

Minutes of the Pittsford Town Board for March 19, 2024

**TOWN OF PITTSFORD  
TOWN BOARD  
MARCH 19, 2024**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, March 19, 2024, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director; Kelly Eldred, Assistant to the Supervisor; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff.

**ATTENDANCE:** Nine members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

**NAMING OF LAKE AT MENDON PONDS PARK**

Jack Butler, co-author of a recent history of Mendon Ponds Park, gave the Board a presentation on the history of Mendon Ponds Park, focusing on the role of the person principally responsible for the park's creation, Herman LeRoy Fairchild, Professor of Geology and Natural History at the University of Rochester from 1888 to 1920. Mr. Butler proposed naming a lake adjacent to the park at the previous Rochester Gravel Quarry site for Professor Fairchild. He proposes the name Lake Fairchild or Fairchild Lake. The lake currently has no name.

It would require an application to the US Board on Geographic Names, which in turn would reach out to the Town and other stakeholders to solicit their views on the naming.

Following discussion with Mr. Butler and among themselves, Board members felt it appropriate to memorialize its approval of the naming of the lake in honor of Herman Leroy Fairchild as proposed by Mr. Butler.

Supervisor Smith made the motion, which was seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board supports the naming of the body of water at the former Rochester Gravel Quarry site for Herman LeRoy Fairchild, as either Lake Fairchild or Fairchild Lake.

**MINUTES OF THE MARCH 5 MEETING APPROVED**

A Resolution to approve the minutes of the Town Board meeting of March 5, 2024, was offered by Deputy Supervisor Taylor, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Minutes of the March 5, 2024, Town Board meeting are approved.

## **OPERATIONAL MATTERS**

### **PUBLIC COMMENTS**

No comments were submitted.

### **PITTSFORD LITTLE LEAGUE FOOD VENDING PERMIT**

A Resolution to authorize issuing a Food Vending Permit to Pittsford Little League was offered by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by board members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the proposed Vending Permit for Pittsford Little League, in the form attached hereto, be and hereby is approved and the Town Supervisor is authorized to issue the permit.

### **AWARD BID FOR BAGGED, BUNDLED, & CONTAINERIZED YARD DEBRIS COLLECTION**

Commissioner Schenkel shared with board members that the recent request for bids yielded only one response. The bid was from Seyrek Disposal at the rate of \$169.75 per ton. Based on past performance Commissioner Schenkel recommended awarding them the contract. Councilmember Townsend made the motion to award the contract to Seyrek Disposal, Deputy Supervisor Taylor seconded, and members voted as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the contract for collecting bagged, bundled and containerized yard debris for the years 2024 and 2025 be and hereby is awarded to Seyrek Disposal, Inc., at a rate per ton of \$169.75, subject to a contract acceptable to the Town Board for an initial term running through December 10, 2025.

## **FINANCE MATTERS**

### **PUBLIC COMMENTS**

No comments were submitted.

### **APPROVAL OF PAYCHEX CONTRACT**

Councilmember Havannavar stated he was recusing himself from this matter as he is an employee of Paychex. Supervisor Smith made a motion to approve the new contract with Paychex for the Town's payroll services. Deputy Supervisor Taylor seconded the motion and the board members voted as follows: Ayes: Koshykar, Taylor, Townsend, and Smith. Nays: none. Recused: Havannavar.

The Resolution was declared carried as follows:

**RESOLVED**, that the proposed contract between the Town and Paychex, Inc., in the form annexed hereto, be and hereby is approved and the Town Supervisor be and hereby is authorized to sign the contract on behalf of the Town.

### **MARCH VOUCHERS APPROVED**

Board members acknowledged review of the vouchers proposed for payment and a resolution to approve the proposed vouchers was offered by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the March vouchers from numbers 165031 - 165367, totaling \$719,684.89 were approved for payment.

**PERSONNEL MATTERS**

**PUBLIC COMMENTS**

No comments were submitted.

**NEW YORK STATEWIDE PRESERVATION CONFERENCE**

The annual New York State Preservation Conference, sponsored by the Landmark Society will be held in Rochester on April 15-17. Supervisor Smith made a motion to authorize the cost of \$175 for Bonnie Salem of the Town’s Design Review and Historic Preservation Board to attend. This was seconded by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that Bonnie Salem be and hereby is authorized to attend the New York Statewide Preservation Conference on April 15 -17 in Rochester, at a cost of \$175.00.

**2024 MONROE COUNTY FIRE MARSHAL AND INSPECTORS 2024 EDUCATIONAL SEMINAR**

Town Fire Marshal, Salvatore Tantalo; and Town Building Inspector, Anthony Caruso have requested to attend the Monroe County Fire Marshal and Inspectors Association 2024 Educational Seminar May 14 – 16 in Webster. Deputy Supervisor Taylor made a motion to authorize their attendance at the seminar, Councilmember Havannavar seconded, and it was voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: None.

The Resolution was declared carried as follows:

**RESOLVED**, that Salvatore Tantalo and Anthony Caruso be and hereby are authorized to attend the 2024 Monroe County Fire Marshal’s Educational Seminar on May 14 – 16 in Webster, New York, at a cost of \$500.00.

**HIRING/PERSONNEL ADJUSTMENTS APPROVED**

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Supervisor Smith, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

**RESOLVED**, that the Town Board approves the appointment for the following employee(s):

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Brett Ferguson	Highway	Laborer – FT	\$20.50	03/18/2024

**OTHER BUSINESS**

Supervisor Smith commented the next Zoning Code Update meeting will be held Wednesday, March 27 at noon in the Town Board Meeting room.

Councilmember Townsend remarked in the current draft of the 2025 state budget Governor Hochul has only set aside 7.149 million in Aid and Incentives for Municipalities (AIM) while both the State Assembly and Senate have requested a significant increase to the proposed amount. Councilmember Townsend will draft a letter from the Town Board encouraging the governor to increase AIM funding.

Councilmember Townsend met with the Finger Lakes representative from Governor Hochul’s office regarding safety and speed on Clover Street.

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**PUBLIC COMMENT**

Janice Bullard Pieterse shared a comment.

With no further business, the meeting adjourned at 8:42 P.M.

Respectfully submitted,

Renee McQuillen  
Town Clerk