

**TOWN OF PITTSFORD
PLANNING BOARD
December 13, 2021**

Minutes of the Town of Pittsford Planning Board meeting held on December 13, 2021 at 6:30 PM local time. The meeting took place in the lower level meeting room of Pittsford Town Hall, 11 S. Main Street.

PRESENT: Jeffrey Donlon, John Limbeck, Kevin Morabito, Paula Liebschutz

ABSENT: Dave Jefferson, John Halldow, Sarah Gibson

ALSO PRESENT: Robert Koegel, Town Attorney, Kate Munzinger, Town Board Liaison, Douglas DeRue, Director of Planning, Zoning & Development, April Zurowski, Planning Board Secretary

ATTENDANCE: There were 4 members of the public present.

Planning Board Chairman John Limbeck made a motion to call the meeting to order seconded by Planning Board Member Jeff Donlon. Following a unanimous voice vote the meeting opened at 6:30PM.

NEW HEARING:

Nazareth College, O'Connor Complex Generator Replacement & Upgrade
Preliminary/Final Site Plan and Special Use Permit

Paul Sylvestri, of Harter Secrest & Emery LLP, introduced the application. He stated that Nazareth College is requesting Preliminary/Final Site Plan and Special use Permit approval to replace and upgrade the O'Connor Complex generator on the south end of the campus. Mr. Sylvestri introduced Mike LaPointe and Michelle Civiletti, of Nazareth College, and Craig Mott of ME Engineering. He stated that these colleagues were available to answer any questions that the Board may have.

Planning Board Member Jeff Donlon questioned the generator's location in respect to the nearest neighbor. Mr. Mott stated that the generator is 118 feet from the nearest property line.

Planning Board Member Jeff Donlon asked if there was any response from neighbor notifications sent by the Town. Staff Liaison Doug DeRue stated that there were few calls to the town surrounding this application. After neighbors heard that the application was for a generator replacement and upgrade, residents did not express concern.

Planning Board Member Jeff Donlon asked if the proposed generator will produce any noise. Mr. Mott stated that the generator is to be placed in an acoustical enclosure. He also stated that the generator produces a noise level of 70 decibels from 23 feet away, which is similar to the noise produced by a washing machine.

Planning Board Member Paula Liebschutz asked the representatives what color the generator will be. Mr. Mott stated that the color will be yellow.

Board Chairman John Limbeck made a motion to open the public hearing, seconded by Board Member Kevin Morabito. Following a unanimous vote, the hearing was opened.

After hearing no public comments, Chairman Limbeck motioned to close the hearing, seconded by Board Member Jeff Donlon. Following a unanimous vote, the hearing was closed.

Board Chairman Limbeck read the resolution for the Nazareth College O'Connor Complex Generator SEQRA Determination. The resolution was approved with a motion by Planning Board Member Jeff Donlon, seconded by Planning Board Member Paula Liebschutz. The Board unanimously voted to approve the resolution.

Board Chairman Limbeck read the resolution for the Nazareth College O'Connor Complex Generator Preliminary/Final Site Plan and Special Use Permit. The resolution was approved with a motion by Planning Board Chairman John Limbeck, seconded by Planning Board Member Jeff Donlon. The Board unanimously voted to approve the resolution.

OTHER DISCUSSION:

Informal Discussion – Verizon Cellular Facilities

Robert Koegel, Town Attorney, explained the series of upcoming applications to the Planning Board. He informed the Board that there are 10 incoming applications for the series of cellular facilities from Verizon. There will be three new utility poles, six additions to existing utility poles, and one stealth tree monopine. The stealth site is proposed at the Church located at 50 W. Bloomfield Rd. It is proposed to be 95 feet tall, the tallest of the ten proposed sites.

Mr. Koegel explained that each of the applications has a different "shot clock" for approvals and decisions made by the Planning Board. The Town must request any additional information prior to the respective deadlines for each application. Mr. Koegel sent the letter requesting further information about the monopine, thus tolling the shot clock for that application. In his letter, he stated that the Board and the public may request the tree be transitioned into a bell tower, similar to that of the cell site at the Church at 123 S. Main St.

Mr. DeRue informed the Board that the tree will have a major impact if placed in the currently proposed place, as it will be very visible from the stop sign at Barker Rd.

Board Member Jeff Donlon asked if Verizon has exhausted all location options for the cell tower. Mr. DeRue responded that he believes they have, but is unsure that the Town wouldn't be able to make a suggestion for another option, such as a site at Mendon High School. Board Member Jeff Donlon asked Mr. DeRue why Mendon High School would not be considered by Verizon. Mr. DeRue stated that parents of the students attending the school have had considerable concerns regarding health and safety of cellular sites close to campus.

Mr. Koegel and Mr. DeRue informed the Board that the Town has not come up with a better location for the monopine at this time, but believes that the stealth tree may be less visual impactful if placed closer to the south end of the Church's property at 50 W. Bloomfield Rd. It would be farther from neighboring properties and less visible from Barker Rd, but more visible on Thornell Rd.

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Board Member Paula Liebschutz asked if the cellular facility would be better placed near the reservoir. Mr. DeRue stated that the site seems unfeasible there due to security issues and approvals from Monroe County.

The minutes of October 25, 2021 were approved following a motion by Planning Board Chairman John Limbeck, seconded by Planning Board Member Jeff Donlon. Following a unanimous voice vote, the minutes were approved, none opposed.

Chairman John Limbeck requested an approval to allow the Planning Board Secretary, in its current case, April Zurowski, the authorization to apply a signature stamp to approved plans in the case that the Planning Board Chairman or Vice Chairman are unavailable. Chairman John Limbeck made a motion to approve the authorization, seconded by Board Member Jeff Donlon. Hearing no opposition from the Board, the motion was approved by a unanimous voice vote.

Chairman Limbeck acknowledged the resignation of Vice Chairman Jeff Donlon and thanked him for his continued service with the Planning Board. He and the Board thanked Vice Chairman Donlon for his efforts and wished him well with any and all future endeavors.

Chairman Limbeck also noted and thanked the other Board members and Town staff for their continued efforts in assisting the Planning Board and contributing to the well-being of the community.

Chairman John Limbeck motioned to close the meeting at 7:01PM, seconded by Board Member Jeff Donlon, and was approved by a unanimous voice vote, no opposition.

Respectfully submitted,

April Zurowski
Planning Board Secretary

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE PLANNING
DEPARTMENT