

Minutes of the Pittsford Town Board for June 4, 2024

**TOWN OF PITTSFORD
TOWN BOARD
JUNE 4, 2024**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, June 4, 2024, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

ABSENT: None.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Brian Luke, Director of Finance; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director; Kelly Eldred, Assistant to the Supervisor; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff.

ATTENDANCE: Twelve members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:06 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

This Thursday will mark the 80th anniversary of D-Day, when Allied forces landed in Normandy, France on June 6, 1944. The Town will be honoring those service members from Pittsford who lost their lives in World War II with a Remembrance Ceremony starting at 3:00pm at the Veterans Monument in Carpenter Park.

June is recognized as Pride Month, acknowledging the basic human right of gay and lesbian people to live life as the person they are and to take pride in who they are.

The Summer Concert Series begins this Friday, June 7, at 6:30 P.M. at the pavilion in Carpenter Par, with the Pittsford Mendon and Sutherland Jazz Ensembles.

ANNUAL REPORT BY INDEPENDENT AUDITORS

Randy Shepard of The Bonadio Group, the Town's independent auditors, reviewed the findings of the 2023 fiscal year audit. He noted the Town continues to have strong internal controls and a sound financial status.

MINUTES OF THE MAY 21 MEETING APPROVED

Following the Board members' agreement for an amendment to the previous meeting minutes clarifying that Councilmember Havannavar's employment with Paychex, a vendor of the Town, does not create a conflict of interest for him to vote on the payment of monthly vouchers to Paychex, a Resolution to approve the minutes of the Town Board meeting of May 21, 2024, as amended, was offered by Deputy Supervisor Taylor, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of May 21, 2024, Town Board meeting are approved.

LEGAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

SEQRA APPROVAL FOR TOBEY ROAD SIDEWALK GRANT

The Monroe County Department of Transportation has a grant available to partially fund, up to 50%, municipalities who want to construct sidewalks on County roads. A sidewalk connection on northern end of Tobey Road, from Cricket Hill Drive to Clover Street, is part of the Town's Active Transportation Plan and will create a continuous path to the Village. To advance the Town's application for approval the Town Board must first pass a State Environmental Quality Review Act (SEQRA) resolution. The motion to approve the SEQRA resolution and issue a Negative Declaration of Environmental Significance was made by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, the Town Board has applied for a grant through the Monroe County Department of Transportation for the construction of a sidewalk on Tobey Road between Cricket Hill Drive and Clover Street in the Town of Pittsford; and

WHEREAS, the Town Board, as part of a coordinated review and acting as Lead Agency with Monroe County as in Involved Agency, has determined that the action proposed herein is an "Unlisted Action" under SEQRA which will be undertaken by the Town Board; and

WHEREAS, a Short Part 1 and Part 2 EAF form has been prepared for the proposed project and carefully reviewed by the Town Board and is attached hereto; and

WHEREAS, the completed Short EAF does not identify any significant adverse environmental impacts associated with the proposal; and

NOW, THEREFORE, be it

RESOLVED, the Pittsford Town Board, following due deliberation and consideration, finds that the proposed Tobey Road Sidewalk Project will have no significant adverse impact on the environment; and, accordingly, issues a Negative Declaration of Environmental Significance.

APPROVAL TO SET PUBLIC HEARING FOR LOCAL LAW #5 OF 2024

A recent amendment to the state Real Property Tax Law allows for taxing authorities to extend the 10% partial tax exemption on the assessed value of real property owned by volunteer firefighters or volunteer ambulance workers to the un-remarried spouses of deceased volunteer firefighters and ambulance workers. The proposed local law would extend this benefit to the un-remarried spouses of these volunteers. A resolution to set a public hearing on Local Law #5 of 2024 for the June 18 meeting was made by Deputy Supervisor Taylor and seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that a public hearing be set for June 18, 2024 at 6:00 pm local time, at Pittsford Town Hall to consider proposed Local Law No. 5 of 2024: Amending Town Code Chapter 133, Article X, to Extend the Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers to the Un-remarried Spouses of their deceased members, in accordance with the written resolution submitted herewith.

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APPROVAL TO SET PUBLIC HEARING FOR LOCAL LAW #6 OF 2024: TAX CAP

If the Town Board this year approves all of the new Refuse Districts and Refuse District extensions that have qualified and continues currently existing Refuse Districts, the Refuse Districts alone – without any increase in tax – will push the Town over the State-imposed Tax Cap, requiring the Town to override the 2% tax cap for next year. This occurs because, under the State tax cap law, refuse district fees must be counted as part of the tax levy. Therefore, in order to continue the Refuse District program, it will be necessary for the Town Board to authorize a budget for 2025 in excess of the tax cap. It was noted that overriding the tax cap now will be necessary every year going forward, unless the Town ends the Refuse District program or the State rationalizes its definition of “tax” for purposes of the “tax cap” law. The Supervisor noted that the State Association of Towns continues to lobby the state legislature to correct this anomaly in the definition of tax and that the State Conference of Mayors advises all Villages in the State to override the Tax cap every year for this reason. Councilmember Koshykar noted that she approves overriding the tax cap only for the purpose of permitting the Refuse District program. Town Attorney Koegel advised that under the Tax Cap law the Board is given a simple choice: override the cap or do not. Thereupon Supervisor Smith made the motion to set the Public Hearing for Local Law #6 of 2024 for the June 18 meeting, seconded by Councilmember Havannavar. Members voted as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that a public hearing be set for June 18, 2024 at 6:00 pm, local time, at the Pittsford Town Hall, 11 South Main Street, to consider Proposed Local Law #6 of 2024 – Real Property Tax Levy for 2025 in excess of the Tax Levy Limit, in accordance with the written Resolution submitted herewith.

APPROVAL TO SET PUBLIC HEARINGS FOR 2025 REFUSE DISTRICTS

Commissioner Schenkel received the required number of petitions for the formation of seven new Refuse Districts for 2025 and seven extensions to existing districts. In addition to the items in the agenda packet, board members were forwarded the signed petitions for review. Deputy Supervisor Taylor offered a motion to set public hearings for the July 16 meeting for each of the proposed Refuse Districts, seconded by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that public hearings be set for July 16, 2024, at 6:00 P.M., local time, to consider the approval of each of the proposed Refuse Districts as set forth in the each of the written Orders.

ORDER FOR AUTUMN PARK REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed “Autumn Park Refuse District,” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Autumn Ridge and Parkridge Subdivisions the said proposed District being located in general terms on the streets of Heathcote Ct, Fall Meadow Dr and Sturbridge Ln, comprising of 83 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

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RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR BRAMBLE WOODS REFUSE DISTRICT EXT 1

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Bramble Woods Ext 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the outlying addresses on East Avenue , the said proposed District being located in general terms on the street of East Avenue comprising of 3 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR CHERRY HILL FARM REFUSE DISTRICT EXT 2

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Cherry Hill Farm Ext 2 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the outlying addresses on Mendon Center Road, the said proposed District being located in general terms on the street of Mendon Center Road comprising of 14 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

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WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR DISTRICT NO. 3 REFUSE DISTRICT EXT 2

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "District No 3 Ext 2 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid District Refuse District to be located in the outlying addresses Thornell Road, the said proposed District being located in general terms on the street of Thornell Road, comprising of 1 parcel, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR EAST PITTSFORD MANOR (W/ GLENDOWER) REFUSE DISTRICT EXT 1

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "East Pittsford Manor Ext 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Pittsford Manor Subdivision & outlying addresses on East Ave, the said proposed District being located in general terms on the streets of Callingham Rd, Latchmere Ct, Pittsford Manor

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Ln, Shire Oaks Dr, Glendower Cir and East Ave, comprising of 40 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR KENSINGTON PARK REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Kensington Park Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Kensington Park of Pittsford Subdivision the said proposed District being located in general terms on the streets of Chriswell Ln, Corby St, Hepburn Ln, Leeds Cir, Soho Cir and Woodgreen Dr, comprising of 160 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR OLD FARM CIRCLE REFUSE DISTRICT EXT 1

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Old Farm Cir Ext 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Knickerbocker Hill Subdivision, the said proposed District being located in general terms on the outlying address on Van Cortland Dr, comprising of 1 parcel, all as is more particularly set forth in the Petition and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR PARKER DR REFUSE DISTRICT EXT 1

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Parker Dr Ext 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Cotswold Estates Subdivision, the said proposed District being located in general terms on the outlying addresses on South Main Street, comprising of 6 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

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RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR PITTSFORD HEIGHTS REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Pittsford Heights Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Ave Estates Subdivision the said proposed District being located in general terms on the streets of Knobb Hill Dr, Sheridan Ct and Crestview Dr, comprising of 27 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR SHERWOOD REFUSE DISTRICT EXT 1

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Sherwood Ext 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Sherwood Subdivision & outlying addresses on Washington Rd, the said proposed District being located in general terms on the streets of Callingham Rd, Kirklees Rd, Shire Oaks Dr, Sedgebrook Rd, Kimberly Rd, Rippingale Rd and Sherwood Dr, comprising of 157 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

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RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR SYLVANIA ROAD REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Sylvania Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Ave Estates Subdivision & outlying addresses on East Ave, the said proposed District being located in general terms on the streets of Sylvania Rd and East Avenue, comprising of 24 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR VAN KNOLLS REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Van Knolls Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Pittsford Knolls Subdivision the said proposed District being located in general terms on the street of East Street, comprising of 6 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

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WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR WILSHIRE HILL REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Wilshire Hill Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Wilshire Hill Subdivision the said proposed District being located in general terms on the streets of Aden Hill, Black Wood Cir, Escena Rise and Lexton Way, comprising of 91 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR WREN FIELD REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Wren Field Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Wren Field Subdivision the said proposed District being located in general terms on the

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streets of Thrush Field Way, Wild Berry Ln, Wind Tree Cir, and Wren Field Ln, comprising of 89 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$256.43;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 16th day of July, 2024 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

ORDER FOR AWARD BID FOR NEW COPPER BEECH PARK

Based on adjustments to the specifications and changes in the local market since the project was bid last, the Town issued a Request for Pricing for the construction of the new Copper Beech Park. Bids were opened on May 15, 2024. Following Commissioner Schenkel's review of the bids, he recommends that the Town Board accept the base bid of Wayside Contractors as the lowest responsible bidder. Councilmember Townsend made the motion to award the contract for the construction of the new Copper Beech Park to Wayside Contractors, seconded by Supervisor Smith and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Board award the contract for the proposed new Copper Beech Park bid to Wayside Contractors, as lowest responsible bidder, for the Base Bid in the amount of \$269,800.

Supervisor Smith then made a motion to increase the budget for the proposed park to \$300,000, including a contingency budget, and to authorize the transfer of \$25,000 from ARPA funds into the park budget, the motion was seconded by Deputy Supervisor Taylor and was voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

FURTHER RESOLVED, that based on the recommendation of the Commissioner of Public Works, the Town Board increase the budget for the proposed new Copper Beech Park to \$300,000, and that the Finance Director be authorized to transfer the additional \$25,000 from remaining ARPA funds.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

Minutes of the Pittsford Town Board for June 4, 2024

UPDATE ON BIRD HARBOR AND POLLINATOR GARDEN AT GREAT EMBANKMENT PARK

Spencer Bernard, Chief of Staff, shared a Power Point presentation highlighting the Town’s collaboration with Color Pittsford Green volunteers in establishing a bird harbor and pollinator gardens and pathways at Great Embankment Park.

The Town will be celebrating Pollinator Week June 17 – 23 with a ribbon cutting event on Saturday, June 22, 10:00 A.M. All are invited to attend.

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were submitted.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s):

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

| Name | Dept | Position | Rate | Date of Hire |
|-----------------|-------------|-----------------------|-------------|---------------------|
| Victoria Cleary | REC | REC Asst – Summer Fun | \$19.39 | 06/02/2024 |
| Harper Weisbeck | REC | REC Asst – Summer Fun | \$16.00 | 06/02/2024 |
| Timothy Rogers | Parks | Laborer – Seasonal | \$18.60 | 06/03/2024 |
| Angela Kodyan | REC | Rec Asst – Summer Fun | \$15.00 | 06/20/2024 |
| Sophia Johnson | REC | Rec Asst – Summer Fun | \$15.00 | 06/20/2024 |
| Drew Weisbeck | REC | Rec Asst – Summer Fun | \$15.00 | 06/20/2024 |
| Meghan Hall | REC | Rec Asst – Summer Fun | \$15.00 | 06/21/2024 |

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

OTHER BUSINESS

Councilmember Havannavar noted the Pittsford Pride event in the Village on Saturday, June 15, from 1:00 to 3:00 P.M. starting with a parade from 35 Lincoln Ave to Carpenter Park, at 22 North Main Street.

PUBLIC COMMENT

No comments were heard.

With no further business, the meeting adjourned at 6:57 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk