60228674401	REITZ PARKWAY PS	91.17	
	VENDOR TOTAL					4,129.45
	COOLEY GROUP, INC.	BWL	152577	119520-02	FINANCE CHECK STOCK	217.93
VENDOR TOTAL						217.93
COPPOLA	JRH	152493	082021/COPPOLA	IRISH DANCE INSTRUCTOR PAYMENT	1,317.60	
					VENDOR TOTAL	1,317.60
COUNTRYMAN	PJS	152352	080421	MILEAGE REIMBURSEMENT	6.96	
					VENDOR TOTAL	6.96
CREIGHTON SELF-DEFENSE INC	JRH	152505	082021/CREIGHTON	MARTIAL ARTS INSTRUCTOR PAYMENT	1,820.70	
					VENDOR TOTAL	1,820.70
CROSMAN SEED CORP	PJS	152564	10085	GRASS SEED	188.00	
					VENDOR TOTAL	188.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT				
CROWN CASTLE INTERNATIONAL CORP.	JB	152394	884299	FIBER SERVICE #S269684 - 170 W. JEFFERSO	850.00				
				VENDOR TOTAL	850.00				
CYLINDER SERVICES INC	BWL	152460	70121	CYLINDER HOIST	2,917.37				
				VENDOR TOTAL	2,917.37				
CYNCON EQUIPMENT INC.	PJS	152364	86890	ALTERNATOR	267.92				
				152373	86950	FLUSH TRUCK REPAIR	4,733.00		
				BWL	152413	86985	SPAULDING 3 TON POTHOLE PATCH TRAILER VE	47,265.00	
							VENDOR TOTAL	52,265.92	
D.J.M. EQUIPMENT, INC. BOBCAT OF THE FINGER LAKE	PJS	152522	01-152857	BOBCAT REPAIRS	979.35				
				PJS	152523	01-164811	BOBCAT RENTAL	560.00	
							VENDOR TOTAL	1,539.35	
DE LA COLINADOLORES	JRH	152512	082021/DELACOLINA	LEARN SPANISH INSTRUCTOR PAYMENT	203.00				
				VENDOR TOTAL	203.00				
DEBBIE SUPPLY INC	PJS	152355	653555	PIPE FITTINGS - EPM PUMP STATION	6.34				
				152301	653394	BEE SPRAY, PLUMBERS PUTTY	9.69		
						152302	653301	MOUSE TRAPS	12.74
								152344	653592
						VENDOR TOTAL	39.44		
DECKMAN OIL COMPANY	PJS	152370	747581	VOLVO LOADER OIL	1,001.75				
				VENDOR TOTAL	1,001.75				

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
DEL 3750 MONROE AVENUE ASSOCIATES LLC	BWL	152390	14075	FY 2020 CAM CHARGE	6,060.58
	BWL	152392	09012021	SEPTEMBER COURT RENT	8,952.45
VENDOR TOTAL					15,013.03
DELL MARKETING L.P.	JB	152258	10505210075	LOGITECH MX MASTER 3 LASER MOUSE - WIREL	82.74
VENDOR TOTAL					82.74
DEMOCRAT & CHRONICLE	BWL	152580	DC1187406	SEPTEMBER NEWSPAPER	45.00
VENDOR TOTAL					45.00
DIRECT ENERGY BUSINESS MARKETING, LLC	PJS	152501	HS12582310	DIRECT ENERGY TOWN WIDE AND PUMP STATION	77.74
VENDOR TOTAL					77.74
DOLOMITE PRODUCTS CO INC	PJS	152487	1013920	WASHED STONE	154.44
	PJS	152487	1010565	WASHED STONE	144.05
	PJS	152487	1013986	WASHED STONE	159.96
	PJS	152533	1008532	ASHPHALT CEMETARY	354.92
	PJS	152496	1013553	NORTHFILED CR1	5,674.79
	PJS	152496	1015279	NORTHFILED CR1	888.14
	PJS	152492	1009484	WASHED 1A WHITECLIFF	2,181.36
VENDOR TOTAL					9,557.66
DOWARD	JRH	152514	082021/DOWARD	HORSE'S FRIEND HORESEMANSHIP INSTRUCTOR	2,548.00
VENDOR TOTAL					2,548.00
DUKE COMPANY	PJS	152353	001483101	1/2 PALLET SPEEDCRETE	576.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	576.00
EAGLE VALE GOLF CLUB & LEARNING CENTER, INC.	JRH	152504	082021/EAGLEVALE	MENS SENIOR GOLF CAMP INSTRUCTOR PAYMENT	124.95
				VENDOR TOTAL	124.95
EDWARDS TREE & LANDSCAPE	PJS	152529	2197-1	REMOVE HANGERS NEXT TO 350 MENDON CTR	550.00
	PJS	152528	2197	TREE BEHIND 32 ESCENA, 8 SUGARBUSH	1,250.00
				VENDOR TOTAL	1,800.00
EMPIRE TENNIS, LLC	JRH	152287	082021/SPEIRS	JUNIOR TENNIS INSTRUCTOR PAYMENT	403.20
				VENDOR TOTAL	403.20
ENVIRONMENTAL PRODUCTS & ACCESSORIES, LLC	PJS	152371	253166	ROOT CUTTER	1,782.78
				VENDOR TOTAL	1,782.78
EPIC TRAININGS	JRH	152288	082021/FULMORE	EPIC TRAININGS; FIRST AID FOR KIDS	140.00
				VENDOR TOTAL	140.00
ESTATE OF GWENDOLYN DIXON	BWL	152388	06152021	RE-ISSUANCE OF CHECK 73467	737.50
				VENDOR TOTAL	737.50
EXODUS EXTERMINATING INC	PJS	152305	271812	EXTERMINATION SERVICES - ALL BUILDINGS	175.00
				VENDOR TOTAL	175.00
F.W. WEBB COMPANY	PJS	152279	72255949	PIPE FOR SUNSET BLVD	1,239.76

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,239.76
FAIRPORT CHILDREN'S THEATER	JRH	152499	082021/ROCHA	THEATER INSTRUCTOR PAYMENT	7,805.00
				VENDOR TOTAL	7,805.00
FASTENAL CO.	PJS	152467	NYCROC183505	BOLTS	30.26
	PJS	152467	NYCROC183503	BOLTS	54.48
	PJS	152467	NYCROC183504	BOLTS	262.66
				VENDOR TOTAL	347.40
FISH WINDOW CLEANING	PJS	152525	2875-132907	WINDOW CLEANING LIBRARY	795.00
				VENDOR TOTAL	795.00
FJ1, LLC	JRH	152503	082021/JOYNER	FLAG FOOTBALL INSTRUCTOR PAYMENT	912.00
				VENDOR TOTAL	912.00
FRONTIER COMMUNICATIONS	JRH	152428	2021722	RECREATION PHONE SERVICES 07/22/2021-08/	32.94
	JRH	152429	07222021	SENIORS PHONE SERVICES 07/22/2021-08/21/	32.94
	PJS	152347	585-100-1313-010717-6	FRONTIER PUMP STATION PHONE LINES	339.14
	PJS	152347	585-218-9325-061517-6	FRONTIER AUTUMN WOODS PHONE LINE	34.35
	PJS	152348	585-248-3897-052517-6	PSD SEC & FIRE PHONE LINE	33.29
	PJS	152348	585-248-2520-052517-6	PARKS SEC & FIRE PHONE LINE	32.75
	PJS	152349	585-198-6080-060617-6	COURT FIRE SECURITY LINES	42.44
	PJS	152349	585-248-6202-052517-6	TOWN HALL FIRE SECURITY LINES	274.90
	PJS	152349	585-248-6205-052517-6	HWY FIRE SEC LINES	32.75
	PJS	152349	585-586-4739-052517-6	SCC ELEVATOR FIRE SEC LINES	72.16
	BWL	152411	585-100-2618-050219-6	MONTHLY PHONE PYMT	1,183.44
	JB	152346	8/01/6430-092614-6	6430 KBP NORTH PHONE & BROADBAND SERVICE	72.98

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	2,184.08
GENERAL CODE PUBLISHERS	LMD	152340	PG000026034	GENERAL CODE UPDATE- SUPPLEMENT #36	931.31
				VENDOR TOTAL	931.31
GENESEE WATERWAY CENTER	JRH	152515	082021/TWIST	KAYAK, WHITEWATER KAYAK, PADDLE BOARD IN	4,049.50
				VENDOR TOTAL	4,049.50
GRAINGER, INC.	BWL	152359	9943223553	TUBE ASSEMBLY	115.93
	BWL	152459	9948233946	DRILL BIT 13/16 INCH	80.21
	PJS	152278	9958857949	BATHROOM SIGNS	70.40
				VENDOR TOTAL	266.54
GRIZZLY GRAPHICS OUTFITTERS INC.	JRH	152290	7280	YOUTH SUMMER SOCCER PROGRAM SUPPLIES	1,398.00
				VENDOR TOTAL	1,398.00
HADLOCK PAINT CO. INC.	PJS	152357	P0118110	BLUE COLORANT	28.00
	PJS	152308	P0117421	1 GALLON OF STAIN	42.58
				VENDOR TOTAL	70.58
HADLOCK'S ACE HARDWARE	BWL	152474	000509	BITS/BLADES/ TOWELS PAINT/ KEY/ TOWELS	161.92
	BWL	152474	000507	TAR PAPER	31.99
	PJS	152363	000495	SCRAPERS	71.53
	PJS	152466	000524	BOLTS	2.06
	PJS	152534	000531	3 DRILL BITS/HAND TOOLS	880.00
	PJS	152556	000476	ADAPTER,MISC HARDWARE	48.46
	PJS	152547	000535	BUGSPRAY/TURNUCKLES,MOUSE TRAPS	169.36
	PJS	152558	000480	LAWN MOWER	632.29
	PJS	152560	000499	SPRAYERS,BATTERYYS, ADAPTERS,PUTTY KNIFE	135.48

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HADLOCK'S ACE HARDWARE	PJS	152560	000483	SPRAYERS,BATTERY, ADAPTERS,PUTTY KNIFE	202.94
	PJS	152560	000542	SPRAYERS,BATTERY, ADAPTERS,PUTTY KNIFE	75.96
	PJS	152562	000516	FITTINGS , RAKES FOR ROLLERS	75.52
	PJS	152336	000496	TRENCH LADDER	114.99
	PJS	152377	000522	HAND TOOLS	41.98
	PJS	152506	000532	FELT PAPER UTILITY KNIVES	48.76
	PJS	152479	000534	BUGSPRAY/TURNUCKLES,MOUSE TRAPS	15.98
	VENDOR TOTAL				
HANSON	JRH	152509	082021/HANSON	PITTSFORD BALLET INSTRUCTOR PAYMENT	782.23
	VENDOR TOTAL				
HANSON AGGREGATES NEW YORK LLC	PJS	152530	3963294	MILLINGS	1,022.53
	PJS	152530	3958027	MILLINGS	190.24
	PJS	152530	3962187	MILLINGS	220.06
	PJS	152372	3966693	CRUSH RUN	661.23
	PJS	152486	3973997	NORTHFIELD GATE BLACKTOP	590.04
	PJS	152486	3973998	NORTHFIELD GATE BLACKTOP	360.33
	PJS	152486	3971829	NORTHFIELD GATE BLACKTOP	734.05
	PJS	152486	3971828	NORTHFIELD GATE BLACKTOP	3,556.04
	PJS	152486	3972880	NORTHFIELD GATE BLACKTOP	780.95
	PJS	152486	3970815	NORTHFIELD GATE BLACKTOP	848.51
	PJS	152488	3965453	CEMETERY WASH 1S AND WASH BS	5,572.01
	PJS	152488	3966552	CEMETERY WASH 1S AND WASH BS	1,336.10
	PJS	152488	3969774	CEMETERY WASH 1S AND WASH BS	3,909.39
	PJS	152304	3959180	WASHED STONE	141.83
	VENDOR TOTAL				
HARRIS BEACH PLLC	BWL	152378	8812501	SPECIAL COUNSEL: EMPLOYMENT MATTERS	799.00
	VENDOR TOTAL				
HAUN WELDING SUPPLY, INC.	PJS	152518	V854556	CYLINDER LEASE	40.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	40.00
HAWK COLLISION & FRAME	PJS	152360	124518	INSPECTION FOR F350 401	26.00
				VENDOR TOTAL	26.00
HERZOG	JRH	152422	072021/HERZOG	SENIORS LINE DANCING CLASSES - WILL HERZ	140.00
				VENDOR TOTAL	140.00
HILLYARD, INC.	PJS	152309	604387641	CLEANING AND PAPER SUPPLIES ALL BUILDING	1,322.21
				VENDOR TOTAL	1,322.21
HOME DEPOT	PJS	152527	4622102	GLUE, SCREWS	12.92
	JRH	152300	0072275	SUMMER CONCERT SERIES SUPPLIES	69.97
	PJS	152354	1034592	SHOP VAC, SUMP PUMP, ROPE, TWINE, FILTER	496.87
				VENDOR TOTAL	579.76
HOSELTON CHEVROLET, INC.	BWL	152574	CVCS615876	NYS INSPECTION: ASSESSOR	10.00
				VENDOR TOTAL	10.00
HYNES CONCRETE CONTRACTOR INCORPORATED	PJS	152535	S15032	NORTHFIELD GATE	49,374.97
				VENDOR TOTAL	49,374.97
INSTREAM, LLC	JB	152389	3003056-IN	CANON MS35011 MAINTENANCE	420.00
				VENDOR TOTAL	420.00

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
INTERSTATE BATTERY SYSTEM	PJS	152532	10028426	TRUCK 423 BATTERY	261.90
	PJS	152546	2469069	BATTERIES	31.96
VENDOR TOTAL					293.86
INTIVITY, INC.	JRH	152425	1730871-0	RECREATION OFFICE SUPPLIES & AFTER SCHOO	93.75
	JRH	152296	1729199-0	RECREATION OFFICE SUPPLIES	67.72
VENDOR TOTAL					161.47
IRON MOUNTAIN, INC	LMD	152415	DTXS421	RECORD RETENTION 08/01/2021 - 08/31/2021	840.84
VENDOR TOTAL					840.84
J. C. SMITH, INC.	BWL	152472	1557713	MORTAR FOR CATCH BASIN	669.42
VENDOR TOTAL					669.42
J. O'CONNELL & ASSOCIATES, INC.	BWL	152408	1032	GRANT CONSULTANT SERVICES: AUGUST	3,600.00
VENDOR TOTAL					3,600.00
JAMES JACOBS MASONRY CONT., LLC	PJS	152526	080221	MASONRY REPAIRS / LIBRARY AND TOWN HALL	525.00
VENDOR TOTAL					525.00
JESSIE HOLLENBECK - PETTY CASH	JRH	152454	08092021/PETTYCASH	SUMMER FUN PROGRAM SUPPLIES	24.95
	JRH	152299	072021/PETTY CASH	RECREATION PETTY CASH	64.73
VENDOR TOTAL					89.68
JOHNSTONE SUPPLY OF CNY	PJS	152538	1108639	THERMOSTATS	193.82
	PJS	152538	1108864	THERMOSTATS	227.60
	PJS	152538	CR1109558	CREDIT FOR RETURNED THERMOSTATS	-174.83

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	246.59
JONES	JRH	152423	072021/JONES	SENIORS ZUMBA GOLD CLASSES - MELANIE JON	320.00
				VENDOR TOTAL	320.00
JURUS	BWL	152393	2021-004	JUDAH SEALY CONCERT	400.00
	BWL	152393	2021-005	JOHN DADY CONCERT	300.00
	BWL	152393	2021-006	ALFRED ST. JOHN CONCERT	450.00
	BWL	152393	2021-007	RAYSON-MILLER CELEBRATION	325.00
				VENDOR TOTAL	1,475.00
KAWCZYNSKI	JRH	152421	072021/KAWCZYNSKI	SENIORS YOGA CLASSES - DONNA KAWCZYNSKI	300.00
				VENDOR TOTAL	300.00
KLEIN STEEL SERVICE, INC	PJS	152350	1872825	METAL FOR LEAF BOX	1,594.22
	PJS	152482	1876498	METAL FOR TOW BARS	179.17
				VENDOR TOTAL	1,773.39
KOVALSKY-CARR ELECTRIC SUPPLY CO., INC.	BWL	152386	S1966543.001	LED LIGHTING	769.75
	PJS	152544	S1966859.001	BALLASTS AND BULBS	369.64
	PJS	152544	CRS1935221.002	CREDIT FOR RETURNED FLOOR BOX	-33.88
	PJS	152544	CRS1966859.002	CREDIT FOR RETURNED BALLASTS	-27.00
				VENDOR TOTAL	1,078.51
LAKESIDE TOOL, INC.	PJS	152541	319949	BATTERY FOR GREASE GUN	164.61
				VENDOR TOTAL	164.61

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
LANDPRO EQUIPMENT, LLC	PJS	152380	2019919	PULLEY	95.90
				VENDOR TOTAL	95.90
LEWIS	JRH	152476	08182021	SUMMER KIDS CONCERT 8/18/2021- JON LEWIS	600.00
				VENDOR TOTAL	600.00
M R B GROUP	BWL	152402	39962	ENG. REV. FEES: ALPINE RIDGE SEC. 2	262.50
	BWL	152403	39961	ENG. REV. FEES: BRIDLERIDGE SEC. 2	612.50
	BWL	152404	39620	ENG. REV. FEES: SJF FIELDS	175.00
	BWL	152405	38946	KILBOURN PLACE	1,137.50
	BWL	152405	38695	KILBOURN PLACE	2,187.50
	BWL	152405	38318	KILBOURN PLACE	1,581.72
	BWL	152405	39416	KILBOURN PLACE	1,750.00
				VENDOR TOTAL	7,706.72
MACEDON EXCAVATING & PAVING INC	PJS	152531	20001	TOPSOIL	296.00
				VENDOR TOTAL	296.00
MAGGIO	JRH	152519	082021/MAGGIO	SELF DEFENSE INSTRUCTOR PAYMENT	87.95
				VENDOR TOTAL	87.95
MAGLIATO	JRH	152510	082021/MAGLIATO	WIGGLE GIGGLE & JIGGLE INSTRUCTOR PAYMEN	724.50
				VENDOR TOTAL	724.50
MARSHALL	JRH	152286	082021/MARSHALL	SPORTS CAMP FOR KIDS INSTRUCTOR PAYMENT	2,961.00
				VENDOR TOTAL	2,961.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MCCARTHY TENTS & EVENTS LLC	JRH	152292	31967-1	SUMMER FUN 20'X40' HIGH PEAK TRACK FRAME	1,060.00
				VENDOR TOTAL	1,060.00
MESSENGER POST	LMD	152464	100068	LEGAL NOTICE - ZONING BRD PUBLIC HRG - 4	55.33
				VENDOR TOTAL	55.33
MIGUEL CREATIVE INC.	BWL	152396	1546	2021 CONCERT SERIES POSTERS	500.00
				VENDOR TOTAL	500.00
MONROE COUNTY DIRECTOR OF FINANCE	BWL	152385	1800123583	COPIES OF DEEDS 1ST QUARTER	91.00
				VENDOR TOTAL	91.00
MONROE COUNTY WATER	PJS	152477	6106	KINGS BEND PARK	38.12
	PJS	152477	9838	TOWN HALL	156.67
	PJS	152477	7424	MILE POST	25.61
	PJS	152477	5346	COPPER BEACH	22.08
	PJS	152477	5750	SPIEGEL CENTER	298.52
	PJS	152477	1820	WILLARD RD PARK	1,778.32
	PJS	152477	3837	GEP PARK	106.36
	PJS	152477	3048	HOPKINS PARK - BARKER RD	2,379.87
	PJS	152477	8687	PORT OF PITTSFORD	124.43
	PJS	152477	8589	LIBRARY	402.88
	PJS	152477	574	HIGHWAY	342.87
	PJS	152477	2228	PSD	425.60
	PJS	152477	1239	REITZ PKWY	22.08
	PJS	152477	3020	THORNELL FARM PARK	2,329.00
	PJS	152477	5428	PARKS	49.43
	PJS	152480	3673	SETTLERS GREEN IRRIGATION	61.05
	PJS	152480	6650	FOUNDERS GREEN IRRIGATION	60.64
	PJS	152480	8497	EAST AVE IRRIGATION	81.37

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	8,704.90
MORRISON EXCAVATING, INC.	PJS	152484	42887	TOPSOIL	182.00
				VENDOR TOTAL	182.00
NAPA AUTO PARTS	PJS	152553	6917-004296	BRAKES FOR 337-2	427.64
				VENDOR TOTAL	427.64
NAZARIAN	JRH	152517	082021/NAZARIAN	WRITE YOUR COLLEGE APPLICATION INSTRUCTO	12,600.00
				VENDOR TOTAL	12,600.00
NEW YORK MARKING DEVICES CORP.	LMD	152335	85880	GENERAL OFFICE SUPPLIES - RENEE MCQUILLE	97.35
				VENDOR TOTAL	97.35
NOCO ENERGY CORP.	PJS	152567	SP12128338	378.9	852.91
	PJS	152567	SP12132177	461.5	1,063.76
	PJS	152567	SP12123981	600.2	1,374.46
	PJS	152567	SP12120340	650.3	1,511.30
	PJS	152567	SP12136079	265.9	597.62
				VENDOR TOTAL	5,400.05
NORTH STAR AUTO ELECTRIC INCORPORATED	PJS	152362	65894	ALTERNATOR FOR CRACKFILL MACHINE	186.45
				VENDOR TOTAL	186.45
NORTHRUP MATERIALS	PJS	152500	1012870	SYLVANIA SIDEWALK	799.00

ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	799.00
NY GOVERNMENT FINANCE OFFICERS ASSOCIATION	BWL	152387	INV_37885	ADVANCED ACCOUNTING	170.00
	BWL	152387	INV_37886	FOUNDATIONS ACCOUNTING	170.00
	BWL	152387	INV_37887	ADVANCED FINANCIAL REPORTING	170.00
	BWL	152387	INV_37884	ADVANCED DEBT MANAGEMENT	170.00
				VENDOR TOTAL	680.00
O'BRIEN'S PORTABLE TOILETS	JRH	152297	42957	FOOD TRUCK & MUSIC FESTIVAL - FALL 2021	1,360.00
				VENDOR TOTAL	1,360.00
OIL FILTER SERVICE, INC.	PJS	152511	42534	467 OIL FILTERS	28.51
				VENDOR TOTAL	28.51
PARKER	JRH	152455	08022021/PARKER	SENIORS LUNCH CLUB SUPPLIES	37.20
				VENDOR TOTAL	37.20
PAYCHEX, INC.	BWL	152401	2021072900	JULY PAYROLL PROCESSING	3,753.13
	BWL	152573	1576069	MONTHLY TIME & ATTENDANCE SERVICES	150.00
	BWL	152407	1537551	MONTHLY ONBOARDING SERVICES	100.00
				VENDOR TOTAL	4,003.13
PAZRAL	JRH	152502	082021/PAZRAL	PILATES & YOGA INSTRUCTOR PAYMENT	209.87
				VENDOR TOTAL	209.87
PENNY LANE PRINTING	BWL	152395	211605	KIDS MOVIE POSTERS	49.30

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	49.30
PHOENIX GRAPHICS, INC.	LMD	152414	67438	BUSINESS CARDS FOR -RENEE MCQUILLEN/BILL	128.00
				VENDOR TOTAL	128.00
PIPITONE ENTERPRISES, LLC	BWL	152358	16083	REMOVE AND REPLACE CIRCULATOR PUMP AT SC	369.00
				VENDOR TOTAL	369.00
PITNEY BOWES INC	JRH	152293	3313967745	POSTAL METER LEASE 07/24/2021-08/27/2021	104.49
	LMD	152337	1018678229	METER RENTAL/SERVICE AGREEMENT 08/19/202	723.75
				VENDOR TOTAL	828.24
PITTSFORD AUTO SERVICE, INC.	PJS	152478	1017375	FUEL FOR SMALL EQUIPMENT	51.89
				VENDOR TOTAL	51.89
PITTSFORD CENTRAL SCHOOLS	PJS	152520	478-22A	MONTHLY PARKS FUEL USAGE	3,491.83
	JRH	152452	479-22A	RECREATION GASOLINE JULY 2021	52.46
				VENDOR TOTAL	3,544.29
PITTSFORD YOUTH SERVICES INCORPORATED	BWL	152406	3315	AUGUST CONTRACT PAYMENT	5,083.00
				VENDOR TOTAL	5,083.00
PLANT CONCEPTS, INC	BWL	152449	3236		7,263.00
	BWL	152449	3237		1,110.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	8,373.00
PLUG & PAY TECHNOLOGIES	JRH	152451	2021080200040724715	PITTSWEB	66.38
	JRH	152451	2021080200040724714	PITTSREC	30.00
				VENDOR TOTAL	96.38
POWER DRIVES, INC.	PJS	152539	RRS839837	HYDRAULIC HOSE	300.82
				VENDOR TOTAL	300.82
R.M. PUTNEY & ASSOCIATES, INC	JRH	152419	3447	COMMERCIAL ORGANICS PICKUP AUGUST 2021	50.00
				VENDOR TOTAL	50.00
R.W. LINDSAY, INC.	PJS	152563	215-2	AIR COMPRESSOR INSPECTION	260.00
				VENDOR TOTAL	260.00
RADARSIGN, LLC	PJS	152565	28862	2 SPEED RADAR POLES	1,570.00
				VENDOR TOTAL	1,570.00
RAY SANDS GLASS	PJS	152468	1-971	REPLACE WINDSHIELD 335-2	206.47
				VENDOR TOTAL	206.47
REGIONAL DISTRIBUTORS INC	PJS	152368	S1848273.001	ANTIBACTERIAL WIPES	405.69
				VENDOR TOTAL	405.69
REGIONAL INTERNATIONAL CORPORATION	BWL	152456	011174990P	MIRROR TRUCK #476	109.21

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
REGIONAL INTERNATIONAL CORPORATION	PJS	152566	011171864P	#464 FUEL FILTER	242.18
	PJS	152339	011173875P	MOWERS MUD FLAPS	140.40
VENDOR TOTAL					491.79
RELIABLE ONSITE SERVICES	PJS	152543	192498371-004	PORTABLE RESTROOM	94.00
VENDOR TOTAL					94.00
ROBINSON	JRH	152284	082021/ROBINSON	BELLY DANCE INSTRUCTOR PAYMENT	159.60
VENDOR TOTAL					159.60
ROCHESTER ASPHALT MATERIAL, INC.	PJS	152485	1014238	ASPHALT 39 AND 41 SUNSET BLVD	958.51
	PJS	152483	1010875	726.68 TON	52,103.06
	PJS	152483	1008562	2.98 TON	213.67
	PJS	152483	1008583	189.16 TON	13,562.79
	PJS	152490	1007645	1 A'S NORTHFIELD GATE	621.09
	PJS	152490	1009365	1 A'S NORTHFIELD GATE	438.69
	PJS	152489	1014666	GENERAL PATCH	859.69
	PJS	152489	1014738	GENERAL PATCH	215.82
	PJS	152489	1010988	GENERAL PATCH	500.46
	PJS	152489	1014113	GENERAL PATCH	360.65
	PJS	152489	1014267	GENERAL PATCH	285.37
VENDOR TOTAL					70,119.80
ROCHESTER FENCING CLUB	JRH	152516	082021/FENCING	ROCHESTER FENCING INSTRUCTOR PAYMENT	705.60
VENDOR TOTAL					705.60
ROCHESTER GAS & ELECTRIC	BWL	152450	0188930221000008	MONTHLY GAS LIGHTS	64.19
	PJS	152365	12209545840	5 BARKER ROAD PK ELECTRIC AND CONSTELLAT	47.67
	PJS	152365	12809488470	295 FAIRPORT RD PUMP STA ELECTRIC AND CO	43.91
	PJS	152365	12309525417	631 MARSH ROAD PARK ELECTRIC	71.91

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	227.68
ROLAZ INDUSTRIAL PRODUCTS INCORPORATED	PJS	152307	4192	COOLING TOWER WATER TREATMENT AND LEGION	1,050.00
				VENDOR TOTAL	1,050.00
ROSE	JRH	152424	072021/ROSE	SENIORS FITNESS SESSIONS - PATRICIA ROSE	300.00
				VENDOR TOTAL	300.00
ROTOLITE-ELLIOTT CORP.	BWL	152397	157327	NATURE PRESERVE SIGN	54.80
				VENDOR TOTAL	54.80
RP FEDDER CORP	PJS	152572	00115899	FURNACE FILTERS	720.96
				VENDOR TOTAL	720.96
S & S WORLDWIDE, INC	JRH	152416	IN100826225	SUMMER FUN PROGRAM SUPPLIES	75.80
	JRH	152417	IN100821303	SUMMER FUN PROGRAM SUPPLIES	26.84
	JRH	152295	IN100813262	SUMMER FUN PROGRAM SUPPLIES	153.15
				VENDOR TOTAL	255.79
SAFETY - KLEEN CORP.	PJS	152555	86192181	OIL FILTER WASTE	435.04
				VENDOR TOTAL	435.04
SAXBY IMPLEMENT CORP.	PJS	152379	167191	2 CYCLE	51.30
				VENDOR TOTAL	51.30

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT	
SCHROM	JRH	152453	07222021	SUMMER FUN REIMBURSEMENT EXPENSE	35.59	
				VENDOR TOTAL	35.59	
SENECA PARK ZOO SOCIETY	JRH	152427	INV-21-1310	SUMMER FUN VISITORS - SENECA PARK ZOO	335.00	
				VENDOR TOTAL	335.00	
SEYREK SEALERS LLC	PJS	152536	PITTSFORD JULY	REFUSE DISTRICTS 2021	13,399.75	
				152345	PITTS BRUSH 1-JUN	38,552.64
				152570	PITTSTOWNJUL	1,948.45
				VENDOR TOTAL	53,900.84	
SKYWORKS LLC	PJS	152521	1295265-0001	BOOM RENTAL	1,674.75	
				VENDOR TOTAL	1,674.75	
SLAUGHTER	JRH	152513	082021/SLAUGHTER	SUMMER GYMNASTICS INSTRUCTOR PAYMENT	1,186.85	
				VENDOR TOTAL	1,186.85	
SOLVENTS & PETROLEUM SRV	PJS	152356	715846	SERVICE PARTS WASHER	372.36	
				VENDOR TOTAL	372.36	
ST GEORGE	JRH	152498	082021/STGEORGE	DEFENSIVE DRIVING INSTRUCTOR PAYMENT	189.00	
				VENDOR TOTAL	189.00	
SWANK MOTION PICTURES INC	JRH	152420	RG 3056318	OUTDOOR MOVIES - SPIDER MAN 8/13/2021	680.00	
				JRH	152289	RG 3047261

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,360.00
T.Y. LIN INTERNATIONAL	PJS	152325	122106043	KILBOURN PLACE FEES	1,625.00
				VENDOR TOTAL	1,625.00
TALLMADGE TIRE SERVICE	PJS	152537	1-172009	TIRES	237.00
	PJS	152557	1-172013	TIRES	245.95
				VENDOR TOTAL	482.95
THE DAVEY TREE EXPERT COMPANY	PJS	152343	915831205	FERTILIZE GREYTHORNE TREES	309.00
				VENDOR TOTAL	309.00
THE FIBAR GROUP, LLC	PJS	152524	0044144-IN	PLAYGROUND SURFACING	1,608.00
				VENDOR TOTAL	1,608.00
THE IDEA WORKS OF NY, INC	BWL	152398	36171	CANALWAY TRAIL WATER BOTTLES	999.84
	PJS	152303	36195	T-SHIRTS	618.71
				VENDOR TOTAL	1,618.55
THOMSON REUTERS - WEST	BWL	152409	844763810	JULY DATABASE CHARGES	281.40
				VENDOR TOTAL	281.40
TOSHIBA BUSINESS SOLUTIONS	JRH	152457	5585829	SENIORS COPIER 07/10/2021-08/09/2021	11.93
	PJS	152465	5585839	PSD MONTHLY COPIER MAINTENANCE	44.77
	PJS	152554	5585850	HIGHWAY COPIER	12.73

