

Minutes of the Town Board for June 6, 2023

**TOWN OF PITTSFORD
TOWN BOARD
June 6, 2023**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, May 16, 2023, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT:

ALSO PRESENT: Staff Members: Brian Luke, Finance Director; Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Laura Beeley, Deputy Town Clerk; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff; Jessie Hollenbeck, Recreation Director; Kelly Eldred, Assistant to the Supervisor; Hayes Wallman, Deputy Town Clerk; Cheryl Fleming, Director of Personnel.

ATTENDANCE: Thirty-seven members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

- The Supervisor noted that June is Pride Month, in which we acknowledge the dignity and common humanity of so many of our family members, neighbors, and friends.
- This Friday, June 9, is the first concert in the Summer Concert Series in Carpenter Park at the Port of Pittsford. The jazz stylings of the Pittsford Mendon and Pittsford Sutherland High School Jazz Ensembles are kicking off the series. The concert will start at 6:30 P.M.
- Minutes from last meeting May 16, 2023, will be approved next Town Board meeting June 20, 2023.

LEGAL MATTERS

PUBLIC COMMENT

Comments were offered by Ed Doherty and John McAlpin.

DISCUSSION OF REQUEST TO AMEND TOBEY PUD PARCELS 8 & 12

Supervisor Smith announced that the applicant withdrew its application this afternoon.

SET PUBLIC HEARING FOR LOCAL LAW #1 OF 2023: REAL PROPERTY TAX LEVY FOR 2024 IN EXCESS OF TAX LEVY LIMIT

Supervisor Smith noted that tonight's agenda includes setting public hearings for new Refuse Districts. He observed that if the Town Board approves the additional Refuse Districts that are eligible for approval this year, that action alone – even if the Town makes no tax increase whatsoever for Fiscal Year 2024 – will cause the Town to exceed the State Tax Cap for Fiscal Year 2024 and subsequently. This requires the Town to vote to exceed the 2% Tax Cap.

This occurs because Refuse District residents pay the Town for trash collection rather than paying the trash hauler directly. The State Tax Cap Law includes such payments within its definition of "tax levy."

Minutes of the Town Board for June 6, 2023

The Supervisor noted that the State Association of Towns is lobbying to fix this anomaly in the Tax Cap law. Board members asked questions and discussed the Tax Levy.

A Resolution to set a public hearing for July 18, 2023 at 6:00 pm, local time, at the Pittsford Town Hall, 11 South Main Street, to consider Proposed Local Law #1 of 2023 – Real Property Tax Levy for 2024 in excess of the Tax Levy Limit, in accordance with the written Resolution submitted herewith was offered by Supervisor Smith seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2023: Real Property Tax Levy for 2024 in excess of Tax Levy Limit, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 1 of 2023, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 18th day of July, 2023, at 6:00 p.m. at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 1 of 2023;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 18th day of July, 2023, at 6:00 p.m., Local Time, at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 1 of 2023; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law No. 1 of 2023, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this Resolution and said proposed Local Law No. 1 of 2023, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

PUBLIC HEARINGS SET FOR REFUSE DISTRICTS

Supervisor Smith stated that he would recusing himself from the vote on setting a public hearing for the proposed Random Woods Refuse District voting since he resides within that district and would benefit from creation of the district. Consequently the Board agreed to vote on setting the hearing for the Random Woods district separately from districts 1-10 and districts 12-20. Supervisor Smith then provided a brief summary of the process for creating a refuse district.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED RANDOM WOODS REFUSE DISTRICT

A Resolution to set the public hearing for the proposed Random Woods Refuse Districts was offered by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor and Townsend. Nays: none. Recused: Smith

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed “Random Woods Refuse District,” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Random Woods Estates Subdivision and outlying addresses on Washington Rd, the said proposed

Minutes of the Town Board for June 6, 2023

District being located in general terms on the streets of Barnwood Heights, Random Woods & Washington Road, comprising of 24 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED ALPINE REFUSE DISTRICT

Councilmember Townsend offered a Resolution to approve setting the public hearings for the following Refuse Districts: Alpine, Bragdon, Carriage Crossing, East Ave Estates, East Pittsford Manor, Harrison Circle, Mill Valley Estates, Oak Manor, Old Farm Circle, Parker Drive, Roxbury Lane, Sherwood, Stone Stefenage, Extension 1 to Cherry Hill Farm, Extension 1 to District 3, Extension 1 to Long Meadow, Extension 1 to Pittsford Hills, Extension 2 to Sutton Point and Extension 1 to Tobey Estates.

Councilmember Taylor seconded the motion and members voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolutions were declared carried as follows:

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Alpine Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Avenue Subdivision, the said proposed District being located in general terms on the streets of Alpine Dr, Crestline Rd & Shelwood Dr, comprising of 82 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local

Minutes of the Town Board for June 6, 2023

Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED BRAGDON REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Bragdon Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Bragdon Estates Subdivision, the said proposed District being located in general terms on the streets of Bragdon Dr & East Ave, comprising of 7 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED CARRIAGE CROSSING REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Carriage Crossing Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Carriage Crossing Subdivision, the said proposed District being located in general terms on the streets of Farm Field Lane, Field Gate Circle & Trotters Field Run, comprising of 65 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

Minutes of the Town Board for June 6, 2023

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EAST AVENUE ESTATES REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "East Ave Estates Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Avenue Estates Subdivision, the said proposed District being located in general terms on the streets of East Avenue, Ellingwood Drive, Kilbourn Road, Maywood Avenue, Overbrook Road & Stoneleigh Court, comprising of 198 parcels (excludes 133 through 143 Kilbourn Road, private portion), all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EAST PITTSFORD MANOR REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "East Pittsford Manor Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District

Minutes of the Town Board for June 6, 2023

to be located in the East Pittsford Manor Subdivision, the said proposed District being located in general terms on the street of Glendower Circle, comprising of 18 parcels (excludes #3, 22, 28 & 30 Glendower), all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED HARRISON CIRCLE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Harrison Circle Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Parkridge Subdivision, the said proposed District being located in general terms on the street of Harrison Circle, comprising of 19 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED MILL VALLEY ESTATES REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed “Mill Valley Estates Refuse District,” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Mill Valley Estates Subdivision, the said proposed District being located in general terms on the streets of Burr Oak Drive, Gladbrook Road, Oak Leaf Lane, Pine Cone Drive, Sand Brook Road, Sassafras Ln, comprising of 108 parcels (EXCLUDES 1 Pine Cone Drive), all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED OAK MANOR REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed “Oak Manor Refuse District,” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Oak Manor Subdivision, the said proposed District being located in general terms on the streets of Oak Manor Crescent, Oak Manor Lane, Torwood Circle, Trowbridge Trail, comprising of 95 parcels (excludes Huxley Lane (Pvt)), all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and

Minutes of the Town Board for June 6, 2023

further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED OLD FARM CIRCLE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Old Farm Circle Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Knickerbocker Hill Subdivision, the said proposed District being located in general terms on the street of Old Farm Circle, comprising of 34 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED PARKER DRIVE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Parker Drive Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Cotswold Estates Subdivision, the said proposed District being located in general terms on the street of Parker Drive, comprising of 20 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

Minutes of the Town Board for June 6, 2023

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED ROXBURY LANE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Roxbury Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Roxbury Lane Subdivision, the said proposed District being located in general terms on the street of Roxbury Lane, comprising of 21 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251,40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED SHERWOOD REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Sherwood Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Sherwood Subdivision & outlying addresses on Washington Rd, the said proposed District being located in general terms on the streets of Charmwood Rd, Kirklees Rd, Shire Oaks Dr, and Washington Rd, comprising of 137 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

Minutes of the Town Board for June 6, 2023

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED STONE STEFENAGE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Stone Stefenage Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Cricket Hill II, Marcos & Olsen, Stefenage Court, and Kinwood Subdivisions & outlying addresses on Stone Road, the said proposed District being located in general terms on the streets of Fitzmot Glen (Pvt), Kinwood Lane (Pvt), Stefenage Court & Stone Road, comprising of 39 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

Minutes of the Town Board for June 6, 2023

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO CHERRY HILL FARM REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to Cherry Hill Farm Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Pittsford Highlands Subdivision, located south of property address 2 Whitecliff Dr, the said proposed extension to District being located in general terms on the street of Bromley Rd, comprising of 1 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO DISTRICT 3 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to District 3 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Mill Park Estates Subdivision, located south and east of property address 372 East Street, the said proposed extension to District being located in general terms on the streets of Musket Lane and Park Road, comprising of 26 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and

Minutes of the Town Board for June 6, 2023

further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO LONG MEADOW REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to Long Meadow Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Long Meadow Subdivision, located north and east of property address 200 East Brook Road, the said proposed extension to District being located in general terms on the street of Monroe Ave, comprising of 3 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO PITTSFORD HILLS REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to Pittsford Hills Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Pittsford Hills & Sherwood Subdivisions, located east of property address 46 Lochnavar Parkway, the said proposed extension to District being located in general terms on both sides of the street of Washington Road, comprising of 8 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

Minutes of the Town Board for June 6, 2023

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 2 TO SUTTON POINT/ANDREWS HILL REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 2 to Sutton Point/Andrews Hill Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Briar Hill Subdivision, located south and west of property address 2 Sutton Point, the said proposed extension to District being located in general terms on the street of Stone Road, comprising of 6 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO TOBEY ESTATES REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to Tobey Estates Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of

Minutes of the Town Board for June 6, 2023

aforesaid Refuse District to be located in a portion of the Tobey Estates Subdivision & a portion of section 5 of Cricket Hill Subdivision, located south and east of property address 4 Woodgate, the said proposed extension to District being located in general terms on the street of Tobey Rd, comprising of 3 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

**FINANCIAL MATTERS
PUBLIC COMMENTS**

No comments were submitted.

APPROVAL OF DISPOSITION OF SURPLUS INVENTORY

A resolution to approve the surplus inventory listed was made by Councilmember Taylor and seconded by Deputy Supervisor Munzinger and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
18278	2017	Volvo Excavator #495-1	Highway	\$ 96,716.00	Trade-In

**PERSONNEL MATTERS
PUBLIC COMMENTS**

No comments were made.

LACTATION ACCOMMODATION POLICY

Personal Director Cheryl Fleming gave an overview of the policy and answered questions from board members.

A Resolution to adopt the Lactation Accommodation Policy, as amended by dropping a reference to length of breaks eligible for paid time, and to amend the Town personnel rules to include this Policy

Minutes of the Town Board for June 6, 2023

was offered by Councilmember Taylor and seconded by Deputy Supervisor Munzinger and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board adopt the Lactation Accommodation Policy in the form submitted herewith and that the Town personnel rules be amended to include this Policy.

Lactation Accommodation Policy

Objective

As part of our family-friendly policies and benefits, the Town of Pittsford supports breastfeeding employees by accommodating an employee who needs to express breast milk during the workday.

Accommodation for Lactating Employees

For up to three years after the child's birth, any employee who is breastfeeding will be provided reasonable break times to express breast milk. The Town of Pittsford has designated the downstairs breakroom located in Town Hall at 11. S. Main Street, Pittsford, NY for this purpose.

Employees must reserve the room by contacting Personnel Director Cheri Fleming, 585-248-6227. Employees who work in offsite locations will be provided with reasonable accommodations as necessary.

