

**TOWN OF PITTSFORD  
PLANNING BOARD  
MAY 13, 2024**

Minutes of the Town of Pittsford Planning Board meeting held on March 25, 2024 at 6:30PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

**PRESENT:** Hali Buckley, Dave Jefferson, John Halldow, Paul Alguire, Paula Liebschutz, John Limbeck, Kevin Morabito

**ABSENT:**

**ALSO PRESENT:** Doug DeRue, Director of Planning, Zoning, and Development; Robert Koegel, Town Attorney; April Zurowski, Planning Assistant; Kim Taylor, Town Board Liaison; Evan Harkin, Student Member

**ATTENDANCE:** There were 2 members of the public present.

Chairman Limbeck made a motion to call the meeting to order, seconded by Board Member Jefferson. Following a unanimous voice vote, the meeting opened at 6:30PM, none opposed.

**CONTINUED HEARING:**

**BME Associates, Coventry Ridge Subdivision Section 3**  
Preliminary Subdivision

Fred Shelley, of BME Associates, introduced the application. Jim Connaughton, of Clover Street Development Corp., was also in attendance. Mr. Shelley stated that the applicant is applying for the last section of Coventry Ridge Subdivision off of Clover Street. The subdivision section proposes 16 new single-family residential lots. The property is zoned Incentive Zoning (IZ). As noted during the approval for Section 4, one lot was relocated from Section 4 to Section 3. The total number of lots approved as part of the Concept Subdivision is being retained. The applicant received the Development Review Committee (DRC) comments, dated May 10, 2024. Mr. Shelley stated that the existing buffer would need to be cut back and trimmed to implement the trail. Trail access is available on the opposite side of the stormwater management facility, so the applicant has requested to omit the originally approved trail as part of the Concept Subdivision approval. Stormwater management facility comments will be negotiated with Town staff. NYSDEC coverage has been obtained under the current general permit. Monroe County agencies have received applicable notification and applications.

Chairman Limbeck asked for Board comments. He asked the applicant to resolve the DRC comments with Town staff.

Mr. Connaughton requested a site visit with the Planning Board, Environmental Board, and Parks and Recreation Advisory Board.

**OTHER DISCUSSION:**

The minutes of March 25, 2024 were approved following a motion by Chairman Limbeck, seconded by Vice Chairman Halldow. Following a unanimous voice vote, the minutes were approved, none opposed.

Chairman Limbeck motioned to close the meeting at 6:40PM, seconded by Board Member Morabito, and was approved by a unanimous voice vote, none opposed.

Respectfully submitted,

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April Zurowski  
Planning Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE PLANNING DEPARTMENT