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	69.43
ULINE INC.	PJS	152548	135801315	FREIGHT CHARGE	8.38
	PJS	152548	135793116	GLOVES, PAPER TOWELS, TOILET PAPER	1,007.25
	PJS	152548	135839589	GLOVES	232.93
	PJS	152548	CR135912759	CREDIT FOR RETURNS	-153.16
	PJS	152312	134339432	PAPER AND CLEANING SUPPLIES TOWN BLDGS	484.47
				VENDOR TOTAL	1,579.87
UNITED RENTALS N.A., INC.	PJS	152540	194753791	PORTO-POTTY BROMLEY	60.00
				VENDOR TOTAL	60.00
UR OCCUPATIONAL MEDICINE	BWL	152381	00023854-00	DRUG SCREENING	520.00
				VENDOR TOTAL	520.00
URMC DEPARTMENT OF PSYCHIATRY	BWL	152410	TOP0821	EAP SERVICES AUGUST	201.66
				VENDOR TOTAL	201.66
USI INSURANCE SERVICES LLC	BWL	152383	3822209	CYBER LIABILITY RENEWAL	30,000.00
	BWL	152383	3822253	RENEWAL COMMERCIAL PACKAGE	189,259.19
				VENDOR TOTAL	219,259.19
UTICA GENERAL TRUCK CO., INC	PJS	152369	1411663	PETERBILT AXLE SEALS	114.35
	PJS	152561	153425R	TRUCK 451 AXEL	15.24
				VENDOR TOTAL	129.59
VAN BORTEL FORD	PJS	152475	376250	REPAIRS AND PARTS FOR 335-2	1.58

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
VAN BORTEL FORD	PJS	152475	376137	REPAIRS AND PARTS FOR 335-2	41.73
	PJS	152475	376135	REPAIRS AND PARTS FOR 335-2	762.05
	PJS	152475	376172	REPAIRS AND PARTS FOR 335-2	28.82
	PJS	152545	376734	TRUCK #423 TRANSMISSION PAN	70.51
				VENDOR TOTAL	904.69
VICTOR POWER EQUIPMENT	BWL	152471	292651	CHOP SAW	275.17
	PJS	152559	293582	2 BACKPACK BLOWERS	959.92
				VENDOR TOTAL	1,235.09
VP SUPPLY CORP.	PJS	152367	4734215	LED LIGHT FIXTURES	206.26
				VENDOR TOTAL	206.26
W. B. MASON CO., INC.	LMD	152334	221899051	GENERAL OFFICE SUPPLIES	62.48
	LMD	152254	221220278	GENERAL OFFICE SUPPLIES	58.20
				VENDOR TOTAL	120.68
WAGSTAFF	JRH	152507	082021/WAGSTAFF	JUNIOR TENNIS CAMP INSTRUCTOR PAYMENT	2,268.00
				VENDOR TOTAL	2,268.00
WARD	BWL	152571	JULY2021	COURIER MILEAGE REIMBURSEMENT	39.31
				VENDOR TOTAL	39.31
WARREN	JRH	152491	082021/WARREN	BABY BLADES INSTRUCTOR PAYMENT	76.30
				VENDOR TOTAL	76.30
WEGMANS FOOD MARKETS INC	JRH	152458	0061020210801	RECREATION WEGMANS JULY 2021	280.98

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT			
WEGMANS FOOD MARKETS INC	BWL	152581	777	EQUITY ADVISORY COMMITTEE LUNCH MEETING	45.09			
				VENDOR TOTAL	326.07			
WERNER	JRH	152495	082021/WERNER	PRIVATE PIANO LESSONS INSTRUCTOR PAYMENT	756.00			
				VENDOR TOTAL	756.00			
WEST FIRE SYSTEMS, INC.	PJS	152366	67621	ANNUAL FIRE ALARM TEST AND INSPECTION	375.00			
				VENDOR TOTAL	375.00			
WILD WINGS, INC.	JRH	152291	08232021	ADVENTURE CAMP - WILD WINGS	175.00			
				JRH	152294	04022021	BREAK CAMP - WILD WINGS VISIT	175.00
				VENDOR TOTAL	350.00			
WISSET	JRH	152508	082021/WISSET	TEENY TINY TAP & BALLET INSTRUCTOR PAYME	423.50			
				VENDOR TOTAL	423.50			
WRIGHT	JRH	152426	0721	SENIORS HIGHLAND CHORUS - RHONDA WRIGHT	240.00			
				VENDOR TOTAL	240.00			
XYLEM WATER SOLUTIONS USA, INC.	PJS	152569	401097503	PUMP	620.00			
				VENDOR TOTAL	620.00			
ZUPERBOUNCE, LLC	JRH	152298	2021-012	OUTDOOR MOVIE SET UP 8/27/2021	875.00			
				VENDOR TOTAL	875.00			

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
REPORT TOTAL					681,577.07

END OF REPORT

PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ACTION TELEPHONE EXCHANGE	PJS	152256	198007212021	AFTER HOURS ANSWERING SERVICE JULY 2021	221.37
				VENDOR TOTAL	221.37
BONADIO & CO., LLP	BWL	152261	TOW049001	ARPA CONSULTING SERVICES RETAINER	5,000.00
				VENDOR TOTAL	5,000.00
CHASE CARD SERVICES	BWL	152259	060221	HOOVER LINX RECHARGEABLE LITHIUM-ION BAT	119.90
	BWL	152260	06032021	ATTORNEY FILING FEES	115.00
				VENDOR TOTAL	234.90
CONSTELLATION NEW ENERGY, INC.	BWL	152310	60044151801	ELECT - TOWN BUILDINGS	207.87
				VENDOR TOTAL	207.87
DIRECT ENERGY BUSINESS MARKETING, LLC	PJS	152283	HS12541721	DIRECT ENERGY TOWN WIDE AND PUMP STATION	208.05
				VENDOR TOTAL	208.05
EXCELLUS	BWL	152328	55086-0002:	DENTAL ADMIN FEES: GOV SERVICES	67.05
	BWL	152328	55086-0003:	DENTAL ADMIN FEES: BLDG MAINT	44.70
	BWL	152328	55086-0004:	DENTAL ADMIN FEES: DPW ADMIN	17.88
	BWL	152328	55086-0005:	DENTAL ADMIN FEES: IT	13.41
	BWL	152328	55086-0001:	DENTAL ADMIN FEES: GEN ADMIN	53.64
	BWL	152328	55086-0006:	DENTAL ADMIN FEES: RECREATION	44.70
	BWL	152328	55086-0007:	DENTAL ADMIN FEES: PARKS	58.11
	BWL	152328	55086-0008:	DENTAL ADMIN FEES: P & Z	49.17
	BWL	152328	55086-0009:	DENTAL ADMIN FEES: GIS	4.47
	BWL	152328	55086-0010:	DENTAL ADMIN FEES: LIBRARY	58.11
	BWL	152328	55086-0011:	DENTAL ADMIN FEES: HWY MECHANICS	13.41
	BWL	152328	55086-0012:	DENTAL ADMIN FEES: HWY	281.61
	BWL	152328	55086-0013:	DENTAL ADMIN FEES: PSD	75.99
	BWL	152328	55086-0014:	DENTAL ADMIN FEES: PFD	8.94

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	791.19
FIDELITY SECURITY LIFE COMPANY OF NY	BWL	152326	164900501	EYE MED VISION - AUGUST	383.48
				VENDOR TOTAL	383.48
FRONTIER COMMUNICATIONS	JB	152280	07/22/6431-052517-6	IT DEPT EMERGENCY PHONE SERVICE 7/22/21	35.49
	PJS	152327	248-6247 JUN	DPW FAX	33.29
	PJS	152327	248-6435 JUN	HWY EMISSION	32.81
				VENDOR TOTAL	101.59
HOME DEPOT	BWL	152324	3860728	3 HP NON-SUBMERSIBLE	208.00
	BWL	152324	190576	CREDIT	-6.12
				VENDOR TOTAL	201.88
MUTUAL OF OMAHA	BWL	152330	001230255104	LIFE & DISABILITY AUG. INS. PREMIUM	3,210.13
				VENDOR TOTAL	3,210.13
MVP HEALTH CARE	BWL	152331	000015334296	AUGUST HEALTH CARE BILL	156,637.48
	BWL	152332	000015336049	MVP GOLD PREMIUM - AUGUST	25,202.10
	BWL	152333	000015343308	MVP CARVE-OUT PREMIUM - AUGUST	7,367.23
				VENDOR TOTAL	189,206.81
ROCHESTER GAS & ELECTRIC	PJS	152282	17900211211	ELECT & GAS - TOWN WIDE	10,603.02
	BWL	152329	17900211136	MONTHLY STREET LIGHTING PYMT	6,583.37
				VENDOR TOTAL	17,186.39
TIME WARNER COMMUNICATION	JB	152257	138786301071821	BUSINESS CLASS DIGITAL ADAPTERS 7/17/21-	33.65

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
AUGUST 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
TIME WARNER COMMUNICATION	JB	152281	129319401072321	FIBER INTERNET 50MBPS & 5 STATIC IPS - 7	499.00
				VENDOR TOTAL	532.65
VERIZON WIRELESS	PJS	152323	9883776777	MONTHLY CELL PHONE CHARGES	492.24
				VENDOR TOTAL	492.24
				REPORT TOTAL	217,978.55

END OF REPORT

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1010	TOWN BOARD								
0001	PERSONAL SERVICES	3,926.92	102,100.00	102,100.00	62,830.72	39,269.28	0.00	39,269.28	61.54
0004	CONTRACTUAL & MISC. EXPENSE	75.00	6,050.00	6,050.00	1,050.00	5,000.00	0.00	5,000.00	17.36
Total Dept 1010	TOWN BOARD	4,001.92	108,150.00	108,150.00	63,880.72	44,269.28	0.00	44,269.28	59.07
Dept 1110	TOWN JUSTICES								
0001	PERSONAL SERVICES	8,438.74	254,229.00	254,229.00	132,986.00	121,243.00	0.00	121,243.00	52.31
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	15,173.58	142,523.00	142,523.00	90,661.72	51,861.28	0.00	51,861.28	63.61
Total Dept 1110	TOWN JUSTICES	23,612.32	397,252.00	397,252.00	223,647.72	173,604.28	0.00	173,604.28	56.30
Dept 1220	TOWN SUPERVISOR								
0001	PERSONAL SERVICES	7,184.80	188,122.00	188,122.00	113,198.17	74,923.83	0.00	74,923.83	60.17
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	164.78	3,880.00	3,880.00	2,467.26	1,412.74	11.96	1,400.78	63.59
Total Dept 1220	TOWN SUPERVISOR	7,349.58	192,502.00	192,502.00	115,665.43	76,836.57	11.96	76,824.61	60.09
Dept 1230	COMMUNITY SERVICE								
0001	PERSONAL SERVICES	3,676.19	95,950.00	95,950.00	55,512.89	40,437.11	0.00	40,437.11	57.86
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	3,600.00	26,338.00	36,338.00	18,228.84	18,109.16	0.00	18,109.16	50.16
Total Dept 1230	COMMUNITY SERVICE	7,276.19	122,788.00	132,788.00	73,741.73	59,046.27	0.00	59,046.27	55.53
Dept 1310	DIRECTOR OF FINANCE								
0001	PERSONAL SERVICES	3,103.41	100,186.00	100,186.00	46,863.59	53,322.41	0.00	53,322.41	46.78
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	903.33	2,836.00	3,006.00	2,163.97	842.03	0.00	842.03	71.99
Total Dept 1310	DIRECTOR OF FINANCE	4,006.74	103,522.00	103,692.00	49,027.56	54,664.44	0.00	54,664.44	47.28
Dept 1320	INDEPENDENT AUDIT								
0004	CONTRACTUAL & MISC. EXPENSE	3,000.00	33,325.00	38,325.00	32,400.00	5,925.00	0.00	5,925.00	84.54
Total Dept 1320	INDEPENDENT AUDIT	3,000.00	33,325.00	38,325.00	32,400.00	5,925.00	0.00	5,925.00	84.54
Dept 1330	TAX COLLECTION								
0001	PERSONAL SERVICES	1,715.20	44,846.00	46,346.00	25,901.04	20,444.96	0.00	20,444.96	55.89
0004	CONTRACTUAL & MISC. EXPENSE	85.14	8,350.00	8,350.00	4,215.41	4,134.59	0.00	4,134.59	50.48
Total Dept 1330	TAX COLLECTION	1,800.34	53,196.00	54,696.00	30,116.45	24,579.55	0.00	24,579.55	55.06

TOWN OF PITTSFORD

Expense Control Report

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Fund 0001	GENERAL FUND								
Dept 1355	ASSESSOR								
0001	PERSONAL SERVICES	5,623.01	192,784.00	192,784.00	85,086.00	107,698.00	0.00	107,698.00	44.14
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	134.29	8,539.00	8,689.00	914.60	7,774.40	0.00	7,774.40	10.53
Total Dept 1355	ASSESSOR	5,757.30	201,823.00	201,973.00	86,000.60	115,972.40	0.00	115,972.40	42.58
Dept 1375	CREDIT CARD FEES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	30,000.00	30,000.00	9,047.10	20,952.90	0.00	20,952.90	30.16
Total Dept 1375	CREDIT CARD FEES	0.00	30,000.00	30,000.00	9,047.10	20,952.90	0.00	20,952.90	30.16
Dept 1410	TOWN CLERK								
0001	PERSONAL SERVICES	6,750.27	186,251.00	199,751.00	101,343.68	98,407.32	0.00	98,407.32	50.74
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	1,046.05	8,250.00	8,250.00	3,533.07	4,716.93	0.00	4,716.93	42.83
Total Dept 1410	TOWN CLERK	7,796.32	194,801.00	208,301.00	104,876.75	103,424.25	0.00	103,424.25	50.35
Dept 1420	ATTORNEY								
0001	PERSONAL SERVICES	1,732.54	45,046.00	45,046.00	27,720.65	17,325.35	0.00	17,325.35	61.54
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	2,525.71	17,150.00	19,552.00	7,222.78	12,329.22	2,282.00	10,047.22	36.94
Total Dept 1420	ATTORNEY	4,258.25	62,446.00	64,848.00	34,943.43	29,904.57	2,282.00	27,622.57	53.89
Dept 1430	PERSONNEL								
0001	PERSONAL SERVICES	3,245.75	104,043.00	104,043.00	60,402.33	43,640.67	0.00	43,640.67	58.06
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	600.00	600.00	0.00	600.00	0.00	600.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5,260.07	120,392.00	120,392.00	39,526.81	80,865.19	0.00	80,865.19	32.83
Total Dept 1430	PERSONNEL	8,505.82	225,035.00	225,035.00	99,929.14	125,105.86	0.00	125,105.86	44.41
Dept 1440	ENGINEERING								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	25,000.00	25,000.00	7,015.00	17,985.00	14,792.50	3,192.50	28.06
Total Dept 1440	ENGINEERING	0.00	25,000.00	25,000.00	7,015.00	17,985.00	14,792.50	3,192.50	28.06
Dept 1450	ELECTIONS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	42,058.00	42,058.00	14,189.00	27,869.00	0.00	27,869.00	33.74
Total Dept 1450	ELECTIONS	0.00	42,058.00	42,058.00	14,189.00	27,869.00	0.00	27,869.00	33.74
Dept 1460	RECORDS MANAGEMENT								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	165.06	834.94	0.00	834.94	16.51

TOWN OF PITTSFORD

Expense Control Report

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Fund 0001	GENERAL FUND								
Dept 1460	RECORDS MANAGEMENT EXPENSE								
Total Dept 1460	RECORDS MANAGEMENT	0.00	1,000.00	1,000.00	165.06	834.94	0.00	834.94	16.51
Dept 1490	PUBLIC WORKS								
0001	PERSONAL SERVICES	8,224.87	223,850.00	223,850.00	125,471.21	98,378.79	0.00	98,378.79	56.05
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,150.00	2,150.00	577.60	1,572.40	0.00	1,572.40	26.87
0004	CONTRACTUAL & MISC. EXPENSE	83.06	19,360.00	20,210.00	3,445.63	16,764.37	4,650.00	12,114.37	17.05
Total Dept 1490	PUBLIC WORKS	8,307.93	245,360.00	246,210.00	129,494.44	116,715.56	4,650.00	112,065.56	52.60
Dept 1620	BUILDING								
0001	PERSONAL SERVICES	169.80	4,755.00	4,755.00	2,681.90	2,073.10	0.00	2,073.10	56.40
0004	CONTRACTUAL & MISC. EXPENSE	5,984.23	269,351.00	269,481.00	123,651.33	145,829.67	191.74	145,637.93	45.88
Total Dept 1620	BUILDING	6,154.03	274,106.00	274,236.00	126,333.23	147,902.77	191.74	147,711.03	46.07
Dept 1670	CENTRAL MAILING								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	71,700.00	71,700.00	25,759.74	45,940.26	0.00	45,940.26	35.93
Total Dept 1670	CENTRAL MAILING	0.00	71,700.00	71,700.00	25,759.74	45,940.26	0.00	45,940.26	35.93
Dept 1680	DATA PROCESSING								
0001	PERSONAL SERVICES	6,764.25	178,520.00	178,520.00	102,142.50	76,377.50	0.00	76,377.50	57.22
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,500.00	2,500.00	2,036.56	463.44	0.00	463.44	81.46
0004	CONTRACTUAL & MISC. EXPENSE	2,007.00	132,520.00	166,129.00	79,170.31	86,958.69	20,027.82	66,930.87	47.66
Total Dept 1680	DATA PROCESSING	8,771.25	313,540.00	347,149.00	183,349.37	163,799.63	20,027.82	143,771.81	52.82
Dept 1910	UNALLOCATED INSURANCE								
0004	CONTRACTUAL & MISC. EXPENSE	219,259.19	195,000.00	220,000.00	219,322.19	677.81	0.00	677.81	99.69
Total Dept 1910	UNALLOCATED INSURANCE	219,259.19	195,000.00	220,000.00	219,322.19	677.81	0.00	677.81	99.69
Dept 1920	MUNICIPAL ASSOCIATION DUES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,900.00	1,900.00	250.00	1,650.00	0.00	1,650.00	13.16
Total Dept 1920	MUNICIPAL ASSOCIATION DUES	0.00	1,900.00	1,900.00	250.00	1,650.00	0.00	1,650.00	13.16
Dept 1930	JUDGEMENTS/CLAIMS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	2,099.81	1,900.19	0.00	1,900.19	52.50
Total Dept 1930	JUDGEMENTS/CLAIMS	0.00	4,000.00	4,000.00	2,099.81	1,900.19	0.00	1,900.19	52.50
Dept 1950	PROPERTY TAX								
0004	CONTRACTUAL & MISC.	0.00	8,000.00	8,000.00	6,256.71	1,743.29	0.00	1,743.29	78.21

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Fund 0001	GENERAL FUND								
Dept 1950	PROPERTY TAX EXPENSE								
Total Dept 1950	PROPERTY TAX	0.00	8,000.00	8,000.00	6,256.71	1,743.29	0.00	1,743.29	78.21
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	169,463.00	339,744.00	117,981.81	221,762.19	191,128.43	30,633.76	34.73
Total Dept 1989	UNCLASSIFIED	0.00	169,463.00	339,744.00	117,981.81	221,762.19	191,128.43	30,633.76	34.73
Dept 1990	CONTINGENCY								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	92,200.00	0.00	92,200.00	0.00	92,200.00	0.00
Total Dept 1990	CONTINGENCY	0.00	150,000.00	92,200.00	0.00	92,200.00	0.00	92,200.00	0.00
Dept 2620	CUSTODIAL								
0001	PERSONAL SERVICES	15,919.17	432,482.00	432,482.00	234,704.73	197,777.27	0.00	197,777.27	54.27
0002	EQUIPMENT & CAPITAL OUTLAY	769.75	4,200.00	28,112.00	3,917.60	24,194.40	19,652.01	4,542.39	13.94
0004	CONTRACTUAL & MISC. EXPENSE	8,858.67	163,474.00	165,505.84	82,621.37	82,884.47	26,764.43	56,120.04	49.92
Total Dept 2620	CUSTODIAL	25,547.59	600,156.00	626,099.84	321,243.70	304,856.14	46,416.44	258,439.70	51.31
Dept 3120	CROSSING GUARDS								
0001	PERSONAL SERVICES	5,708.59	162,389.00	162,389.00	91,126.59	71,262.41	0.00	71,262.41	56.12
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,450.00	0.00	1,450.00	0.00	1,450.00	0.00
Total Dept 3120	CROSSING GUARDS	5,708.59	163,839.00	163,839.00	91,126.59	72,712.41	0.00	72,712.41	55.62
Dept 3310	TRAFFIC								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	7,000.00	7,000.00	6,500.00	500.00	0.00	500.00	92.86
0004	CONTRACTUAL & MISC. EXPENSE	2,450.00	8,000.00	9,650.00	6,820.55	2,829.45	0.00	2,829.45	70.68
Total Dept 3310	TRAFFIC	2,450.00	15,000.00	16,650.00	13,320.55	3,329.45	0.00	3,329.45	80.00
Dept 3510	CONTROL OF ANIMALS								
0001	PERSONAL SERVICES	2,296.72	62,017.00	62,017.00	34,590.00	27,427.00	0.00	27,427.00	55.78
0004	CONTRACTUAL & MISC. EXPENSE	8.27	9,414.00	9,414.00	650.63	8,763.37	38.84	8,724.53	6.91
Total Dept 3510	CONTROL OF ANIMALS	2,304.99	71,431.00	71,431.00	35,240.63	36,190.37	38.84	36,151.53	49.34
Dept 4210	YOUTH SERVICES								
0004	CONTRACTUAL & MISC. EXPENSE	5,083.00	61,000.00	61,000.00	40,664.00	20,336.00	0.00	20,336.00	66.66
Total Dept 4210	YOUTH SERVICES	5,083.00	61,000.00	61,000.00	40,664.00	20,336.00	0.00	20,336.00	66.66
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,500.00	1,500.00	720.00	780.00	0.00	780.00	48.00

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Fund 0001	GENERAL FUND								
Dept 4560	PHYSICIAN								
Total Dept 4560	PHYSICIAN	0.00	1,500.00	1,500.00	720.00	780.00	0.00	780.00	48.00
Dept 5010	SUPERINTENDENT OF HIGHWAYS								
0001	PERSONAL SERVICES	1,289.41	56,785.00	56,785.00	32,191.34	24,593.66	0.00	24,593.66	56.69
0002	EQUIPMENT & CAPITAL OUTLAY	12.73	500.00	500.00	58.94	441.06	0.00	441.06	11.79
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,000.00	1,000.00	313.44	686.56	200.00	486.56	31.34
Total Dept 5010	SUPERINTENDENT OF HIGHWAYS	1,302.14	58,285.00	58,285.00	32,563.72	25,721.28	200.00	25,521.28	55.87
Dept 5132	HIGHWAY GARAGE								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	14,000.00	26,104.00	23,108.66	2,995.34	2,075.00	920.34	88.53
0004	CONTRACTUAL & MISC. EXPENSE	2,278.21	51,928.00	52,903.00	22,644.76	30,258.24	2,514.00	27,744.24	42.80
Total Dept 5132	HIGHWAY GARAGE	2,278.21	65,928.00	79,007.00	45,753.42	33,253.58	4,589.00	28,664.58	57.91
Dept 5182	STREET LIGHTING								
0004	CONTRACTUAL & MISC. EXPENSE	111.94	41,850.00	43,469.89	13,055.43	30,414.46	1,619.89	28,794.57	30.03
Total Dept 5182	STREET LIGHTING	111.94	41,850.00	43,469.89	13,055.43	30,414.46	1,619.89	28,794.57	30.03
Dept 6410	PUBLICITY								
0001	PERSONAL SERVICES	2,727.93	71,450.00	71,450.00	41,193.79	30,256.21	0.00	30,256.21	57.65
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	2,584.25	44,704.00	49,704.00	20,880.97	28,823.03	0.00	28,823.03	42.01
Total Dept 6410	PUBLICITY	5,312.18	116,654.00	121,654.00	62,074.76	59,579.24	0.00	59,579.24	51.03
Dept 6510	VETERANS SERVICE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Total Dept 6510	VETERANS SERVICE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Dept 6772	PROGRAMS FOR AGING								
0001	PERSONAL SERVICES	4,041.42	173,032.00	173,032.00	47,266.82	125,765.18	0.00	125,765.18	27.32
0004	CONTRACTUAL & MISC. EXPENSE	1,453.30	93,790.00	93,790.00	24,637.54	69,152.46	0.00	69,152.46	26.27
Total Dept 6772	PROGRAMS FOR AGING	5,494.72	266,822.00	266,822.00	71,904.36	194,917.64	0.00	194,917.64	26.95
Dept 7020	RECREATION ADMINISTRATION								
0001	PERSONAL SERVICES	32,000.07	743,741.00	743,741.00	290,231.61	453,509.39	0.00	453,509.39	39.02
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,000.00	5,000.00	1,744.00	3,256.00	0.00	3,256.00	34.88
0004	CONTRACTUAL & MISC.	41,330.16	371,090.00	372,588.00	214,731.71	157,856.29	0.00	157,856.29	57.63

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 9710	SERIAL BONDS								
Dept 9710	SERIAL BONDS	0.00	101,647.00	101,647.00	99,006.26	2,640.74	0.00	2,640.74	97.40
Dept 9901	INTERFUND TRANSFERS								
0009	INTERFUND TRANSFERS	0.00	2,065,219.00	2,065,219.00	547,519.00	1,517,700.00	0.00	1,517,700.00	26.51
Total Dept 9901	INTERFUND TRANSFERS	0.00	2,065,219.00	2,065,219.00	547,519.00	1,517,700.00	0.00	1,517,700.00	26.51
Dept 9950	TRANSFER TO CAPITAL PROJECTS								
0009	INTERFUND TRANSFERS	200,000.00	200,000.00	376,138.00	230,000.00	146,138.00	0.00	146,138.00	61.15
Total Dept 9950	TRANSFER TO CAPITAL PROJECTS	200,000.00	200,000.00	376,138.00	230,000.00	146,138.00	0.00	146,138.00	61.15
Total Fund 0001	GENERAL FUND	713,423.95	11,344,575.00	11,866,163.83	5,318,586.60	6,547,577.23	353,459.06	6,194,118.17	44.82

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0002	PART TOWN FUND								
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	21,300.00	21,300.00	16,289.84	5,010.16	0.00	5,010.16	76.48
Total Dept 9040	WORKERS COMPENSATION	0.00	21,300.00	21,300.00	16,289.84	5,010.16	0.00	5,010.16	76.48
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	350.00	350.00	136.56	213.44	0.00	213.44	39.02
Total Dept 9045	LIFE INSURANCE	0.00	350.00	350.00	136.56	213.44	0.00	213.44	39.02
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,234.00	1,234.00	551.79	682.21	0.00	682.21	44.72
Total Dept 9055	DISABILITY INSURANCE	0.00	1,234.00	1,234.00	551.79	682.21	0.00	682.21	44.72
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	0.00	162,198.00	162,198.00	98,041.69	64,156.31	0.00	64,156.31	60.45
Total Dept 9060	HOSPITALIZATION	0.00	162,198.00	162,198.00	98,041.69	64,156.31	0.00	64,156.31	60.45
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 9089	MISC. EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Fund 0002	PART TOWN FUND	68,008.00	1,386,805.00	1,470,716.00	627,337.68	843,378.32	126,301.37	717,076.95	42.66

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0003	LIBRARY FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	600.00	600.00	600.00	0.00	0.00	0.00	100.00
Total Dept 4560	PHYSICIAN	0.00	600.00	600.00	600.00	0.00	0.00	0.00	100.00
Dept 7410	LIBRARY								
0001	PERSONAL SERVICES	28,842.12	942,429.00	942,429.00	434,407.56	508,021.44	0.00	508,021.44	46.09
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,910.00	29,944.80	6,034.53	23,910.27	23,649.64	260.63	20.15
0004	CONTRACTUAL & MISC. EXPENSE	3,107.70	240,222.00	245,662.39	94,802.44	150,859.95	42,866.73	107,993.22	38.59
Total Dept 7410	LIBRARY	31,949.82	1,185,561.00	1,218,036.19	535,244.53	682,791.66	66,516.37	616,275.29	43.94
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	119,479.00	119,479.00	24,122.97	95,356.03	0.00	95,356.03	20.19
Total Dept 9010	STATE RETIREMENT	0.00	119,479.00	119,479.00	24,122.97	95,356.03	0.00	95,356.03	20.19
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	2,156.72	72,461.00	72,461.00	32,320.40	40,140.60	0.00	40,140.60	44.60
Total Dept 9030	SOCIAL SECURITY	2,156.72	72,461.00	72,461.00	32,320.40	40,140.60	0.00	40,140.60	44.60
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	9,725.00	9,725.00	6,892.12	2,832.88	0.00	2,832.88	70.87
Total Dept 9040	WORKERS COMPENSATION	0.00	9,725.00	9,725.00	6,892.12	2,832.88	0.00	2,832.88	70.87
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	350.00	350.00	168.58	181.42	0.00	181.42	48.17
Total Dept 9045	LIFE INSURANCE	0.00	350.00	350.00	168.58	181.42	0.00	181.42	48.17
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	7,275.00	0.00	7,275.00	5,775.00	1,500.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,500.00	7,275.00	0.00	7,275.00	5,775.00	1,500.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	553.36	946.64	0.00	946.64	36.89
Total Dept 9055	DISABILITY INSURANCE	0.00	1,500.00	1,500.00	553.36	946.64	0.00	946.64	36.89
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	216.84	189,303.00	189,303.00	110,913.77	78,389.23	0.00	78,389.23	58.59
Total Dept 9060	HOSPITALIZATION	216.84	189,303.00	189,303.00	110,913.77	78,389.23	0.00	78,389.23	58.59
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	300.00	300.00	98.00	202.00	0.00	202.00	32.67
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	300.00	300.00	98.00	202.00	0.00	202.00	32.67
Total Fund 0003	LIBRARY FUND	34,337.38	1,580,779.00	1,619,029.19	710,913.73	908,115.46	72,291.37	835,824.09	43.91

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	60,365.00	320,729.00	842,194.00	348,308.38	493,885.62	493,885.00	0.62	41.36
Total Dept 1989	UNCLASSIFIED	60,365.00	320,729.00	842,194.00	348,308.38	493,885.62	493,885.00	0.62	41.36
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,000.00	2,000.00	180.00	1,820.00	0.00	1,820.00	9.00
Total Dept 4560	PHYSICIAN	0.00	2,000.00	2,000.00	180.00	1,820.00	0.00	1,820.00	9.00
Dept 5130	MACHINERY								
0001	PERSONAL SERVICES	3,776.41	104,563.00	104,563.00	60,823.50	43,739.50	0.00	43,739.50	58.17
0002	EQUIPMENT & CAPITAL OUTLAY	2,482.85	24,800.00	24,800.00	16,140.14	8,659.86	333.00	8,326.86	65.08
0004	CONTRACTUAL & MISC. EXPENSE	8,660.28	169,400.00	176,234.00	136,819.18	39,414.82	15,049.00	24,365.82	77.63
Total Dept 5130	MACHINERY	14,919.54	298,763.00	305,597.00	213,782.82	91,814.18	15,382.00	76,432.18	69.96
Dept 5140	BRUSH & WEEDS								
0001	PERSONAL SERVICES	0.00	20,400.00	20,400.00	0.00	20,400.00	0.00	20,400.00	0.00
Total Dept 5140	BRUSH & WEEDS	0.00	20,400.00	20,400.00	0.00	20,400.00	0.00	20,400.00	0.00
Dept 5142	SNOW REMOVAL								
0001	PERSONAL SERVICES	0.00	901,616.00	901,616.00	531,266.81	370,349.19	0.00	370,349.19	58.92
0004	CONTRACTUAL & MISC. EXPENSE	322.00	491,330.00	501,140.58	352,156.41	148,984.17	3,259.56	145,724.61	70.27
Total Dept 5142	SNOW REMOVAL	322.00	1,392,946.00	1,402,756.58	883,423.22	519,333.36	3,259.56	516,073.80	62.98
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	162,122.00	162,122.00	34,827.98	127,294.02	0.00	127,294.02	21.48
Total Dept 9010	STATE RETIREMENT	0.00	162,122.00	162,122.00	34,827.98	127,294.02	0.00	127,294.02	21.48
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	286.74	78,839.00	78,839.00	44,287.95	34,551.05	0.00	34,551.05	56.18
Total Dept 9030	SOCIAL SECURITY	286.74	78,839.00	78,839.00	44,287.95	34,551.05	0.00	34,551.05	56.18
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	78,230.00	78,230.00	53,109.52	25,120.48	0.00	25,120.48	67.89
Total Dept 9040	WORKERS COMPENSATION	0.00	78,230.00	78,230.00	53,109.52	25,120.48	0.00	25,120.48	67.89
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	895.00	895.00	358.75	536.25	0.00	536.25	40.08
Total Dept 9045	LIFE INSURANCE	0.00	895.00	895.00	358.75	536.25	0.00	536.25	40.08
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 9050	UNEMPLOYMENT INSURANCE								
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	2,545.00	2,545.00	1,152.38	1,392.62	0.00	1,392.62	45.28
Total Dept 9055	DISABILITY INSURANCE	0.00	2,545.00	2,545.00	1,152.38	1,392.62	0.00	1,392.62	45.28
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	288.55	425,380.00	425,380.00	271,388.24	153,991.76	0.00	153,991.76	63.80
Total Dept 9060	HOSPITALIZATION	288.55	425,380.00	425,380.00	271,388.24	153,991.76	0.00	153,991.76	63.80
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	225.00	225.00	98.00	127.00	0.00	127.00	43.56
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	225.00	225.00	98.00	127.00	0.00	127.00	43.56
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	76,195.83	2,786,074.00	3,324,183.58	1,850,917.24	1,473,266.34	512,526.56	960,739.78	55.68

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,600.00	2,600.00	538.00	2,062.00	0.00	2,062.00	20.69
Total Dept 4560	PHYSICIAN	0.00	2,600.00	2,600.00	538.00	2,062.00	0.00	2,062.00	20.69
Dept 5110	GENERAL REPAIRS								
0001	PERSONAL SERVICES	76,716.58	1,560,717.00	1,560,717.00	614,951.99	945,765.01	0.00	945,765.01	39.40
0004	CONTRACTUAL & MISC. EXPENSE	89,120.17	1,148,098.00	1,166,486.30	469,152.79	697,333.51	575,781.88	121,551.63	40.22
Total Dept 5110	GENERAL REPAIRS	165,836.75	2,708,815.00	2,727,203.30	1,084,104.78	1,643,098.52	575,781.88	1,067,316.64	39.75
Dept 5112	IMPROVEMENTS								
0002	EQUIPMENT & CAPITAL OUTLAY	66,678.52	196,324.00	363,642.38	91,918.35	271,724.03	149,710.48	122,013.55	25.28
Total Dept 5112	IMPROVEMENTS	66,678.52	196,324.00	363,642.38	91,918.35	271,724.03	149,710.48	122,013.55	25.28
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	206,666.00	206,666.00	37,712.94	168,953.06	0.00	168,953.06	18.25
Total Dept 9010	STATE RETIREMENT	0.00	206,666.00	206,666.00	37,712.94	168,953.06	0.00	168,953.06	18.25
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	5,675.27	119,792.00	119,792.00	45,812.60	73,979.40	0.00	73,979.40	38.24
Total Dept 9030	SOCIAL SECURITY	5,675.27	119,792.00	119,792.00	45,812.60	73,979.40	0.00	73,979.40	38.24
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	184,901.00	184,901.00	131,231.25	53,669.75	0.00	53,669.75	70.97
Total Dept 9040	WORKERS COMPENSATION	0.00	184,901.00	184,901.00	131,231.25	53,669.75	0.00	53,669.75	70.97
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	800.00	800.00	339.28	460.72	0.00	460.72	42.41
Total Dept 9045	LIFE INSURANCE	0.00	800.00	800.00	339.28	460.72	0.00	460.72	42.41
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	5,200.00	0.00	5,200.00	2,200.00	3,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	5,200.00	0.00	5,200.00	2,200.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	2,400.00	2,400.00	1,095.57	1,304.43	0.00	1,304.43	45.65
Total Dept 9055	DISABILITY INSURANCE	0.00	2,400.00	2,400.00	1,095.57	1,304.43	0.00	1,304.43	45.65
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	107.57	484,678.00	484,678.00	295,051.20	189,626.80	0.00	189,626.80	60.88
Total Dept 9060	HOSPITALIZATION	107.57	484,678.00	484,678.00	295,051.20	189,626.80	0.00	189,626.80	60.88
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	325.00	325.00	98.00	227.00	0.00	227.00	30.15

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 9089	MISC. EMPLOYEE BENEFITS								
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	325.00	325.00	98.00	227.00	0.00	227.00	30.15
Total Fund 0005	HIGHWAY PART TOWN FUND	238,312.11	3,910,301.00	4,098,207.68	1,687,901.97	2,410,305.71	727,692.36	1,682,613.35	41.19
Grand Total		1,130,277.27	21,008,534.00	22,378,300.28	10,195,657.22	12,182,643.06	1,792,270.72	10,390,372.34	45.56

NOTE: One or more accounts may not be printed due to Account Table restrictions.

TOWN OF PITTSFORD

Revenue Control Report

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		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0001	GENERAL FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,468,761.00	6,468,761.00	6,468,761.00	0.00	100.00
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	12,286.00	12,286.00	10,543.93	1,742.07	85.82
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	0.00	135,000.00	135,000.00	120,961.92	14,038.08	89.60
Item 1170	FRANCHISES	0.00	0.00	415,000.00	415,000.00	404,154.76	10,845.24	97.39
Item 1232	TAX COLLECTOR FEES	0.00	0.00	2,800.00	2,800.00	0.00	2,800.00	0.00
Item 1255	CLERK FEES	535.00	(535.00)	3,500.00	3,500.00	1,622.50	1,877.50	46.36
Item 1550	DOG WARDEN FEES	0.00	0.00	900.00	900.00	0.00	900.00	0.00
Item 2001	CULTURE & RECREATION FEES	(9,918.00)	9,918.00	801,200.00	801,200.00	537,573.73	263,626.27	67.10
Item 2210	GENERAL SERVICES - OTHER GOV'T	14,189.00	(14,189.00)	41,958.00	41,958.00	14,189.00	27,769.00	33.82
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	0.00	13,841.00	13,841.00	10,195.00	3,646.00	73.66
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	36,800.00	36,800.00	9,783.00	27,017.00	26.58
Item 2401	INTEREST & EARNINGS	1,650.00	(1,650.00)	30,000.00	30,000.00	7,747.69	22,252.31	25.83
Item 2410	RENTAL OF LAND	0.00	0.00	127,695.00	127,695.00	89,153.36	38,541.64	69.82
Item 2411	FIELD USE FEES	0.00	0.00	7,200.00	7,200.00	3,130.00	4,070.00	43.47
Item 2450	COMMISSIONS	0.00	0.00	500.00	500.00	229.21	270.79	45.84
Item 2544	DOG LICENSES	1,350.00	(1,350.00)	17,000.00	17,000.00	9,453.00	7,547.00	55.61
Item 2560	STREET OPENING PERMITS	0.00	0.00	2,400.00	2,400.00	2,725.00	(325.00)	113.54
Item 2590	PERMITS	350.00	(350.00)	8,000.00	8,000.00	6,225.00	1,775.00	77.81
Item 2610	FINES & FORFEITED BAIL	0.00	0.00	55,000.00	55,000.00	13,926.25	41,073.75	25.32
Item 2665	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	200.00	(200.00)	100.00
Item 2701	REFUND OF PRIOR YEAR EXP.	(737.50)	737.50	0.00	0.00	40,909.84	(40,909.84)	100.00
Item 2705	GIFTS & DONATIONS	0.00	0.00	23,100.00	23,600.00	15,600.00	8,000.00	66.10
Item 2750	AIM - RELATED PAYMENTS	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 2770	OTHER UNCLASSIFIED REVENUES	265.95	(265.95)	21,617.00	21,617.00	5,781.15	15,835.85	26.74
Item 2801	INTERFUND REVENUES	0.00	0.00	24,000.00	24,000.00	0.00	24,000.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	975,000.00	975,000.00	711,238.71	263,761.29	72.95
Item 3089	OTHER STATE AID	0.00	0.00	0.00	0.00	7,196.48	(7,196.48)	100.00
Item 4089	GENERAL FEDERAL AID	200,000.00	0.00	0.00	200,000.00	200,000.00	0.00	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	450,000.00	587,062.00	587,062.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,556,436.00	1,556,436.00	0.00	1,556,436.00	0.00
Total Fund 0001	GENERAL FUND	207,684.45	(7,684.45)	11,344,575.00	11,682,137.00	9,278,362.53	2,403,774.47	79.42

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0002	PART TOWN FUND							
Item 1120	SALES TAX	337,506.33	(337,506.33)	941,807.00	941,807.00	608,506.33	333,300.67	64.61
Item 1560	SAFETY INSPECTION FEES	22,606.73	(22,606.73)	5,000.00	5,000.00	82,940.38	(77,940.38)	1,658.81
Item 1570	DEMOLITION PERMITS	200.00	(200.00)	750.00	750.00	915.00	(165.00)	122.00
Item 2110	ZONING FEES	60.00	(60.00)	2,500.00	2,500.00	1,284.00	1,216.00	51.36
Item 2115	PLANNING BOARD FEES	1,340.00	(1,340.00)	10,000.00	10,000.00	4,465.00	5,535.00	44.65
Item 2401	INTEREST & EARNINGS	110.00	(110.00)	5,000.00	5,000.00	603.55	4,396.45	12.07
Item 2545	LICENSES, OTHER	0.00	0.00	3,000.00	3,000.00	1,650.00	1,350.00	55.00
Item 2550	PERMITS - CERT. OF OCCUPANCY	120.00	(120.00)	3,000.00	3,000.00	4,351.03	(1,351.03)	145.03
Item 2555	BUILDING & ALTERATION PERMITS	8,069.95	(8,069.95)	90,500.00	90,500.00	71,018.30	19,481.70	78.47
Item 2590	PERMITS	360.00	(360.00)	3,000.00	3,000.00	2,470.00	530.00	82.33
Item 2591	FIRE ALARM PERMITS	20.00	(20.00)	1,200.00	1,200.00	280.00	920.00	23.33
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	76,004.00	76,004.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	321,048.00	321,048.00	0.00	321,048.00	0.00
Total Fund 0002	PART TOWN FUND	370,393.01	(370,393.01)	1,386,805.00	1,462,809.00	854,487.59	608,321.41	58.41

Date Prepared: 08/13/2021 11:23 AM

Report Date: 08/13/2021

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

GLR0116 1.0

Page 3 of 5

Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0003	LIBRARY FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,394,379.00	1,394,379.00	1,394,379.00	0.00	100.00
Item 2081	COLLECTION FEES	0.00	0.00	900.00	900.00	541.38	358.62	60.15
Item 2082	LIBRARY FINES	406.72	(406.72)	50,000.00	50,000.00	16,868.95	33,131.05	33.74
Item 2083	PRINTING REVENUE	0.00	0.00	6,500.00	6,500.00	1,687.55	4,812.45	25.96
Item 2401	INTEREST & EARNINGS	27.50	(27.50)	9,000.00	9,000.00	880.23	8,119.77	9.78
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	21,662.18	(21,662.18)	100.00
Item 2760	SYSTEM GRANTS	0.00	0.00	0.00	0.00	1,680.00	(1,680.00)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	21,000.00	21,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	120,000.00	120,000.00	0.00	120,000.00	0.00
Total Fund 0003	LIBRARY FUND	434.22	(434.22)	1,580,779.00	1,601,779.00	1,458,699.29	143,079.71	91.07

Date Prepared: 08/13/2021 11:23 AM

Report Date: 08/13/2021

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

GLR0116 1.0

Page 4 of 5

Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,835,269.00	1,835,269.00	1,835,269.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	19,078.26	(19,078.26)	507,805.00	507,805.00	412,399.94	95,405.06	81.21
Item 2401	INTEREST & EARNINGS	82.50	(82.50)	16,500.00	16,500.00	1,507.64	14,992.36	9.14
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	5,413.80	(3,913.80)	360.92
Item 2665	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	1,250.00	(1,250.00)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	306,838.00	306,838.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	425,000.00	425,000.00	0.00	425,000.00	0.00
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	19,160.76	(19,160.76)	2,786,074.00	3,092,912.00	2,562,678.38	530,233.62	82.86

TOWN OF PITTSFORD

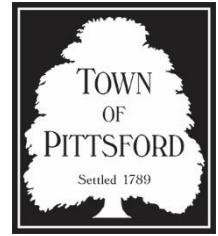
Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0005	HIGHWAY PART TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	514,477.00	514,477.00	514,477.00	0.00	100.00
Item 1120	SALES TAX	912,517.09	(912,517.09)	2,458,000.00	2,458,000.00	1,610,094.37	847,905.63	65.50
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
Item 2401	INTEREST & EARNINGS	165.00	(165.00)	12,500.00	12,500.00	1,386.35	11,113.65	11.09
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	3,282.14	(3,282.14)	100.00
Item 3501	CHIPS PROGRAM	0.00	167,318.38	171,324.00	338,642.38	36,280.57	302,361.81	10.71
Item 5031	INTERFUND TRANSFERS	0.00	0.00	175,000.00	175,000.00	175,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	575,000.00	575,000.00	0.00	575,000.00	0.00
Total Fund 0005	HIGHWAY PART TOWN FUND	912,682.09	(745,363.71)	3,910,301.00	4,077,619.38	2,340,520.43	1,737,098.95	57.40
Grand Total		1,510,354.53	(1,143,036.15)	21,008,534.00	21,917,256.38	16,494,748.22	5,422,508.16	75.26

NOTE: One or more accounts may not be printed due to Account Table restrictions.

MEMORANDUM



To: Pittsford Town Board

From: Joy E. Brown, Technology Director

Date: August 5, 2021

Regarding: Adding Network Administrator position for I.T. Dept.

For Meeting On: August 17, 2021

Since taking over the position of Technology Director in 2011 (after serving as Network Administrator since 2001), I've been performing both jobs plus serving as backup to our software and hardware tech as well as assisting our Communications Dept. Over time, our network environment has grown larger and more complex. We also continue to manage two disparate environments: the Town network and Library network. If at one point I would have said my position was "extremely busy", it has grown over time to "substantially overwhelming".

Well before Covid, I started discussions regarding a strategy to relieve my high level technical duties so I could focus on my managerial duties. After that analysis, I arrived at the conclusion that the best solution is to add a Network Administrator position to the I.T. Dept.

This person would take over the configuration and maintenance of network hardware and software, servers, phone system, backups, email, remote access, wireless, surveillance cameras, network security, etc. This would leave time for my Director duties of assessing technology needs, planning and directing hardware and software deployments, supervising staff, project management, purchasing and budgeting, policy management, facilitating risk analysis and technology audits, systems analysis, etc. Adding this position would not only provide backup for others in my department, but it will help in succession planning, since I would be training someone for the network administration duties I've performed for the past 21 years.

Rather than wait until 2022, I propose that we hire someone for this position for the last quarter of this year. This position would fall under band G which is \$49,285 – \$63,085, so I would anticipate that we would require \$15,000 for the salaried position for one quarter. There is an active civil service exam list of candidates for the Network Administrator position that is valid until July 2, 2022. There are many projects that need to be completed in 2021 that are already falling behind and there is much work to be done to continue to meet and stay compliant with NYS regulations. Adding another person to the I.T. Dept. will help ensure that we can keep our resident's data safe and the Town's technology functional and secure so staff can continue to provide exceptional customer service.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

Resolved, that the Town Board authorizes the addition of a Network Administrator position for the I.T. Dept. to begin in the last quarter of 2021.

MEMORANDUM

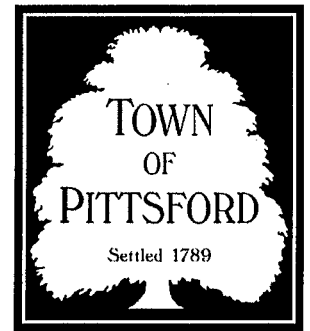
To: Town Board

CC:

From: Cheryl Fleming, Personnel

Date: August 4, 2021

Regarding: Standard Work Day and Reporting Resolutions



The NYS Office of the Comptroller adopted a regulation that became effective August 12, 2009, later amended in August 15, 2015, which required new reporting rules for elected and appointed officials. If the elected official is a member of the NYS Retirement System, they must keep a record of work activities.

At this time, it is necessary for the Town Board to approve a new Standard Work Day and Reporting Resolution for Elected and Appointed Officials, to certify our new Town Justice, Michael Ansaldi and to confirm and/or re-confirm the certification of the Town Board members listed on the attached Resolution. The Standard Work Day and Reporting Resolution for Elected Officials (Form 2417-A) will be posted on the Town of Pittsford website for 30 days thereafter, as required.

Resolved, that the attached RS 2417-A, Page 1 and Page 2, be approved as submitted.

Received Date

**Standard Work Day and
 Reporting Resolution for
 Elected and Appointed Officials**

Employer Location Code
 3 0 0 4 9

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A
 (Rev.11/19)

BE IT RESOLVED, that the Town of Pittsford / 30049 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

(Name of Employer) (Location Code)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Michael Ansaldi		R12975866	Town Justice	01/01/2021-12/31/2024	6	3.82	<input type="checkbox"/>	bi-wkly	<input type="checkbox"/>
Cathleen Koshykar		R12978407	Councilperson	01/01/2020-12-31-2023	6		<input checked="" type="checkbox"/>	bi-wkly	<input type="checkbox"/>
Kevin Beckford		R12790981	Councilperson	01/01/2018-12/31/2021	6	5.71	<input type="checkbox"/>	bi-wkly	<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Renee McQuillen, secretary/clerk of the governing board of the Town of Pittsford, of the State of New York,

(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Pittsford on this _____ day of _____, 20____,

(Name of Employer)

(Signature of Secretary or Clerk)

Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on _____ and continued for at least 30 days. That the Resolution was available to the public on the: _____

(Name of Secretary or Clerk) (Date)

- Employer's website at: www.townofpittsford.org
- Official sign board at: Town Hall, 11 S. Main Street, Pittsford, NY 14534
- Main entrance Secretary or Clerk's office at: 11 S. Main Street, Pittsford, NY 14534

(seal)

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

3 0 0 4 9

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the Town of Pittsford / 30049 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Stephanie Townsend		R12791203	Councilperson	01/01/2018-12/31/2021	6	5.71	<input type="checkbox"/>	bi-wkly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Renee McQuillen, secretary/clerk of the governing board of the Town of Pittsford, of the State of New York,

(Name of Secretary or Clerk)

(Circle one)

(Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Pittsford on this _____ day of _____, 20____,

(Name of Employer)

(Signature of Secretary or Clerk)

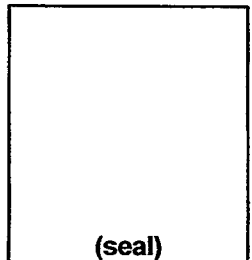
Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on

(Name of Secretary or Clerk)

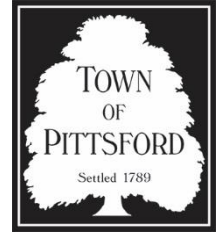
_____ and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

- Employer's website at: www.townofpittsford.org
- Official sign board at: Town Hall, 11 S. Main Street, Pittsford, NY 14534
- Main entrance Secretary or Clerk's office at: 11 S. Main Street, Pittsford, NY 14534



MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: August 11, 2021

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: August 17, 2021

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Michael O'Leary	DPW	Sewer Construction Inspctr – RFT	\$29.83	8/18/2021
Spencer Drake	Parks	Laborer – Seasonal	\$13.00	8/23/2021

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Michael O'Leary	DPW	Sewer Construction Inspctr – RFT	\$29.83	8/18/2021
Spencer Drake	Parks	Laborer – Seasonal	\$13.00	8/23/2021

2. The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Makenzie Pearce	Rec – Asst 1	Additional Rate	\$13.20/hr	08/18/2021

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Makenzie Pearce	Rec – Asst 1	Additional Rate	\$13.20/hr	08/18/2021

In the event the Town Board determines that the proposed action should be taken, I move that the subject employee(s) be approved for the date of status change as indicated.