A refrigerator shelf in the breakroom refrigerator will be reserved for the specific storage of breast milk. Any breast milk stored in the refrigerator must be labeled with the name of the employee and the date of expressing the breast milk. Any nonconforming products stored in the refrigerator may be disposed of. Employees storing milk in the refrigerator assume all responsibility for the safety of the milk and the risk of harm for any reason, including improper storage, refrigeration, and tampering.

Consistent with NYS Department of Labor Guidance, the Town will provide written notice of this policy to employees who are returning to work following the birth of a child and to all employees generally through publication of such notice in the employee handbook or posting of the notice in a central location.

Should you have any questions or need clarification, please contact Cheryl Fleming.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

Councilmember Munzinger asked Recreation Supervisor Jessie Hollenbeck how Summer Camp hiring is going for this year and that Summer Fun is a great job for High School students.

Minutes of the Town Board for June 6, 2023

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Daniel Yang	Sewer	Seasonal Laborer	\$18.10	05/22/2023
Jane McConnochie	Parks	Seasonal Laborer	\$18.10	05/22/2023
Trey Wallman	Sewer	Seasonal Laborer	\$18.10	05/23/2023
Jonah Khishchenko	Recreation	Summer Fun Group Leader	\$15.00	06/03/2023
Alison Profitt	Recreation	Summer Fun Group Leader	\$15.00	06/03/2023
Jackson Bonin	Recreation	Summer Fun Counselor	\$14.20	06/26/2023
Hayley Achim	Parks	Seasonal Laborer	\$18.10	06/26/2023
Todd Frank	Court	Security	\$30.00	06/29/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Daniel Yang	Sewer	Seasonal Laborer	\$18.10	05/22/2023
Jane McConnochie	Parks	Seasonal Laborer	\$18.10	05/22/2023
Trey Wallman	Sewer	Seasonal Laborer	\$18.10	05/23/2023
Jonah Khishchenko	Recreation	Summer Fun Group Leader	\$15.00	06/03/2023
Alison Profitt	Recreation	Summer Fun Group Leader	\$15.00	06/03/2023
Jackson Bonin	Recreation	Summer Fun Counselor	\$14.20	06/26/2023
Hayley Achim	Parks	Seasonal Laborer	\$18.10	06/26/2023
Todd Frank	Court	Security	\$30.00	06/29/2023

The following employee(s) are recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Christopher Downey	REC ASST	After School Program Dir.	\$18.46	05/30/2023
Nolan Lusk	Laborer	Seasonal Rehire	\$18.10	06/01/2023
John Scharf	REC ASST	Assistant Site Director	\$16.46	06/03/2023
Madeline Fernandez	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023
Jacqueline Malizia	REC ASST	Summer Fun Site Director	\$18.10	06/03/2023
Sophie Sheehan	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023
Trisha Thakkar	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Christopher Downey	REC ASST	After School Program Dir.	\$18.46	05/30/2023
Nolan Lusk	Laborer	Seasonal Rehire	\$18.10	06/01/2023
John Scharf	REC ASST	Assistant Site Director	\$16.46	06/03/2023
Madeline Fernandez	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023
Jacqueline Malizia	REC ASST	Summer Fun Site Director	\$18.10	06/03/2023
Sophie Sheehan	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023
Trisha Thakkar	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023

Minutes of the Town Board for June 6, 2023

OTHER BUSINESS

Councilmember Taylor commended the Recreation Department and all staff for a great job on the Paddle & Pour event and heard from residents that the new location was great.

Councilmember Townsend advised she would be unable to attend the next Town Board meeting on June 20th, 2023.

Deputy Supervisor Munzinger announced that she and Councilmember Taylor attended Historic Pittsford Trivia Night and it was well attended and a lot of fun.

PUBLIC COMMENTS

Comments were offered by Bob Naum, Kelly Cline, Fritz Kass, Matt Fallow, Katy Kenney and Marc Johnson.

Supervisor Smith welcomed Kelly Eldred as the new Assistant to the Supervisor. Welcome Kelly!

With no further business, the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Laura Beeley
Deputy Town Clerk