

Minutes of the Town Board for September 20, 2022

**TOWN OF PITTSFORD
TOWN BOARD
SEPTEMBER 20, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, September 20, 2022, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT:

ALSO PRESENT: Staff Members: Paul Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Brian Luke, Finance Director; Shelley O'Brien, Communications Director; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

ATTENDANCE: Six (6) members of the public along with an ASL interpreter were present.

Supervisor Smith called the Town Board meeting to order at 6:02 P.M. and invited all to join in the Pledge to Flag.

SUPERVISOR'S ANNOUNCEMENTS

1. Supervisor Smith announced Pittsford has earned a Climate Smart Community Designation by the New York State Department of Environmental Conservation. This designation is recognition for the Town of Pittsford's continued sustainability initiatives. He thanked all staff members for their continued work, especially April Zurowski, for compiling the data.
2. Thanks were extended to the Town's Recreation and DPW staff members for all of their assistance with the Town's summer programs, culminating with a very successful Food Truck Festival.
3. Please remember to drive safely by lowering your speed, paying attention to buses, bikers, runners, pedestrian crossings and to young people heading to school on bikes or on foot.
4. A Public Forum, to discuss traffic concerns within the Town, is being hosted at Town Hall tomorrow night, September 21 at 6:00 P.M. Representatives from the Sherriff's Dept. and the School District will be in attendance.

MINUTES OF THE SEPTEMBER 6, 2022, TOWN BOARD MEETING APPROVED

A Resolution to approve the minutes of the September 6, 2022, Town Board meeting was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the September 6, 2022, Town Board meeting are approved.

FINANCIAL MATTERS

PUBLIC COMMENT

There were no public comments.

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BUDGET AMENDMENTS APPROVED

A motion to approve the proposed amendments was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following amendments are approved:

That 0001.7020.4400.1107.0058 (Rec - Golf Lessons) be increased by \$3,500; that 0001.7020.4400.1108.0058 (Rec - Horseback Riding) be increased by \$4,000; that 0001.7020.4400.1109.0002 (Rec – Intramural Sports) be increased by \$1,400; that 0001.7020.4400.1110.0002 (Rec – Karate) be increased by \$7,000; that 0001.7020.4400.1165.0020 (Rec – Tennis) be increased by \$4,000; that 0001.7020.4400.1117.0020 (Rec – Soccer Boys Camp) be increased by \$14,500; that 0001.7020.4400.1251.0020 (Rec – Rec Sampler) be increased by \$10,850; that 0001.7020.4400.1342.0020 (Rec – Tennis Jr.) be increased by \$6,800; that 0001.7020.4400.2030.0002 (Rec – Adventure Activity) be increased by \$2,000; that 0001.7020.4400.2159.0020 (Rec – Theme Dance) be increased by 18,000; that 0001.7020.4400.2214.0002 (Rec – McVean Aerobics) be increased by \$1,600; that 0001.7020.4400.2283.0002 (Rec – Natural Healing) be increased by \$1,200; that 0001.7020.4400.3226.0058 (Rec – Summer Fun) be increased by \$3,500; that 0001.7020.4400.3299.0002 (Rec – After School) be increased by \$2,000; that 0001.7020.4400.4116.0002 (Rec – Art Child) be increased by \$2,800; that 0001.7020.4400.4134.0002 (Rec – Arts & Crafts) be increased by \$1,600; that 0001.7020.4400.4357.0002 (Rec – Spanish) be increased by \$2,500; and that 0001.7550.4016.0011.0001 (Rec – Festivals) be increased by \$10,100.

The source of the funds will be Recreation revenue created from the above programs.

VOUCHERS APPROVED

A resolution to approve the proposed vouchers was offered by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the September vouchers No. 157624 – 158094 in the amount of \$1,438,224.81 are approved for payment.

PERSONNEL MATTERS

PUBLIC COMMENTS

There were no public comments.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires, status and/or salary changes was made by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

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Name	Dept	Position	Rate	Date of Hire
Madelyn Krebs	Recreation	Rec Assistant	\$13.20	09/21/2022
Nirushan Mamoharan	Information Tech	Micro Computer Support Tech	\$24.00	10/03/2022

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Madelyn Krebs	Recreation	Rec Assistant	\$13.20	09/21/2022
Nirushan Mamoharan	Information Tech	Micro Computer Support Tech	\$24.00	10/03/2022

The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Richard Hanley	Crossing Guard-Perm	Resignation	\$20.86	09/07/2022

Should the Board approve the above recommendation and personnel adjustments, the following resolution is proposed. RESOLVED, that the Town Board approve the appointment for the following employee:

Name	Position	Reason for Change	Rate	Effective Date
Richard Hanley	Crossing Guard-Perm	Resignation	\$20.86	09/07/2022

OTHER BUSINESS

Supervisor Smith reminded those in attendance of the traffic safety public forum to be held tomorrow evening, September 21, 2022, at 6:00 P.M.

Councilmember Townsend proposed possibly increasing the Communications budget for 2023 to allow for additional community notification/outreach mailings.

PUBLIC COMMENT

There were no public comments made.

With no further business, the Supervisor adjourned the meeting at 6:16 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk