

Minutes of the Pittsford Town Board for April 2, 2024

**TOWN OF PITTSFORD
TOWN BOARD
APRIL 2, 2024**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, April 2, 2024, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend.

ABSENT: Councilmember Kim Taylor

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director; Hayes Wallman; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff.

ATTENDANCE: Five members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

The Town will be distributing eclipse glasses on Friday, April 5 from 8:00 AM to 4:00 PM in the Supervisor's Office at Town Hall and on Saturday, April 6 from 8:00 AM to 10:00 AM in the Fisher Room at Pittsford Community Library. There will be a limit of two pairs per household and will be distributed on a first come, first served basis.

This week is spring break, wishing a happy spring break to students and school staff. A reminder to drivers to slow down and be aware of young people out about Town during the day.

MINUTES OF THE MARCH 19 MEETING APPROVED

An amendment to the minutes was requested by Councilmember Havannavar to cite the reason for his abstention from the vote on the Town's contract with Paychex due to his being a Paychex employee. A Resolution to approve the minutes of the Town Board meeting of March 19, 2024, as amended, was offered by Supervisor Smith, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Townsend, and Smith. Nays: none. Absent: Taylor.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the March 19, 2024, as amended, Town Board meeting are approved.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

APPROVAL FOR 2024 RABIES CLINIC

A resolution approving the date of and expenditure for the Town's annual rabies clinic was moved by Councilmember Havannavar; seconded by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Townsend, and Smith. Nays: none. Absent: Taylor.

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The Resolution was declared carried as follows:

RESOLVED, that the Town Board hereby approves expenditure of up to \$500.00 for a free Rabies Clinic to be held at the Town Highway Garage on Thursday, May 9, 2024, from 4:30 PM to 7:00 PM.

FINANCE MATTERS

PUBLIC COMMENTS

No comments were submitted.

BUDGET AMENDMENT APPROVED

A resolution to approve the budget amendment was offered by Councilmember Townsend, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Townsend, and Smith. Nays: none. Absent: Taylor.

The Resolution was declared carried as follows:

Be it resolved that the following are approved:

That \$23,750.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to 1.2620.2007.10.3 (General Fund – Library Improvements) for Library first floor carpet tile replacement per the 2024 budget.

That \$8,700.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to 1.2620.2007.10.19 (General Fund – Kings Bend Park Improvements) for the replacement of windows at Kings Bend Park South Lodge per the 2024 budget.

That \$4,703.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to 1.2620.2007.10.1 (General Fund – Town Hall Improvements) for the replacement of a heat pump per the 2024 budget.

EQUIPMENT SURPLUS APPROVAL

A resolution to approve the surplus items was offered by Councilmember Koshykar, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Townsend, and Smith. Nays: none. Absent: Taylor.

The Resolution was declared carried as follows:

Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Description	Department	Cost	Status
16270	Dell 24" Flat Panel	Technology	\$ 591.71	Recycled
16799	Dell 19" Flat Panel	Technology	\$ 193.59	Recycled
16849	Dell 19" Flat Panel	Technology	\$ 193.59	Recycled
16852	Dell 19" Flat Panel	Technology	\$ 193.59	Recycled
16853	Dell 19" Flat Panel	Technology	\$ 193.59	Recycled
16855	Dell 19" Flat Panel	Technology	\$ 193.59	Recycled
16859	Dell 19" Flat Panel	Technology	\$ 193.59	Recycled
16868	Dell 19" Flat Panel	Technology	\$ 193.59	Recycled
16869	Dell 19" Flat Panel	Technology	\$ 193.59	Recycled
16917	HP LaserJet P2055DN-.50	Technology	\$ 287.00	Recycled
16920	HP 500-Sheet Paper Tray	Technology	\$ 108.00	Recycled
17059	Dell 19" Flat Panel	Technology	\$ 171.78	Recycled

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17065	Dell 19" Flat Panel	Technology	\$ 171.78	Recycled
17079	Dell 23" Flat Panel	Technology	\$ 283.91	Recycled
17135	Dell 19" Flat Panel	Technology	\$ 175.00	Recycled
17138	Dell 19" Flat Panel	Technology	\$ 175.00	Recycled
17139	Dell 19" Flat Panel	Technology	\$ 175.00	Recycled
17140	Dell 19" Flat Panel	Technology	\$ 175.00	Recycled
17141	Dell 19" Flat Panel	Technology	\$ 175.00	Recycled
17143	Dell 19" Flat Panel	Technology	\$ 175.00	Recycled
17410	Dell 19" Flat Panel	Technology	\$ 175.00	Recycled
17411	Dell 19" Flat Panel	Technology	\$ 175.00	Recycled
17424	Dell Latitude E5420 Laptop	Technology	\$ 647.00	Recycled
17429	PowerEdge T310	Technology	\$ 4,464.49	Recycled
17458	HP LaserJet Pro 400 M401DN	Technology	\$ 289.16	Recycled
17459	HP LaserJet Pro 400 M401DN	Technology	\$ 289.16	Recycled
17461	HP LaserJet Pro 400 M401DN	Technology	\$ 289.16	Recycled
17531	Dell 19" Flat Panel	Technology	\$ 119.00	Recycled
17532	Dell 19" Flat Panel	Technology	\$ 119.00	Recycled
17533	Dell 19" Flat Panel	Technology	\$ 119.00	Recycled
17535	Dell 19" Flat Panel	Technology	\$ 119.00	Recycled
17537	Dell 19" Flat Panel	Technology	\$ 119.00	Recycled
17539	Dell 19" Flat Panel	Technology	\$ 119.00	Recycled
17598	Dell Latitude E5540 Laptop-64-bit	Technology	\$ 849.93	Recycled
17619	KVM Belkin	Technology	\$ 300.00	Recycled
18179	Dell 23" Touch Screen	Technology	\$ 239.99	Recycled
18195	Dell 23" Touch Screen	Technology	\$ 239.99	Recycled
18220	Dell OptiPlex 7040-64-bit	Technology	\$ 810.91	Recycled
18221	Dell OptiPlex 7040-64-bit	Technology	\$ 810.91	Recycled
18222	Dell OptiPlex 7040-64-bit	Technology	\$ 810.91	Recycled
18223	Dell OptiPlex 7040-64-bit	Technology	\$ 810.91	Recycled
18225	Dell OptiPlex 7040-64-bit	Technology	\$ 810.91	Recycled
18228	Dell OptiPlex 7040-64-bit	Technology	\$ 810.91	Recycled
18311	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18312	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18314	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18315	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18316	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18317	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18322	Dell OptiPlex 9020-64-bit	Technology	\$ 697.79	Recycled
18323	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18324	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18326	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18327	Dell OptiPlex 7050-64-bit	Technology	\$ 743.92	Recycled
18332	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18333	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18354	Dell 23" Flat Panel	Technology	\$ 135.19	Recycled
18382	SurvCamera - Axis P1435-LE IP Camera	Technology	\$ 564.63	Recycled

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18512	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18513	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18518	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18521	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18522	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18523	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18524	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18525	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18571	ID-TV-Kramer VIA Connect Pro	Technology	\$ 796.00	Recycled
18911	Dell OptiPlex 7050-64-bit	Technology	\$ 743.92	Recycled
18914	Dell OptiPlex 7050-64-bit	Technology	\$ 743.92	Recycled
18916	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
18917	Dell OptiPlex 7050-64-bit	Technology	\$ 743.92	Recycled
18918	Dell OptiPlex 7050-64-bit	Technology	\$ 723.27	Recycled
19829	Dell OptiPlex 3060-64-bit	Technology	\$ 791.53	Recycled
19833	Dell OptiPlex 3060-64-bit	Technology	\$ 670.05	Recycled
19841	Dell OptiPlex 3060-64-bit	Technology	\$ 791.53	Recycled
19842	Dell OptiPlex 3060-64-bit	Technology	\$ 791.53	Recycled
19853	Dell OptiPlex 3060-64-bit	Technology	\$ 670.05	Recycled
19865	HP OfficeJet Pro 9020	Technology	\$ 235.00	Recycled
19883	Old Rec Terminal	Technology	\$ 800.00	Recycled
19884	Old Rec Terminal	Technology	\$ 800.00	Recycled
20054	HP ProBook 650 G2	Technology	\$ 124.00	Recycled

RECREATIONAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

APPROVAL OF SUMMER 2024 RECREATION PROGRAMS

A resolution to approve the slate of summer 2024 recreation programs was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Townsend, and Smith. Nays: none. Absent: Taylor.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the Recreation Department's 2024 summer programs and authorize the Town Supervisor to sign instructor contracts as required.

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were submitted.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Councilmember Townsend, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Townsend, and Smith. Nays: none. Absent: Taylor.

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The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Dept	Position	Rate	Date of Hire
Craig Blake	Parks	Laborer-Seasonal	\$18.10	04/01/2024

OTHER BUSINESS

Following resident requests Supervisor Smith asked board members about their availability for holding the next Zoning Code update meeting during evening hours. Thursday, April 18 at 6 pm was chosen for the next meeting, in the Library's Fisher Room, replacing the meeting scheduled for Wednesday, April 24 at 12 pm.

Councilmember Townsend thanked fellow board members for signing the letter to the governor's office advocating for increases in AIM funding for municipalities. She also noted that following her conversation with a representative of the governor's office, the Director of Public Affairs for the Department of Transportation reached out for a meeting with her and Supervisor Smith to discuss the speed limit on Clover St and the intersection of South Main St and Sunset Blvd.

Attorney Koegel reminded board members that the next Town Board meeting will include the public hearing for Local Law #4, the rezoning of Parcels 8 and 12 of the Tobey PUD. Letters were sent to 789 properties and comments are already starting to come in. There have been adjustments to the notes on the site plan. Questions can be directed to the Planning Department. A link to the most recent version of the plans will be sent out to Board members.

PUBLIC COMMENT

Board members heard comments from Mary Moore, Deborah and Michael Antoniadis, Alfred Slawson, and Myrna Paige.

With no further business, the meeting adjourned at 6:26 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk