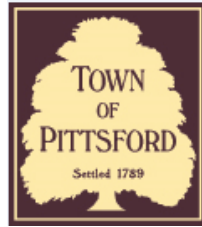


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kim Taylor, Deputy Supervisor
Naveen Havannavar
Cathy Koshykar
Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, January 7, 2025 – 6:00 PM

Call to Order

Pledge of Allegiance

Minutes

Approval of Minutes of the Meeting of December 17, 2024

Operational Matters

Public Comment
Designation of Official Newspapers

Financial Matters

Public Comment
Mileage Reimbursement Rate for 2025
Vouchers

Personnel Matters

Public Comment
Conference Attendance Authorizations for 2025
Delegate Designation for AOT Annual meeting
Hiring Resolution

Other Business

Public Comment

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

ATTENDING IN PERSON

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

VIEWING FROM HOME

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00 pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30 pm on the day of the meeting;
and, in addition,
- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should **include the name and street address** of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting. The Clerk will read your name, but not your street address unless you ask for it to be read.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal subsequent to the meeting, usually within a few days. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Minutes of the Pittsford Town Board for December 17, 2024

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
DECEMBER 17, 2024**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, December 17, 2024, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

ABSENT: None.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Brian Luke, Director of Finance; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director; Angel Martinez, Director of IT; Kelly Eldred, Assistant to the Supervisor; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff.

ATTENDANCE: Seven members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

Supervisor Smith wished everyone a Merry Christmas and a Happy Chanukah.

The annual menorah lighting hosted by Chabad of Pittsford will be on Sunday, December 29 at 4:15 P.M. in the library parking lot.

Thank you to Town staff and employees for all they have done over the course of 2024.

MINUTES OF THE DECEMBER 4 MEETING APPROVED

A Resolution to approve the minutes of the Town Board meeting of December 4, 2024, was offered by Councilmember Townsend, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the December 4, 2024, Town Board meeting are approved.

LEGAL MATTERS

PUBLIC COMMENTS

Catherine Doyle commented.

APPROVAL OF PROFESSIONAL SERVICES CONTRACT RENEWALS WITH MRB, SWBR and TYLI

Supervisor Smith moved approval of the engineering professional services contract renewals for 2025, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

Minutes of the Pittsford Town Board for December 17, 2024

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the professional services contracts with MRB, SWBR, and TYLI for 2025 and authorize the Town Supervisor to sign the contracts on behalf of the Town.

APPROVAL OF LITTLE LEAGUE EAST STREET FIELDS LEASE EXTENSION

Deputy Supervisor Taylor made a motion to approve the proposed lease extension with Pittsford Little League for the use of the East Street fields, seconded by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board authorize the Supervisor to sign the attached Lease Agreement with Pittsford Little League, Inc. for a portion of the Town land on East Street, known as "Habecker Field", for use as baseball fields. Pursuant to the requirements of NY Town Law, this Resolution is subject to Permissive Referendum and, as a result, the Town Clerk is directed to cause a Notice of Permissive Referendum regarding this Resolution to be published and posted.

APPROVAL OF INTERMUNICIPAL COOPERATIVE AGREEMENT WITH PITTSFORD FIRE DISTRICT

Deputy Supervisor Taylor made the motion to approve the Intermunicipal Cooperative Agreement with the Pittsford Fire District, seconded by Supervisor Smith and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, the Town Board authorizes the Town Supervisor to execute the proposed Intermunicipal Cooperative Agreement with the Pittsford Fire District for the sharing of personnel and equipment.

DISCUSSION REGARDING RECOGNITION OF AFSCME UNION

The Supervisor read a communication from the union received earlier in the day, in which the union withdrew its request for voluntary recognition by the Town Board and stated its intention to petition the state Public Employment Relations Board for an election whereby the members of the Highway Department would vote on whether they wish to be represented by the union. The Supervisor thanked the union for showing this respect to the highway employees to make this decision for themselves rather than have the Town Board make the decision for them.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

APPROVAL OF 2025 TOWN BOARD MEETING DATES

Supervisor Smith moved to approve the schedule of Town Board meeting dates as proposed, the motion was seconded by Councilmember Havannavar and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the schedule for Town Board meeting dates in 2025, in the form annexed hereto, be and hereby is approved and adopted.

2025 TOWN BOARD MEETING DATES

FIRST TUESDAY

January 7th

February 4th

March 4th

April 1st

May 6th

June 3rd

July 1st

August 5th

September 2nd

October 7th

Wednesday, November 5th

changed for Election Day

Wednesday, December 3rd

changed for Candlelight Night date

THIRD TUESDAY

January 21st

February 18th

March 18th

April 15th

May 20th

June 17th

July 15th

August 19th

September 16th

October 21st

November 18th

December 23rd

changed for 3rd day of Hanukkah

FINANCE MATTERS

PUBLIC COMMENTS

No comments were submitted.

ARPA FUNDS FOR HIGHWAY GENERATOR APPROVED

A resolution to approve the budget amendment was offered by Councilmember Townsend, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, the Town Board authorizes the use of \$48,078 of remaining ARPA funds for the purchase and installation of an emergency backup generator for the Highway Garage

FURTHER RESOLVED, that Town Board authorizes the Finance Director to transfer those same funds to 0001-5132-2007-0001-0004 (Highway Garage Capital Improvement)

DECEMBER VOUCHERS APPROVED

Board members acknowledged review of the vouchers proposed for payment and a resolution to approve the proposed vouchers was offered by Deputy Supervisor Taylor, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the December vouchers from numbers 168647 - 168997, totaling \$ \$2,171,257.83 were approved for payment.

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were submitted.

APPOINTMENTS & RE-APPOINTMENTS TO THE LIBRARY BOARD OF TRUSTEES CONFIRMED

Councilmember Koshykar recused herself from the vote. Based on the recommendations of the Library Board of Trustees Councilmember Townsend made the motion to appoint Daniel English and James Hall to the Library Board for a 5-year term each and to re-appoint B. Christine Hall to the Library Board for a 5-year term, seconded by Deputy Supervisor Taylor and voted on by members as follows: Ayes: Havannavar, Taylor, Townsend, and Smith. Nays: none.

The Resolutions were declared carried as follows:

WHEREAS, the current Library Board has 7 Trustees, and the Library Board Bylaws define the number of Trustees as not less than 5 or more than 11, making it possible to appoint a new member; and

WHEREAS, the Board of Trustees of the Pittsford Community Library has selected Daniel English for appointment to the Library Board;

NOW, THEREFORE, BE IT RESOLVED, that the selection of the Library Board for appointment be and hereby is confirmed, ratified, and approved, and Daniel English be and hereby is appointed to the Library Board for a term of 5 years, effective January 1, 2025.

WHEREAS, Library Board member Farrah Ritter ends her first term in December 2024, making it necessary to appoint a new member; and

WHEREAS, the Board of Trustees of the Pittsford Community Library has selected James Hall for appointment to the Library Board;

NOW, THEREFORE, BE IT RESOLVED, that the selection of the Library Board for appointment be and hereby is confirmed, ratified, and approved, and James Hall be and hereby is appointed to the Library Board for a term of 5 years, effective January 1, 2025.

WHEREAS, Library Board member B. Christine Hall has completed her first term as of December 2024 and is eligible for re-appointment; and

WHEREAS, the Board of Trustees of the Pittsford Community Library has selected B. Christine Hall for re-appointment to the Library Board;

NOW, THEREFORE, BE IT RESOLVED, that the selection of the Library Board for re-appointment be and hereby is confirmed, ratified, and approved, and B. Christine Hall be and hereby is appointed to the Library Board for another term of 5 years, effective January 1, 2025.

OTHER BUSINESS

Deputy Supervisor Taylor expressed her thanks to Farrah Ritter for her service to the Library Board.

Councilmember Havannavar noted that he will be out of town on January 7, 2025 and therefore cannot attend that night's meeting.

Councilmember Havannavar noted COMIDA mortgage tax and sales tax abatements granted to the Pittsford Oaks apartment project, expressing disappointment that COMIDA did not require the Pittsford Oaks developer to include low-income housing as part of the project. Councilmember Koshykar expressed her agreement with Councilmember Havannavar's statement.

Minutes of the Pittsford Town Board for December 17, 2024

PUBLIC COMMENT

With no further business, the meeting adjourned at 6:27 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk

MEMORANDUM

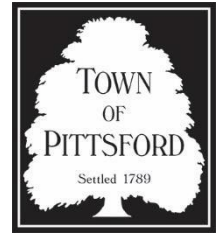
To: Town Board Members

From: Renee McQuillen, Town Clerk

Date: December 30, 2024

Regarding: Designation of Official Newspapers

For Meeting On: January 7, 2025



New York State Town law requires the Town to designate annually a newspaper or newspapers as the official newspapers for publication of legal notices by the Town. Since the closing of The Brighton Pittsford Post, the Town has used The Daily Record for all legal notice postings, and as alternate the Rochester Business Journal.

I do not recommend using the Democrat and Chronicle as it has become too expensive compared to the other daily newspaper options, The Daily Record and the Rochester Business Journal.

For this purpose, adoption by the Town Board of the following resolution would be in order. Each newspaper listed has been designated as an official newspaper for the Town for the upcoming year.

RESOLVED, that The Daily Record be and hereby is designated as the official Town newspaper for 2025 with the alternative to be the Rochester Business Journal.

MEMORANDUM

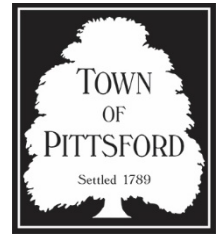
To: Town Board Members

From: Brian Luke, Director of Finance

Date: January 2, 2025

Regarding: Mileage Reimbursement Rate for 2025

For Meeting On: January 7, 2025

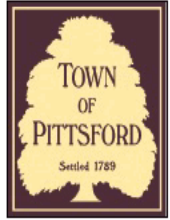


RESOLVED, that the Mileage Reimbursement Rate for Town employees in 2025 shall be \$0.70 per mile, the rate established for the year by the U.S. Internal Revenue Service.

Accounts Payable

Outstanding Invoices

User: BLuke@townofpittsford.org
 Printed: 12/30/2024 - 10:09 AM
 Date Type: JE Date
 Date Range: 12/17/2024 to 12/30/2024
 Account Range: (All)



Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00214 - ALLIANCE DOOR & HARDWARE						
0001-5132-4118-0010-000	12/19/2024	12/6/2024	81224	00349-12-2024	124.85	Door Sensor
Task Label:		Type:	PO Number:			
Total for Vendor 00214 - ALLIANCE DOOR & HARDWARE:					124.85	
00239 - SIEWERT EQUIPMENT CO, INC						
0006-8120-2006-0002-000	12/19/2024	12/5/2024	SOROCH27771	00380-12-2024	14,007.73	
Task Label:		Type:	PO Number:			
Total for Vendor 00239 - SIEWERT EQUIPMENT CO, INC:					14,007.73	
00353 - S & S WORLDWIDE, INC						
0001-7020-4400-3299-000	12/19/2024	12/18/2024	IN101524108	00341-12-2024	384.05	After School supplies.
Task Label:		Type:	PO Number:			
0001-7020-4400-3309-000	12/19/2024	12/18/2024	IN101524500	00342-12-2024	146.49	Break Camp supplies.
Task Label:		Type:	PO Number:			
Total for Vendor 00353 - S & S WORLDWIDE, INC:					530.54	
00415 - BARNES & NOBLE						
0003-7410-4126-0022-000	12/18/2024	12/11/2024	4603850	00328-12-2024	726.60	Children's Books
Task Label:		Type:	PO Number:	87884		
0003-7410-4126-0022-000	12/18/2024	12/12/2024	4604156	00328-12-2024	313.92	Children's Books
Task Label:		Type:	PO Number:	88590		
Total for Vendor 00415 - BARNES & NOBLE:					1,040.52	
00477 - LEHMAN FARMS C/O ROBERT LEHMAN						
0005-5110-4000-0002-000	12/27/2024	12/11/2024	3647	00413-12-2024	600.00	Fee for Pit Permit
Task Label:		Type:	PO Number:			
Total for Vendor 00477 - LEHMAN FARMS C/O ROBERT LEHMAN:					600.00	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00608 - NOCO ENERGY CORP.						
0004-5142-4108-0002-000	12/23/2024	12/23/2024	sp12943637	00423-12-2024	908.12	382.4 gallons
Task Label:		Type:	PO Number:			
Total for Vendor 00608 - NOCO ENERGY CORP.:					908.12	
00751 - R.W. LINDSAY, INC.						
0001-5132-4118-0010-000	12/23/2024	12/11/2024	15263-1	00427-12-2024	493.30	air compressor
Task Label:		Type:	PO Number:	122044		
Total for Vendor 00751 - R.W. LINDSAY, INC.:					493.30	
00761 - CUMMINS INC.						
0001-8540-4000-0002-000	12/18/2024	12/18/2024	W2-241238546	00391-12-2024	126.06	TROUBLE SHOOT FAILED CONTROL BOARD AT PUMP STATION
Task Label:		Type:	PO Number:			
Total for Vendor 00761 - CUMMINS INC.:					126.06	
00981 - AMERICAN ROCK SALT COMPANY, LLC						
0004-5142-4119-0050-000	12/23/2024	12/13/2024	0772299	00426-12-2024	4,558.69	salt 74.88 ton
Task Label:		Type:	PO Number:	122034		
Total for Vendor 00981 - AMERICAN ROCK SALT COMPANY, LLC:					4,558.69	
01476 - STATE COMPTROLLER						
0001-0000-0690-0000-000	12/19/2024	12/16/2024	263669020241101	00362-12-2024	2,570.50	November 2024 Town Court Fees
Task Label:		Type:	PO Number:			
Total for Vendor 01476 - STATE COMPTROLLER:					2,570.50	
01504 - CHASE CARD SERVICES						
0001-1310-4604-0001-000	12/20/2024	12/20/2024	122024	00358-12-2024	149.00	Finance self-study CPE
Task Label:		Type:	PO Number:			
0001-1680-4409-0003-000	12/23/2024	12/23/2024	pi_3QYCq0AoXxl	00368-12-2024	1,490.00	accessiBe Standard 1-year subscription 2024 -2025
Task Label:		Type:	PO Number:	115285		
Total for Vendor 01504 - CHASE CARD SERVICES:					1,639.00	
01532 - MIDWEST TAPE						
0003-7410-4127-0023-000	12/18/2024	12/12/2024	506469343	00326-12-2024	5,000.00	Adult E-Materials
Task Label:		Type:	PO Number:	88180		
Total for Vendor 01532 - MIDWEST TAPE:					5,000.00	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
01579 - BRODNER EQUIPMENT, INC.						
0001-7110-4133-0010-711	12/24/2024	12/24/2024	447676	00400-12-2024	412.84	exmark mower blades
Task Label:		Type:	PO Number:	650449		
Total for Vendor 01579 - BRODNER EQUIPMENT, INC.:					412.84	
01598 - HOME DEPOT						
0001-7110-4003-0010-711	12/18/2024	12/13/2024	9020176	00388-12-2024	189.96	weed barrier and step ladder
Task Label:		Type:	PO Number:	650438		
0006-8120-4111-0002-000	12/19/2024	12/18/2024	4012804	00373-12-2024	168.31	CONDUIT BENDER AND ELECTRICAL SUPPLIES
Task Label:		Type:	PO Number:			
0001-7110-4103-0002-711	12/24/2024	12/24/2024	9020718	00398-12-2024	562.33	shop supplies, sockets
Task Label:		Type:	PO Number:	650447		
Total for Vendor 01598 - HOME DEPOT:					920.60	
01625 - HEIDELBERG MATERIALS NORTHEAST NEW YORK LLC						
0006-8120-4111-0002-000	12/19/2024	12/17/2024	712310	00372-12-2024	834.00	CONCRETE FOR LEHIGH PUMP STATION
Task Label:		Type:	PO Number:	103657		
Total for Vendor 01625 - HEIDELBERG MATERIALS NORTHEAST NEW YORK LLC:					834.00	
01635 - VERIZON WIRELESS						
0001-3510-4201-0001-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	31.25	Animal Control Carolyn
Task Label:		Type:	PO Number:			
0001-7110-4201-0001-711	12/18/2024	12/10/2024	6100804038	00348-12-2024	22.29	Parks Dept on Call
Task Label:		Type:	PO Number:			
0001-1490-4201-0001-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	37.99	Thornell Park Hotspot
Task Label:		Type:	PO Number:			
0006-8120-4201-0001-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	31.25	Sewer Dept on Call
Task Label:		Type:	PO Number:			
0001-1490-4201-0001-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	31.25	Fire Marshal Phone
Task Label:		Type:	PO Number:			
0001-1490-4201-0001-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	31.25	DPW Paul
Task Label:		Type:	PO Number:			
0001-1490-4201-0001-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	37.99	Asst Engineer
Task Label:		Type:	PO Number:			
0001-1490-4201-0001-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	31.25	Town Engineer Rob
Task Label:		Type:	PO Number:			
0001-1490-4201-0001-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	113.97	Tablets
Task Label:		Type:	PO Number:			
0001-6410-4201-0007-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	31.25	Comm Dir Shelly
Task Label:		Type:	PO Number:			
0001-1310-4201-0001-000	12/18/2024	12/10/2024	6100804038	00348-12-2024	31.25	Finance Director Brian
Task Label:		Type:	PO Number:			

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
Total for Vendor 01635 - VERIZON WIRELESS:					430.99	
01934 - DELL MARKETING L.P.						
0006-1989-2001-0003-000	12/19/2024	12/19/2024	10789944449	00340-12-2024	492.00	4x P2425H 24" Monitor
Task Label:		Type:	PO Number:	115289		
0001-7510-2002-0001-000	12/23/2024	12/19/2024	10790224033	00434-12-2024	955.22	Monitor, cable, laptop, mouse, docking station.
Task Label:		Type:	PO Number:	96934		
Total for Vendor 01934 - DELL MARKETING L.P.:					1,447.22	
01954 - CHARTER COMMUNICATIONS						
0001-1680-4409-0003-000	12/30/2024	12/23/2024	141705201121424	00445-12-2024	51.73	Business Class Digital Adapters 12/17/24 - 1/16/25
Task Label:		Type:	PO Number:			
Total for Vendor 01954 - CHARTER COMMUNICATIONS:					51.73	
02053 - NAPA AUTO PARTS						
0001-7110-4003-0010-711	12/18/2024	12/16/2024	097868	00386-12-2024	41.52	oil absorbent
Task Label:		Type:	PO Number:	650437		
Total for Vendor 02053 - NAPA AUTO PARTS:					41.52	
02221 - VICTOR POWER EQUIPMENT						
0004-5130-4111-0053-000	12/23/2024	12/19/2024	326270	00420-12-2024	39.03	cables for blower
Task Label:		Type:	PO Number:	122055		
0001-7110-4133-0010-711	12/24/2024	12/24/2024	326129	00397-12-2024	29.98	backpack blower grill
Task Label:		Type:	PO Number:	650432		
Total for Vendor 02221 - VICTOR POWER EQUIPMENT:					69.01	
02248 - OLD DOMINION BRUSH CO., INC						
0001-8160-4106-0603-000	12/23/2024	11/8/2024	9254030	00425-12-2024	2,196.42	radiator and pinching hose for leaf machine 113
Task Label:		Type:	PO Number:	121985		
Total for Vendor 02248 - OLD DOMINION BRUSH CO., INC:					2,196.42	
02543 - CCP INDUSTRIES INC						
0001-3120-4101-0002-000	12/23/2024	12/17/2024	IN5185721	00401-12-2024	43.00	Safety jackets & gloves
Task Label:		Type:	PO Number:	111076		
0001-3120-4101-0002-000	12/23/2024	12/18/2024	IN5187657	00401-12-2024	289.85	Safety jackets & gloves
Total for Vendor 02543 - CCP INDUSTRIES INC:					332.85	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
02750 - TOSHIBA BUSINESS SOLUTIONS						
0001-1680-4404-0003-001	12/17/2024	12/17/2024	6449130	00317-12-2024	283.14	Managed Print Services NO-Network Printers-12/15/2024-1/14/2025
Task Label:		Type:	PO Number:			
Total for Vendor 02750 - TOSHIBA BUSINESS SOLUTIONS:					283.14	
02854 - MICHON BALL						
0001-1110-4602-0001-001	12/27/2024	12/23/2024	111524	00403-12-2024	24.39	Mileage in personal car to Court Clerk's meeting & Genesee stamp
Task Label:		Type:	PO Number:			
Total for Vendor 02854 - MICHON BALL:					24.39	
03139 - MCMAHON LARUE ASSOCIATES						
0001-1440-4401-0001-001	12/23/2024	12/19/2024	1162	00370-12-2024	17,160.00	Tobey Road sidewalks
Task Label:		Type:	PO Number:	111057		
Total for Vendor 03139 - MCMAHON LARUE ASSOCIATES:					17,160.00	
03290 - HILLYARD, INC.						
0001-2620-4117-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	273.24	PAPER SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4104-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	382.85	CUSTODIAL SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4104-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	54.63	CUSTODIAL SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4117-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	117.69	PAPER SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4104-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	572.06	CUSTODIAL SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4105-0002-261	12/19/2024	12/17/2024	605689032	00374-12-2024	308.00	PAPER SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4104-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	97.20	PAPER SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4104-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	189.09	CUSTODIAL SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4104-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	217.87	CUSTODIAL SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4117-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	340.11	PAPER SUPPLIES
Task Label:		Type:	PO Number:	103660		
0001-2620-4117-0009-001	12/19/2024	12/17/2024	605689032	00374-12-2024	11.26	PAPER SUPPLIES
Task Label:		Type:	PO Number:	103660		
Total for Vendor 03290 - HILLYARD, INC.:					2,564.00	
03491 - JESSIE HOLLENBECK - PETTY CASH						

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
03491 - JESSIE HOLLENBECK - PETTY CASH						
0001-7020-4400-3309-000	12/27/2024	12/26/2024	241226PCRec	00437-12-2024	12.99	Break Camp supplies.
Task Label:		Type:	PO Number:			
Total for Vendor 03491 - JESSIE HOLLENBECK - PETTY CASH:					12.99	
03648 - OVERDRIVE, INC.						
0003-7410-4127-0020-000	12/18/2024	12/13/2024	01327CO2438909	00325-12-2024	5,452.31	Adult - E-Materials
Task Label:		Type:	PO Number:	87396		
Total for Vendor 03648 - OVERDRIVE, INC.:					5,452.31	
03662 - MOFFETT TURF EQUIPMENT, INC.						
0001-7110-4003-0010-000	12/19/2024	12/12/2024	01-410720	00379-12-2024	131.04	replacement mount for rough cut deck
Task Label:		Type:	PO Number:	650440		
Total for Vendor 03662 - MOFFETT TURF EQUIPMENT, INC.:					131.04	
03711 - BRODART						
0003-7410-4126-0023-000	12/18/2024	12/11/2024	B6905096	00327-12-2024	168.65	Reference
Task Label:		Type:	PO Number:	42200		
Total for Vendor 03711 - BRODART:					168.65	
03851 - RHONDA WRIGHT						
0001-6772-4400-4010-000	12/18/2024	12/9/2024	1224	00333-12-2024	260.00	December Seniors Chorus.
Task Label:		Type:	PO Number:			
0001-6772-4400-2040-000	12/18/2024	12/9/2024	1224	00333-12-2024	100.00	December Seniors NIA classes.
Task Label:		Type:	PO Number:			
Total for Vendor 03851 - RHONDA WRIGHT:					360.00	
03904 - W. B. MASON CO., INC.						
0003-7410-4101-0001-000	12/18/2024	11/11/2024	250398645	00324-12-2024	9.19	Supplies
Task Label:		Type:	PO Number:	88873		
0003-7410-4101-0001-000	12/18/2024	11/21/2024	250643053	00324-12-2024	145.86	Supplies
Task Label:		Type:	PO Number:	88873		
0003-7410-4101-0001-000	12/18/2024	11/21/2024	250654904	00324-12-2024	141.00	Supplies
Task Label:		Type:	PO Number:	88873		
0001-1620-4101-0001-000	12/23/2024	12/11/2024	251022181	00417-12-2024	29.94	6x9 Envelopes/Mailing Labels/ 1/3 Cut Folders/Sharpies
Task Label:		Type:	PO Number:	116340		
0001-1410-4101-0001-000	12/23/2024	12/11/2024	251022181	00417-12-2024	11.13	Refill Calendar/Monthly Planner
Task Label:		Type:	PO Number:	116340		
0001-1410-2002-0001-000	12/23/2024	12/11/2024	251022181	00417-12-2024	13.66	Rubbermaid Pocket Wall Files

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
03904 - W. B. MASON CO., INC.						
Task Label:		Type:	PO Number:	116340		
Total for Vendor 03904 - W. B. MASON CO., INC.:					350.78	
03980 - WILFRED HERZOG						
0001-6772-4400-2041-000	12/18/2024	12/18/2024	131	00338-12-2024	240.00	December Seniors Line Dancing.
Task Label:		Type:	PO Number:			
Total for Vendor 03980 - WILFRED HERZOG:					240.00	
03981 - DONNA KAWCZYNSKI						
0001-6772-4400-2181-000	12/18/2024	12/10/2024	241210Kawczynsk	00332-12-2024	240.00	December Seniors Yoga classes.
Task Label:		Type:	PO Number:			
Total for Vendor 03981 - DONNA KAWCZYNSKI:					240.00	
03982 - PATRICIA ROSE						
0001-6772-4400-2046-000	12/18/2024	12/31/2024	241231Rose	00331-12-2024	280.00	December Seniors Fitness sessions.
Task Label:		Type:	PO Number:			
Total for Vendor 03982 - PATRICIA ROSE:					280.00	
04129 - SHELLEY O'BRIEN						
0001-6410-4602-0007-000	12/24/2024	12/23/2024	12232024	00407-12-2024	92.40	Mileage
Task Label:		Type:	PO Number:			
0001-6410-4604-0007-000	12/24/2024	12/23/2024	12232024	00407-12-2024	15.56	Conference Dinner PRSA 11/15/24
Task Label:		Type:	PO Number:			
Total for Vendor 04129 - SHELLEY O'BRIEN:					107.96	
04194 - DONNA EVEVSKY						
0001-6772-4400-2047-000	12/18/2024	12/11/2024	5164	00334-12-2024	80.00	December Seniors Get Fit & Stress Less classes.
Task Label:		Type:	PO Number:			
0001-6772-4400-2303-000	12/18/2024	12/11/2024	5164	00334-12-2024	360.00	December Seniors Tai Chi & SUN classes.
Task Label:		Type:	PO Number:			
Total for Vendor 04194 - DONNA EVEVSKY:					440.00	
04251 - CLOVER PHYSICAL THERAPY, P.C.						
0001-6772-4400-2045-000	12/23/2024	12/20/2024	241220CPT	00432-12-2024	480.00	Seniors Balance Classes Sep-Dec 2024.
Task Label:		Type:	PO Number:			

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Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
Total for Vendor 04251 - CLOVER PHYSICAL THERAPY, P.C.:					480.00	
04307 - MELANIE JONES						
0001-6772-4400-2042-000	12/18/2024	12/19/2024	241219Jones	00339-12-2024	40.00	December Seniors Zumba class.
Task Label:		Type:	PO Number:			
Total for Vendor 04307 - MELANIE JONES:					40.00	
04334 - PASSERO ASSOCIATES						
0117-5110-2000-0000-000	12/20/2024	12/16/2024	91203	00394-12-2024	4,485.00	State Street Median Project: 20243925.0001
Task Label:		Type:	PO Number:			
Total for Vendor 04334 - PASSERO ASSOCIATES:					4,485.00	
04421 - DEL 3750 MONROE AVENUE ASSOCIATES LLC						
0001-1110-4122-0001-001	12/27/2024	12/27/2024	12272024	00412-12-2024	16,831.74	Court Rent November and December 2024
Task Label:		Type:	PO Number:			
Total for Vendor 04421 - DEL 3750 MONROE AVENUE ASSOCIATES LLC:					16,831.74	
04442 - VINISE BOBROV						
0003-7410-4602-0001-000	12/19/2024	12/19/2024	VB121124	00353-12-2024	18.06	Mileage & Parking
Task Label:		Type:	PO Number:	88882		
Total for Vendor 04442 - VINISE BOBROV:					18.06	
04444 - LINDA STEIDLE						
0001-6772-4602-0001-000	12/23/2024	12/19/2024	241219Steidle	00435-12-2024	19.44	Seniors trip 12/19/24 chaperone lunch.
Task Label:		Type:	PO Number:			
Total for Vendor 04444 - LINDA STEIDLE:					19.44	
04657 - Paychex of New York LLC						
0001-1430-4000-0001-000	12/27/2024	12/26/2024	2024122600	00411-12-2024	4,308.63	Payroll Processing December
Task Label:		Type:	PO Number:			
Total for Vendor 04657 - Paychex of New York LLC:					4,308.63	
04741 - PIPITONE ENTERPRISES, LLC						
0001-2620-4118-0010-001	12/18/2024	12/8/2024	18844	00390-12-2024	462.00	COOLING TOWER SHUTDOWN
Task Label:		Type:	PO Number:	103453		
0001-2620-4400-0010-000	12/19/2024	12/12/2024	18845	00375-12-2024	1,175.00	EXTERNAL THERMOSTATS FOR BOILER / TOWN HALL
Task Label:		Type:	PO Number:	103645		

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
04741 - PIPITONE ENTERPRISES, LLC						
0001-2620-4400-0010-001	12/19/2024	12/12/2024	18846	00381-12-2024	895.00	INSTALL NEW THERMOMETER
Task Label:		Type:	PO Number:			
Total for Vendor 04741 - PIPITONE ENTERPRISES, LLC:					2,532.00	
04792 - BLUE 360 MEDIA						
0001-1110-4400-0001-001	12/27/2024	11/25/2024	IN2410243612	00442-12-2024	83.95	NYS PENAL & CRIMINAL LAW BOOKS 2025
Task Label:		Type:	PO Number:			
0001-1110-4400-0001-001	12/27/2024	11/25/2024	IN2411244834	00441-12-2024	78.95	2025 NYVTL
Task Label:		Type:	PO Number:			
Total for Vendor 04792 - BLUE 360 MEDIA:					162.90	
04840 - FORBES COURT REPORTING SERVICES, LLC						
0001-1110-4400-0001-001	12/27/2024	12/19/2024	12	00402-12-2024	390.00	Court Reporting Services
Task Label:		Type:	PO Number:			
Total for Vendor 04840 - FORBES COURT REPORTING SERVICES, LLC:					390.00	
05021 - AMANDA MADIGAN - PETTY CASH						
0003-7410-4601-0001-001	12/19/2024	12/19/2024	AM062024	00355-12-2024	13.60	Postage
Task Label:		Type:	PO Number:	88887		
0003-7410-4101-0001-001	12/19/2024	12/19/2024	LO092424	00355-12-2024	13.49	Supplies
Task Label:		Type:	PO Number:	88887		
Total for Vendor 05021 - AMANDA MADIGAN - PETTY CASH:					27.09	
05037 - DIRECT ENERGY BUSINESS						
0001-1620-4202-0001-001	12/19/2024	12/6/2024	243410055840051	00382-12-2024	14.23	170 W. Jefferson Rd Kings Bend
Task Label:		Type:	PO Number:			
0001-1620-4202-0001-001	12/19/2024	12/9/2024	243440055861070	00382-12-2024	695.87	500 Mendon Rd Thornell Farm Park
Task Label:		Type:	PO Number:			
0006-8120-4202-0002-001	12/24/2024	12/24/2024	243460055875022	00399-12-2024	123.40	Reitz Parkway
Task Label:		Type:	PO Number:			
Total for Vendor 05037 - DIRECT ENERGY BUSINESS:					833.50	
05038 - KANOPY, INC						
0003-7410-4127-0023-001	12/18/2024	12/16/2024	KDEP-23372	00323-12-2024	2,500.00	Adult - E-Materials
Task Label:		Type:	PO Number:	88181		
Total for Vendor 05038 - KANOPY, INC:					2,500.00	

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Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
05078 - INTIVITY, INC.						
0001-6772-4111-0029-000	12/18/2024	12/17/2024	1947305-1	00330-12-2024	101.80	Seniors kitchen supplies.
Task Label:		Type:	PO Number:			
0001-7020-4101-0001-000	12/27/2024	12/19/2024	1948172-0	00438-12-2024	30.63	Rec office supplies.
Task Label:		Type:	PO Number:	96939		
0001-7020-2002-0001-000	12/27/2024	12/20/2024	1948172-1	00438-12-2024	203.30	Desk riser.
Task Label:		Type:	PO Number:	96939		
0001-7020-4101-0001-000	12/27/2024	12/20/2024	1948172-1	00438-12-2024	26.83	Rec office supplies.
Total for Vendor 05078 - INTIVITY, INC.:					362.56	
05082 - JOHN WARD						
0001-1490-4107-0001-000	12/23/2024	12/23/2024	12232024	00439-12-2024	22.24	Mileage reimbursement for courier- 12/02/2024 - 12/13/2024
Task Label:		Type:	PO Number:			
0001-1490-4107-0001-000	12/23/2024	12/27/2024	12272024	00439-12-2024	14.74	Mileage 12/16-12/27
Task Label:		Type:	PO Number:			
Total for Vendor 05082 - JOHN WARD:					36.98	
05136 - RADARSIGN, LLC						
0001-3310-4000-0002-000	12/23/2024	12/5/2024	2895	00419-12-2024	1,295.00	refresh sign
Task Label:		Type:	PO Number:	121811		
Total for Vendor 05136 - RADARSIGN, LLC:					1,295.00	
05282 - MODULAR COMFORT SYSTEMS, INC						
0001-2620-4118-0010-000	12/18/2024	12/10/2024	IN R406516	00389-12-2024	280.00	CONTROL BOARD KIT
Task Label:		Type:	PO Number:			
Total for Vendor 05282 - MODULAR COMFORT SYSTEMS, INC:					280.00	
05316 - BRIDGE TOWER OP CO, LLC						
0002-8010-4606-0018-000	12/23/2024	12/9/2024	745745882	00424-12-2024	76.81	Legal Notice-Zoning Board Public Hearing-4005962
Task Label:		Type:	PO Number:			
Total for Vendor 05316 - BRIDGE TOWER OP CO, LLC:					76.81	
05331 - SHRED TEXT INC.						
0001-1110-4400-0001-001	12/27/2024	12/4/2024	230265	00443-12-2024	50.00	SHREDDING SERVICES
Task Label:		Type:	PO Number:			
Total for Vendor 05331 - SHRED TEXT INC.:					50.00	
05379 - ALYSSA ZIOLKO						

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
05379 - ALYSSA ZIOLKO						
0001-6772-4400-2042-000	12/23/2024	12/17/2024	241217Ziolko	00433-12-2024	80.00	December Senior Balance Classes.
Task Label:		Type:	PO Number:			
Total for Vendor 05379 - ALYSSA ZIOLKO:					80.00	
05485 - ARMAND MIALE						
0001-6772-4602-0001-000	12/23/2024	12/19/2024	241219Miale	00436-12-2024	19.44	Seniors trip 12/19/24 bus driver lunch.
Task Label:		Type:	PO Number:			
Total for Vendor 05485 - ARMAND MIALE:					19.44	
05489 - NORTHEAST SHARED SERVICES TOPS MARKETS LLC						
0001-6772-4400-4012-000	12/18/2024	11/27/2024	241127TopsSrs	00337-12-2024	75.93	November Seniors Tuesday Lunch supplies.
Task Label:		Type:	PO Number:			
Total for Vendor 05489 - NORTHEAST SHARED SERVICES TOPS MARKETS LLC:					75.93	
05514 - AMAZON CAPITAL SERVICES, INC.						
0003-7410-4101-0001-000	12/19/2024	12/19/2024	19XT-V6NC-77V1	00352-12-2024	39.99	Supplies
Task Label:		Type:	PO Number:	88881		
Total for Vendor 05514 - AMAZON CAPITAL SERVICES, INC.:					39.99	
05522 - COLLIERS ENGINEERING & DESIGN						
0002-8020-4401-0018-000	12/24/2024	12/22/2024	0001009872	00409-12-2024	2,771.50	Project 22008221A Pittsford Zoning Code Update
Task Label:		Type:	PO Number:			
Total for Vendor 05522 - COLLIERS ENGINEERING & DESIGN:					2,771.50	
07229 - COLONY HARDWARE CORP.						
0006-8120-4111-0002-000	12/24/2024	12/23/2024	INV-2539924	00395-12-2024	196.11	TAMPING BARS
Task Label:		Type:	PO Number:	103664		
Total for Vendor 07229 - COLONY HARDWARE CORP.:					196.11	
10083 - FRONTIER COMMUNICATIONS						
0001-1680-4201-0001-000	12/27/2024	12/27/2024	052517-6(Dec24)	00405-12-2024	75.26	IT Dept Emergency Phone Service 12/22/24 - 1/21/25
Task Label:		Type:	PO Number:			
Total for Vendor 10083 - FRONTIER COMMUNICATIONS:					75.26	
10134 - ROBERT FROMBERGER						
0001-1440-4401-0001-000	12/23/2024	12/19/2024	RF1224	00371-12-2024	277.92	Expenses for R. Fromberger

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
10134 - ROBERT FROMBERGER						
Task Label:		Type:	PO Number:			
Total for Vendor 10134 - ROBERT FROMBERGER:					277.92	
10173 - MONROE COUNTY DIRECTOR OF FINANCE						
0001-3310-4000-0002-000	12/23/2024	11/20/2024	1800178952	00418-12-2024	2,152.71	25 mph signs
Task Label:		Type:	PO Number:	121960		
Total for Vendor 10173 - MONROE COUNTY DIRECTOR OF FINANCE:					2,152.71	
10180 - NEW YORK STATE FENCE INC						
0001-7110-4003-0010-000	12/19/2024	12/11/2024	2023-249	00377-12-2024	704.00	fence ties for chainlink
Task Label:		Type:	PO Number:	650435		
Total for Vendor 10180 - NEW YORK STATE FENCE INC:					704.00	
13258 - FINGER LAKES CASTLE						
0006-8120-4111-0002-000	12/18/2024	12/9/2024	914830	00392-12-2024	68.85	SILICONE FOR PSD SHOP
Task Label:		Type:	PO Number:	103655		
Total for Vendor 13258 - FINGER LAKES CASTLE:					68.85	
14314 - GAYLORD BROS, INC						
0001-7510-4101-0001-000	12/23/2024	12/19/2024	2891491	00431-12-2024	647.12	Historian office preservation supplies.
Task Label:		Type:	PO Number:	96936		
Total for Vendor 14314 - GAYLORD BROS, INC:					647.12	
15405 - GRAINGER, INC.						
0001-7110-2025-0002-711	12/19/2024	12/19/2024	9334682193	00376-12-2024	686.94	salt spreader for sidewalks
Task Label:		Type:	PO Number:	650425		
0006-8120-2006-0002-000	12/19/2024	12/18/2024	9350430063	00383-12-2024	2,668.12	SELF RETRACTING LIFELINE
Task Label:		Type:	PO Number:	103666		
Total for Vendor 15405 - GRAINGER, INC.:					3,355.06	
17013 - HAWK COLLISION & FRAME						
0001-7110-4105-0002-711	12/19/2024	12/16/2024	5024	00384-12-2024	15.00	inspection 332-3
Task Label:		Type:	PO Number:	650442		
Total for Vendor 17013 - HAWK COLLISION & FRAME:					15.00	
18542 - HOSELTON CHEVROLET, INC.						

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
18542 - HOSELTON CHEVROLET, INC.						
0001-7110-4003-0010-001	12/19/2024	12/17/2024	363187	00385-12-2024	138.00	window deflectors
Task Label:		Type:	PO Number:	650441		
Total for Vendor 18542 - HOSELTON CHEVROLET, INC.:					138.00	
22592 - LEWIS GENERAL TIRES, INC.						
0006-8120-2026-0002-001	12/18/2024	12/30/2024	W-925264	00393-12-2024	493.16	TIRES FOR VEHICLE 220
Task Label:		Type:	PO Number:	103662		
0004-5130-4113-0053-001	12/23/2024	12/17/2024	195165	00422-12-2024	1,647.80	tires 463
Task Label:		Type:	PO Number:	122061		
Total for Vendor 22592 - LEWIS GENERAL TIRES, INC.:					2,140.96	
23460 - M R B GROUP						
0011-0000-0030-0000-001	12/27/2024	12/1/2024	62210	00415-12-2024	618.75	Pittsford Oaks Project: 1660.12001.000
Task Label:		Type:	PO Number:			
0011-0000-0030-0000-001	12/27/2024	11/22/2024	64318	00414-12-2024	550.00	Pittsford Oaks Project: 1660.12001.000
Task Label:		Type:	PO Number:			
Total for Vendor 23460 - M R B GROUP:					1,168.75	
30285 - NORTHERN SUPPLY INC						
0004-5142-4111-0002-001	12/23/2024	12/19/2024	132060	00421-12-2024	290.00	snow fence ties
Task Label:		Type:	PO Number:	122069		
Total for Vendor 30285 - NORTHERN SUPPLY INC:					290.00	
30568 - OIL FILTER SERVICE, INC.						
0001-7110-4109-0002-711	12/19/2024	12/16/2024	73539	00378-12-2024	51.60	oil filters
Task Label:		Type:	PO Number:	650439		
0004-5130-4106-0053-001	12/23/2024	12/23/2024	71032-r	00430-12-2024	17.10	oil/air filters
Task Label:		Type:	PO Number:	121868		
0006-8120-4111-0002-001	12/24/2024	12/23/2024	73725	00396-12-2024	7.99	OIL FILTERS FOR KUBOTA
Task Label:		Type:	PO Number:	103676		
Total for Vendor 30568 - OIL FILTER SERVICE, INC.:					76.69	
32299 - PHOENIX GRAPHICS, INC.						
0001-6410-4009-0007-001	12/18/2024	12/16/2024	77307	00343-12-2024	3,816.00	Pittsford Messenger Winter 2024-25
Task Label:		Type:	PO Number:			
0001-1670-4601-0001-001	12/18/2024	12/16/2024	77307	00343-12-2024	6,078.48	Pittsford Messenger Winter 2024-25 Postage
Task Label:		Type:	PO Number:			

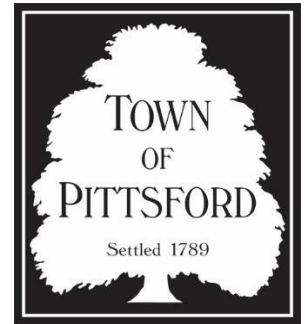
Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
Total for Vendor 32299 - PHOENIX GRAPHICS, INC.:					9,894.48	
34120 - POWER DRIVES, INC.						
0004-5130-4103-0053-000	12/23/2024	12/18/2024	rrs1003956	00428-12-2024	146.86	hose/hose reel
Task Label:		Type:		PO Number: 122063		
0004-5130-4111-0053-000	12/23/2024	12/18/2024	rrs1004073	00429-12-2024	88.87	hydraulic line 453
Task Label:		Type:		PO Number: 122066		
Total for Vendor 34120 - POWER DRIVES, INC.:					235.73	
35414 - ROCHESTER GAS & ELECTRIC						
0343-5182-4202-0000-000	12/24/2024	12/16/2024	17900288545	00408-12-2024	2,496.16	7 or More Poles District
Task Label:		Type:		PO Number:		
0344-5182-4202-0000-000	12/24/2024	12/16/2024	17900288545	00408-12-2024	60.03	Pole Maint District
Task Label:		Type:		PO Number:		
0341-5182-4202-0000-000	12/24/2024	12/16/2024	17900288545	00408-12-2024	1,424.85	1-2 Pole District
Task Label:		Type:		PO Number:		
0001-5182-4202-0001-000	12/24/2024	12/16/2024	17900288545	00408-12-2024	2,483.87	Town @ Large
Task Label:		Type:		PO Number:		
0342-5182-4202-0000-000	12/24/2024	12/16/2024	17900288545	00408-12-2024	1,470.26	3-6 Pole District
Task Label:		Type:		PO Number:		
0345-5182-4202-0000-000	12/24/2024	12/16/2024	17900288545	00408-12-2024	81.52	Stonetown Lighting District
Task Label:		Type:		PO Number:		
Total for Vendor 35414 - ROCHESTER GAS & ELECTRIC:					8,016.69	
37188 - ROTOLITE-ELLIOTT CORP.						
0001-7550-4017-0011-000	12/18/2024	12/9/2024	166356	00336-12-2024	1,247.40	Paddle & Pour supplies.
Task Label:		Type:		PO Number:		
0001-7550-4017-0011-000	12/18/2024	12/9/2024	166357	00335-12-2024	462.00	Paddle & Pour supplies.
Task Label:		Type:		PO Number:		
Total for Vendor 37188 - ROTOLITE-ELLIOTT CORP.:					1,709.40	
42657 - THRU-WAY SPRING, INC						
0001-7110-4133-0010-711	12/18/2024	12/13/2024	203471	00387-12-2024	595.00	plow snow deflectors
Task Label:		Type:		PO Number: 650436		
Total for Vendor 42657 - THRU-WAY SPRING, INC:					595.00	
44740 - VILLAGE OF PITTSFORD						
0001-0000-0690-0000-000	12/19/2024	12/16/2024	263669020241101	00363-12-2024	525.00	Town Court Fees November 2024
Task Label:		Type:		PO Number:		

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
Total for Vendor 44740 - VILLAGE OF PITTSFORD:					525.00	
48006 - Kaitlyn Whitfield						
0001-1010-4000-0001-000	12/19/2024	12/19/2024	12192024	00347-12-2024	150.00	Interpreter Services Town Board Meetings 11/6, 12/4 and 12/17
Task Label:		Type:	PO Number:			
Total for Vendor 48006 - Kaitlyn Whitfield:					150.00	
48008 - Paychex of New York LLC						
0001-1430-4000-0001-000	12/19/2024	12/5/2024	7221949	00351-12-2024	160.00	Time and Attendance Services December 2024
Task Label:		Type:	PO Number:			
Total for Vendor 48008 - Paychex of New York LLC:					160.00	
48016 - Pittsford Garden Club						
0001-2620-4400-0002-000	12/19/2024	12/19/2024	12192024	00350-12-2024	208.19	Expenses for Town Hall Flower Boxes
Task Label:		Type:	PO Number:			
Total for Vendor 48016 - Pittsford Garden Club:					208.19	
48062 - Gannett Co Inc						
0003-7410-4134-0023-000	12/19/2024	12/19/2024	263082-2025	00356-12-2024	1,500.00	D&C Digital
Task Label:		Type:	PO Number:	42859		
Total for Vendor 48062 - Gannett Co Inc:					1,500.00	
48063 - Genesee Stamp & Stationery Inc.						
0001-1110-4101-0001-001	12/27/2024	12/20/2024	072901	00444-12-2024	53.89	Signature & printed name stamps Judge Ajaka
Task Label:		Type:	PO Number:			
Total for Vendor 48063 - Genesee Stamp & Stationery Inc.:					53.89	
48064 - Language Line Services, Inc.						
0001-1110-4400-0001-001	12/27/2024	11/30/2024	11469049	00440-12-2024	4.95	Interpreting services for November 2024
Task Label:		Type:	PO Number:			
Total for Vendor 48064 - Language Line Services, Inc.:					4.95	
Report Total:					138,228.08	

MEMORANDUM



To: Town Board
CC: Spencer Bernard, Chief of Staff
From: Cheryl Fleming, Personnel Director
Date: December 20, 2024
Regarding: Conference Attendance Authorizations for 2025

FOR MEETING ON: January 7, 2025

The Town provides for and encourages continuing professional education for members of its staff. Based on advice and requests of the various department heads, the following Resolution is proposed. These proposed authorizations are substantially similar to the approvals made for this purpose last year and in recent years.

RESOLVED, that the following personnel be and hereby are authorized to attend the regular meetings of their professional organizations, as stated below, during 2025:

Conference Attendance Authorized - the following personnel are authorized to attend the regular meetings of their professional organizations:

Renee McQuillen, Town Clerk & Receiver of Taxes
Monroe County Town Clerks, Tax Receivers & Collectors Association
New York State Town Clerks Association
New York State Association of Tax Receivers & Collectors
New York Association of Local Government Records Officers

Dina Isgro, Deputy Receiver of Taxes
New York State Tax Receivers and Collectors Association
Monroe County Town Clerks, Tax Receivers & Collectors Association

Laura Beeley and Jessica Tantalo, Deputy Town Clerk
Monroe County Town Clerks, Tax Receivers & Collectors Association

Paul Schenkel, Commissioner of Public Works
American Public Works Association – State and Local Branch
Monroe County Highway Superintendents Association
GIS/SIG Regional Committee
Monroe County Stormwater Coalition
PERMA – Safety Council for Western Region

James Gagnier, Deputy Commissioner of Public Works
Monroe County Highway Superintendents Association
Monroe County Stormwater Coalition (MCSC)

Michelle Debyah, Geographic Information System Operator
GIS/SIG Regional Committee
NYS GIS Association

April Zurowski, Planning & Zoning Administrator
Monroe County Stormwater Coalition

Rob Fromberger, Town Engineer
National Society of Professional Engineers – Monroe Chapter
American Society of Civil Engineers
American Public Works Association

Matt Rickett, Highway Foreman
Monroe County Highway Superintendents Association

Bill Zink, Building Inspector, Anthony Caruso, Building Inspector,
Erik Smegelsky, Assistant Building Inspector
Finger Lakes Building Officials Assoc. (FLBOA) or
Niagara Frontier Building Officials
Monroe County Fire Marshal Association

Salvatore Tantalo, Fire Marshal
Monroe County Fire Marshal Association
Finger Lakes Building Officials Association (FLBOA)
New York State Fire Marshal and Inspectors Association

Town Supervisor, Town Attorney, one Board Member
New York State Association of Towns

Stephen Robson, Assessor/Hayes Wallman
Monroe County Assessors' Association
NYS Department of Tax & Finance – Office of Real Property Services
NYS Assessors Association

Brian Luke, Finance Officer
Monroe County Town Finance Officers Association
Government Finance Officers Association – State and National
FLMHIT Meetings

Cheryl Fleming, Personnel Director
Monroe County Town Finance Officers Association
FLMHIT Meetings
Monroe County HR Meetings
PERMA Annual Conference – Spring/Fall Seminars
SHRM Conference

Shelley O'Brien, Communications Director
Causewave Community Partners (formerly Ad Council of Rochester)
Public Relations Society of America
Association for Women in Communications
National Association of Government Communicators

John E. Bernacki and Maroun G. Ajaka, Pittsford Town Court Judges
Monroe County Magistrates Association
New York State Magistrates Association

Tracey Evert and Michon Ball, Town Court Clerks
Monroe County Clerks Association
New York State Court Clerks Association

Angel Martinez, Director of IT
Rochester Security Summit 2025
Microsoft Ignite 2025

Jessie Hollenbeck, Director of Recreation
Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society

Alison Burchett, Assistant Director, Recreation
Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society

Katelyn Disbrow, Recreation Supervisor
Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society
FLMHIT Wellness Committee

Kathleen Laskey, Recreation Supervisor
Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society

Cassandra Schrom, Recreation Leader
Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society

Joseph Battaglia and Meghan Brooks, Recreation Leader
Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society

Jennifer Morrow, Director of Senior Center
Genesee Valley Recreation and Parks Society
New York State Recreation and Parks Society
Greater Rochester Area Partnership for the Elderly

MEMORANDUM

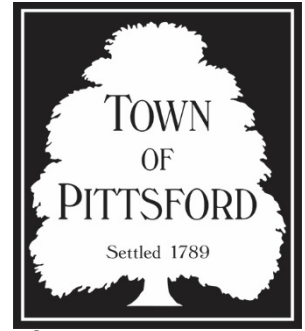
To: Town Board

CC:

From: Renee McQuillen, Town Clerk

Date: December 31, 2024

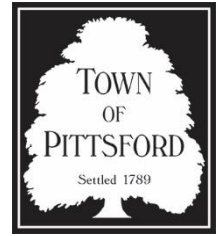
Regarding: Designation of Delegate/Alternate Delegate for Association of Towns Annual Business Meeting in 2025



The Association of Towns of the State of New York requires that the Town designate a delegate and an alternate delegate to vote at their Annual Business Meeting on February 18, 2025. Therefore, the following Resolution is proposed:

RESOLVED, that Supervisor Smith be designated as the delegate to represent and vote on behalf of the Town of Pittsford at the Annual Business Meeting of the Association of Towns on February 18, 2025, and that Deputy Supervisor Kim Taylor be designated as the alternate delegate for the Town of Pittsford.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: December 30, 2024

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: January 7, 2025

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Emily Cook	DPW-Crossing	Crossing Guard Sub	\$22.48/shift	01/06/2025

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Emily Cook	DPW-Crossing	Crossing Guard Sub	\$22.48/shift	01/06/2025